



REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES

Monday, March 18, 2024 – 6:00 PM

AGENDA

Notice is hereby given that a Virtual Regular Board Meeting of the Board of Trustees of Temple College will be held on Monday, March 18, 2024, at 6:00 PM in the Louise L. Cox Board Room, Room 916, located in the Marc Nigliazzo Administration Building on the Main Campus. The items listed in this notice may be considered in any order at the discretion of the Chair of the Board and items listed for closed session discussion may be discussed and/or approved in open session and vice versa as permitted by law.

The ***Order of Business*** will be as follows:

1. Call to Order
2. Invocation and Pledge of Allegiance
3. Opportunity for Citizens to Address the Board
 - A. Citizens who desire to address the Board on any matter listed on the agenda may sign up to do so prior to this meeting. Public Comments will be received during this portion of the meeting. Please limit comments to three minutes. No discussion or final action will be taken by the Board.
4. Consideration of Approval of Consent Agenda
 - A. Consideration of Approval of Minutes from the Regular Meeting on February 19, 2024 3
 - B. Consideration of Approval of the Appointment of Adjunct Faculty 9
 - C. Consider Authorizing the President to Execute Gift/Naming Agreement with Donor 10
 - D. Consideration of Approval of the Budget Summary Report-December 2023 and January 2024 FG
 - E. Consideration of Approval of the Public Funds Disclosure Report-December 2023 and January 2024
 - F. Consider Approving a Resolution to Participate in the Bulletproof Vest Partnership for the Safety of the Temple College Department of Public Safety Sworn Employees Through the Submission of a Grant to the Office of the Governor
5. Consideration of Approval of Disbursements for February 2024
6. Student, Faculty, and Employee Spotlights
 - A. Student Spotlight
 - B. Outstanding Faculty Spotlight
 - C. Outstanding Employee Spotlight
7. President's Report

8. Reports
 - A. Faculty Council Report
 - B. Provost-Academic Affairs and Student Services Report
 - C. Resource Development and External Relations Report
9. New Business
 - A. Consider Ratifying a Purchase of One 2024 Ford Expedition Max, One 2024 Ford Explorer, and One Ford F250 Crew Cab Truck from Johnson Brothers Ford Through RFP 24-02, Purchase of Fleet Vehicles. In Addition, Consider Ratifying the Purchase of One 2023 Chevrolet Express Van from Caldwell Country Chevrolet Through the BuyBoard Cooperative Contract #724-23
10. Miscellaneous
11. Executive Session to Consider Personnel, Legal Matters, and Real Estate
12. Adjournment

One or more Board Members may be attending the meeting by video conference, in compliance with the Texas Open Meetings Act.
A physical quorum of the Board will be present at the posted time and location of the meeting.



**MINUTES
REGULAR BOARD MEETING
OF THE BOARD OF TRUSTEES
February 19, 2024**

A Regular Board Meeting of the Board of Trustees of Temple College was held Monday, February 19, 2024 beginning at 6:00 PM in the Louise L. Cox Board Room, Room 916, located in the Marc Nigliazzo Administration Building on the Main Campus.

MEMBERS PRESENT

John Bailey, Chairman; Lydia Santibañez-Farrell, Vice-Chairman; Harry Adams, Secretary; Dr. Alejandro Arroliga; Dr. Andrejs Avots-Avotins; Dr. Mark Durham; Dr. Hope Koch; and Dr. Jack Myers

ADMINISTRATION

Dr. Christy Ponce, President; Judy Dohnalik, Assistant to the President and Board of Trustees; Brandon Bozon, Vice President, Administrative Services; and Dr. Evelyn Waiwaiole, Vice President, Development, and Executive Director of the Foundation

OTHERS PRESENT

Shannon Bralley; Chase Bridges, Guest; Harlem Bridges, Guest; LaWanda Bridges, Guest; Ruth Bridges; Selman Bridges, Guest; Sharrod Bridges, Guest; Tyler Bridges, Guest; Zakia Bridges, Guest; Tracey Cooper; Catherine Dittman; Charles Dittman, Guest; Karen Dittman, Guest; Eric Eckert; Lance English; Richard Fleming, Guest; Archer Ford, Temple College Chemistry Student; Max Ford, Guest; Jeff Fritz; Eddie Green, Guest; Latasha Henry, Guest; Caleb Hogue; Draw Johnson, Guest; Jamisha Johnson, Guest; Kason Johnson, Guest; Lorenzo Johnson, Guest; Melissa Jordan, Guest; Steve Lemmons; Jason Locklin; Clarissa Martinez; Erica Perrine; Richard Ridings, Temple College Chemistry Student; Connor Stear, Temple College Chemistry Student; John Stevens; Brian Supak; Erin Tilton; Sheila Washington, Guest; and Dr. John White

1. Call to Order

John Bailey, Chairman, called the Board of Trustees meeting to order at 6:05 p.m.

2. Invocation and Pledge of Allegiance

Lydia Santibañez-Farrell offered the Invocation.

Harry Adams recited the Pledge of Allegiance.

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3. Opportunity for Citizens to Address the Board

- A. Chairman Bailey asked if there was anyone there tonight wishing to speak before the Board. There were no citizens to address the Board.

Item 9. New Business

Chairman Bailey announced that two items would be considered out of agenda order.

Item 9.A. Consideration of Approval of the Appointment of a New Member of the Board of Trustees was the first item to be taken out of order.

Chairman Bailey recommended the appointment of Dr. John D. (Jack) Myers to fill the unexpired term of Steve Niemeier who resigned from the Board of Trustees on January 22, 2024 and whose term ends in May 2026. He noted that state law requires the appointed replacement member to be up for election at the next Board of Trustee election cycle.

On a motion by Dr. Hope Koch, seconded by Dr. Alejandro Arroliga, and without negative vote, the Appointment of a New Member of the Board of Trustees was approved as presented.

Chairman Bailey announced that Item 9.B. Administration of the Oath of Office to Newly Appointed Board Member of the Board of Trustees was the second item to be addressed out of agenda order.

The Oath of Office was administered by Judy Dohnalik as a Notary Public, State of Texas, County of Bell

4. Consideration of Approval of Consent Agenda

Chairman Bailey asked if there were any items that the members wanted to remove from the consent agenda. He stated that if there were no objections, these items would be considered. After pausing for any objections, he stated that since there were no objections, these items were ready for consideration.

On a motion by Harry Adams, seconded by Lydia Santibañez-Farrell, and without negative vote, the Board approved the Consent Agenda as presented.

Items for consideration were:

- A. Consideration of Approval of Minutes from the Regular Meeting on January 22, 2024
- B. Consideration of Approval of Appointment of Full-Time Professional Staff
The following individual was recommended by the President for appointment as a member of the Full-Time Professional Staff.
 - ★ Emily Ball – Office Manager- Hutto – EWCHEC Hutto Administration
 - ★ Madison Christensen – Testing Coordinator – Hutto - Liberal Arts Division
- C. Consideration of Approval of Appointment of Adjunct Faculty
The following individuals were recommended by the appropriate departmental and divisional supervisors, and by the Provost, Academic Affairs and Student Services for appointment as members of the Adjunct Faculty.
 - ★ Alonzo Ellison – Adjunct Professor, Music-Fine Arts Division
 - ★ David Panahi, D.D.S. – Dental Hygiene Clinical -Health Professions Division

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- D. Consideration of Approval of the Spring 2024 Part-Time Overload Salaries for 16- and 1st 8-weeks

The Board was asked to approve the reports, pending any necessary adjustments.

- E. Consideration of Approval of a Grant Budget Amendment

Temple College is the recipient of a Texas Higher Education Coordinating Board Texas Reskilling and Upskilling through Education (TRUE) grant in the amount of \$218,200. The Board was asked to approve amendments to the FY 2024 budget to appropriately reflect activity since budget adoption.

- F. Consider Authorizing the President to Execute Gift/Naming Agreement with Donor

A Gift Agreement was presented to the Board and the College from a donor wishing to make a charitable gift to the Board for the use and benefit of the College. The Board will acknowledge the Gift by naming an area or location for the donor.

5. Consideration of Approval of Disbursements for January 2024

On a motion by Harry Adams, seconded by Dr. Mark Durham, and without negative vote, the disbursements for January 2024 were approved as presented.

6. Student, Faculty, and Employee Spotlights

Student Spotlight

Chemistry students Richard Ridings, Archer Ford, and Connor Stear, Lin Cooper, and Catherine Dittman were highlighted for their exemplary performance on national standardized chemistry exams. All 5 met national and department standards by achieving above 90 percentiles.

Outstanding Faculty Spotlight

John McClain introduced Lance English, Assistant Professor, Chemistry. Some highlights for Lance include his being one of 12 selected as a member of the 2024 cohort of the ACS (American Chemical Society) Two Year College Community of Practice, the TAS (Texas Academy of Science) Board Position as Academic Director, being on the TCSC (Temple College Science Challenge) steering committee, and also being on the TCSES (Temple College Science Educators Symposium) steering committee. He is also involved in seeking alternative funding for the Chemistry Department.

Outstanding Employee Spotlight

Ruth Bridges, Director of Student Life and Community Outreach, was recognized for her contributions to Temple College for over 42 years. Her career span includes clerk in the Admissions area, Records Coordinator, Associate Director of Admissions and her current role as the Director of Student Life and Community Outreach. Her selflessness, professionalism, reliability, and resourcefulness are examples of her value in her role.

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7. President's Report

Dr. Ponce's report included

- Leopard Preview Days: Temple and Hutto are scheduled for February 23 in Temple and March 1st in Hutto as an outreach to apprise the communities about Temple College's programs.
- A luncheon is being planned to celebrate work anniversaries and milestones for Temple College employees in March.
- The Temple College Science Challenge was held February 2, 2024. The challenge consisted of multiple hands-on laboratory experiences and a competitive exam.
- The Caring Campus initiative for both faculty and staff was launched in Fall 2022. The Caring Campus program's objective is to increase student retention and success in community colleges.
- Dr. Diane Troyer, Temple College's Achieving the Dream Coach, visited campus February 14-16.
- Dr. Hope Koch Larry Wilkerson, Trustees, Board of Trustees, attended the 2024 National Legislative Summit in Washington D.C., February 3-8, 2024. Dr. Koch gave an overview of the Summit which is designed to inform and educate community college leaders on federal policy issues that impact postsecondary institutions and students. Participants heard from U.S. Congress members, met with fellow community college leaders and met with their U.S. representatives in Congress.

8. Reports

A. Faculty Council

Faculty volunteered and helped support Skills USA on January 27, 2024 and the Science Challenge on February 2, 2024. The faculty volunteers were given thanks and appreciation for all of their efforts in the success of the events.

B. Provost Report

The Provost, Academic Affairs and Student Services Reports were included in the Board materials and are posted on the Temple College web page.

9. New Business

A. Consideration of Approval of the Appointment of a New Member of the Board of Trustees

Item 9.A. was addressed and approved before Item 4. Consideration of Approval of Consent Agenda

B Administration of the Oath of Office to Newly Appointed Board Member of the Board of Trustees

The Oath of Office was administered before Item 4. Consideration of Approval of Consent Agenda.

C. Consideration of Approval of the Adoption of the Temple College Strategic Plan-2023-2028

Dr. Ponce presented the 2023-2028 Temple College Strategic Plan for Board

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approval. She reviewed the mission and vision statements, values, and priority areas. Also included in the report were the goals of Teaching and Learning; Building Talent and Economic Mobility; Completion; Operational Effectiveness; and Student Success.

On a motion by Dr. Alejandro Arroliga, seconded by Dr. Mark Durham, and without negative vote, the Temple College Strategic Plan-2023-2028 was approved as presented.

- D. Consideration of Approval of the Procurement of a New Roof for the Performing Arts Center from Clark Roofing Through the Interlocal Purchasing System Cooperative #230104

A Facility Condition Assessment Report was completed in 2019 by Stantec and engineering firm that completed Temple College's Master Plan at the time. Stantec estimate the life expectancy remaining on the single-ply PVC-based roof to be 2-5 years and it was last replaced in 2003. The Performing Arts Center was identified as one of the most critical roofs needing to be replaced because of leaks over the past few years. Purchases made from Clark Roofing through the TIPS cooperative satisfy the required bidding laws found within Texas Education Code 44.031. Funding for the roof replacement at the Performing Arts Center is available through Fund 62.

On a motion by Lydia Santibañez-Farrell, seconded by Dr. Alejandro Arroliga, and without negative vote, the Procurement of a New Roof for the Performing Arts Center from Clark Roofing Through the Interlocal Purchasing System Cooperative #230104 was approved as presented.

- E. Consideration of Approval of Associate of Science, Allied Health, TBI STEM
This degree will serve the Texas Bioscience Institute (TBI) students and their particular Science, Technology, Engineering, and Math (STEM0 pathway mandates. The college Curriculum Committee voted to approve adding this new degree at its February 7, 2024 meeting. Once Approved by the board, students may enroll in the program for the fall 2024 semester.

On a motion by Dr. Hope Koch, seconded by Dr. Alejandro Arroliga, and without negative vote, the Associate of Science, Allied Health, TBI STEM was approved as presented.

- F. Consideration of Approval of Associate of Science, Pre-Nursing, TBI STEM
This degree will serve the Texas Bioscience Institute (TBI) students and their particular Science, Technology, Engineering, and Math (STEM0 pathway mandates. The college Curriculum Committee voted to approve adding this new degree at its February 7, 2024 meeting. Once Approved by the board, students may enroll in the program for the fall 2024 semester.

On a motion by Dr. Hope Koch, seconded by Lydia Santibañez-Farrell, and without negative vote, the Associate of Science, Pre-Nursing, TBI

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STEM was approved as presented.

10. Miscellaneous

Chairman Bailey announced that there were no miscellaneous items for discussion.

11. Executive Session to Consider Personnel, Legal Matters, and Real Estate

At 7:27 p.m., Chairman Bailey announced that after a short break, the Board would adjourn to Executive Session in Accordance with Open Meetings Law, Chapter 551, Govt. Code, Vernon's Texas Codes Annotated in Accordance with the Authority Contained in Section 551.072, for the purpose of Deliberating the Purchase, Exchange, Lease, or Value of Real Property.

The Board convened into Executive Session at 7:29 p.m.

The Board reconvened into Regular Session at 8:14 p.m., and Chairman Bailey announced that there were no deliberations during the Executive Session that required Board action.

12. Adjournment

There being no further business, the Meeting of the Board of Trustees was adjourned on a motion by Harry Adams, and seconded by Dr. Hope Koch at 8:15 p.m.

NEXT BOARD OF TRUSTEES MEETING:

A Regular Meeting of the Temple College Board of Trustees will be held Monday, March 18, 2024 at 6:00p.m., in the Louise L. Cox Board Room, located in room 916 in the Marc Nigliazzo Administration Building on the Main Campus.

Minutes recorded, transcribed & submitted by:

Judith Dohnalik

Judith Dohnalik, Assistant to the Board of Trustees

Minutes Approved as Submitted: _____

Date

AGENDA ITEM 4-B

Consideration of Approval of Appointment of Adjunct Faculty

Staff Recommendation: Approval

The following individuals are being recommended by the appropriate departmental and divisional supervisors, and by the Provost, Academic Affairs and Student Services for appointment as members of the Adjunct Faculty.

- ★ **Hina Abbas** – Adjunct Professor, Sonography- Health Profession Divisions – Ms. Abbas received her Master in Health degree from the University of Regina in Saskatchewan. She works full time as a Manager of Cardiac Sonography for Baylor Scott and White.
- ★ **Micaela Benavidez** -Adjunct Professor, Sociology – Liberal Arts Division – Ms. Benavidez received her Master in Sociology degree from Fayetteville State University. She worked as a Youth Program Assistant in North Carolina prior to moving to Texas.
- ★ **Keith Marney** -Adjunct Professor, Sonography – Health Professions Division – Mr. Marney received his current certification in Echocardiography through Cardiovascular Credentialing International. He has been a Cardiac Sonographer for 28 years and currently works for Scott and White.

Gift Agreement

This Gift Agreement (“Agreement”), effective as of February 26, 2024 (“Effective Date”), is made and entered into by and between Perry Office Plus / Lvnnsav & H.B. Macev IV, whose address is 1401 North 3rd Street, Temple, Texas 76501 (“Donor”) and the Board of Trustees of Temple College (the “Board”) for the use and benefit of Temple College (“College”). Based upon the Recitals below, and in consideration of the mutual promises and benefits hereunder, the parties hereto hereby agree as follows:

RECITALS

Donor wishes to make a charitable gift to the Board for the use and benefit of the College as set forth in this Agreement.

The Board and College desire to accept such gift, subject to the terms and conditions set forth in this Agreement.

AGREEMENT

1. **Gift.** Donor hereby pledges to the Board for the use and benefit of the College the following gift: \$ 10,000 (“Gift”).
2. **Payment of the Gift.** The Gift is an irrevocable pledge that will be paid to College over a period of (1) year. Payments in support of this pledge will begin immediately upon the execution of this Agreement with an initial payment of \$ 10,000 and will continue thereafter according to the following schedule:

<u>Amount of payment by Donor</u>	<u>Due Date</u>
\$ _____	_____, 20__
\$ _____	_____, 20__
\$ _____	_____, 20__
\$ _____	_____, 20__
\$ _____	_____, 20__

Donor may accelerate the payment of any or all of this pledge at any time in Donor’s discretion so long as the cumulative total of all gift payments meets the foregoing schedule. Payments shall be paid by Donor to College via check, electronic funds transfer, stocks or other securities, or other methods acceptable to Donor and the Board.

3. **Use of the Gift.** The Gift shall be used for any purposes within College’s mission or purposes.
4. **Acknowledgment.** In consideration for the Gift, the Board and the College will acknowledge the Gift with a placard outside of or near the [*insert area or room to be named, including the facility to which it belongs (“Facility”), and then noting each space was donated by Donor*] (“Naming”). [*Example: with a placard outside of the Construction Classroom (37151) in the Visual Arts and Workforce Center (“Facilty”) noting each space was donated by Omega Builders (“Naming”).*] Before the Naming is erected, Donor shall demonstrate reasonable and timely pledge payments. After the Naming is affixed, Donor will continue pledge payments in accordance with the foregoing schedule. Subject to the terms of this Agreement, the Naming will last for the useful life of the Facility.
5. **Termination of Naming.** In addition to any rights and remedies available at law, the Board may terminate this Agreement and all rights and benefits of the Donor hereunder, including terminating the Naming:
 - a. In the event of any default in payment of the Gift as provided in this Agreement, or
 - b. In the unlikely event the Board determines in its reasonable and good faith opinion that circumstances have changed such that the Naming chosen by the Donor would adversely impact the reputation, image, mission or integrity of the College or the Board, in the event of a continued association with Donor and the continuation of the Naming provided for herein.

Upon any such termination of this Agreement and/or the Naming hereunder, the Board and College shall have no further obligation or liability to Donor and shall not be required to return any portion of the Gift already paid. The Board, however, may in its sole and absolute discretion determine an alternative recognition for the portion of the Gift already received.

6. **Modification of Naming.** If during the useful life of the Facility, the Facility is transferred or conveyed from College, closed, deconstructed, destroyed or severely damaged, significantly renovated, upgraded, or modified; relocated, or replaced, then the Naming will cease. In such event, however, the Donor, if available, and in consultation with and as mutually agreed by the Board and College, will have the right, for no additional payment, to have another available and equivalent College facility named after the Donor.

7. **Publicity.** For purposes of publicizing the Gift and the Naming, College will have the right, without charge, to photograph the Donor and use the names, likenesses, and images of the Donor in photographic, audiovisual, digital or any other form of medium (the "Media Materials") and to use, reproduce, distribute, exhibit, and publish the Media Materials in any manner and in whole or in part, including in brochures, website postings, informational and marketing materials, and reports and publications describing College's development and business activities.

8. **Assignment.** This Agreement and the rights and benefits hereunder may not be assigned by either party without the prior written consent of the other party, which consent shall be in the sole and absolute discretion of the non-assigning party.

9. **Entire Agreement.** This Agreement constitutes the entire agreement of the parties with regard to the matters referred to herein, and supersedes all prior oral and written agreement, if any, of the parties in respect hereto. This Agreement may not be modified or amended except by written agreement executed by both parties hereto. The captions inserted in this Agreement are for convenience only and in no way define, limit, or otherwise describe the scope or intent of this Agreement, or any provision hereof, or in any way affect the interpretation of this Agreement.

10. **Governing Law and Venue.** This Agreement will be governed by and construed in accordance with the laws of the State of Texas without regard to any conflict of laws rule or principle that might refer the governance or construction of this Agreement to the laws of another jurisdiction. Subject to the sovereign immunity of the State of Texas, any legal proceeding brought in connection with disputes relating to or arising out of this Agreement will be filed and heard in Bell County, Texas, and each party waives any objection that it might raise to such venue and any right it may have to claim that such venue is inconvenient.

11. **Board of Trustees Approval.** This Agreement and the recognition and naming provided for herein are subject to the approval by the Board and this Agreement will not be effective unless and until approved by the Board.


Yes, you can list me as a donor and publicly thank me for giving to the capital campaign in print publications and on social media.

ACCEPTED AND AGREED TO:

DONOR

TEMPLE COLLEGE

By: 

By: 

Name: H.B. Maley

Name: Christina Ponce, Ph.D.
Title: President, Temple College

BUDGET SUMMARY REPORT - DECEMBER 2023

	CURRENT FISCAL YEAR			PRIOR FISCAL YEAR		
	Budget 12/31/23	Actual 12/31/23	% Actual to Budget	Budget 12/31/22	Actual 12/31/22	% Actual to Budget
REVENUES						
Educational & General						
State Funds						
State Appropriations	10,635,185	4,970,345	47%	9,291,477	3,791,792	41%
State Grants & Contracts	1,107,992	300,104	27%	1,605,312	609,784	38%
Federal Funds						
Federal Grants	1,883,436	334,389	18%	5,745,435	3,849,488	67%
Title IV Grants	8,828,000	4,336,867	49%	8,827,698	3,968,288	45%
Local Funds						
Private Grants, Gifts, & Contracts	3,769,727	311,669	8%	3,312,204	303,373	9%
Tuition	13,880,800	10,803,636	78%	12,890,900	10,443,827	81%
Fees	4,851,400	4,103,400	85%	4,244,824	3,601,868	85%
Exemptions, Waivers, & Discounts	(3,081,600)	(2,543,887)	83%	(2,651,245)	(213,430)	8%
Taxes	16,731,212	9,234,769	55%	14,760,186	11,838,031	80%
Other Local Funds	1,126,832	690,874	61%	421,032	279,558	66%
Total Educational & General	59,732,984	32,542,166	54%	58,447,823	38,472,579	66%
Transfers from OA to Other Funds						
Use Fees	(1,201,200)	0	0%	(1,166,100)	(913,437)	78%
Taxes	(5,758,697)	(3,044,242)	53%	(5,025,759)	(3,820,738)	76%
Parking, Energy Conservation, HVAC	(768,695)	0	0%	(215,000)	0	0%
Other	0	0	0%	0	0	0%
Transfer - TIF Remittance	0	0	0%	0	0	0%
Total Transfers from OA to Other Funds	(7,728,592)	(3,044,242)	39%	(6,406,859)	(4,734,175)	74%
Auxiliary Enterprises	8,000	3,451	43%	5,000	3,760	75%
TOTAL REVENUES	52,012,392	29,501,375	57%	52,045,964	33,742,164	65%
EXPENDITURES						
Educational & General						
Instruction	16,898,741	5,407,556	32%	17,066,288	5,599,473	33%
Public Service	1,028,393	318,435	31%	1,211,097	290,926	24%
Academic Support	3,526,973	1,148,737	33%	3,800,086	1,144,352	30%
Student Services	4,479,191	1,384,222	31%	4,878,806	1,460,137	30%
Institutional Support	10,374,330	3,598,093	35%	9,865,914	3,724,382	38%
Physical Plant	3,864,950	1,339,420	35%	3,664,587	879,038	24%
Total Educational & General	40,172,578	13,196,463	33%	40,486,778	13,098,308	32%
Student Aid	10,662,144	5,024,214	47%	10,465,559	8,078,617	77%
Auxiliary Enterprises	1,032,371	420,955	41%	983,627	358,197	36%
Contingency for Unexpected Expenditures	145,299	0	0%	110,000	0	0%
TOTAL EXPENDITURES	52,012,392	18,641,632	36%	52,045,964	21,535,122	41%
NET DIFFERENCE	0	10,859,743		0	12,207,042	

