



QUICKBOOKS

ACNT 1010

QuickBooks is a financial management solution recommended by accountants. The course will identify procedures to complete a computerized accounting cycle and perform initial installation and start-up procedures. Specific topics covered include:

- Journal entries
- Adjusting and closing procedures
- Reports and final statements
- Account management
- Data collection for taxes and invoicing
- Time and job costs tracking

Course Schedule:

For dates and registration information visit www.templejc.edu/bce

Course Cost:

Tuition: \$168

Ways to Register.

Register online:

www.templejc.edu/bce

OR

Complete the registration form and submit it via email, fax, or in person.

Email: bce@templejc.edu

Fax: 254-298-8317

In-person: Room 209, Berry Hall, Temple College



www.templejc.edu

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