



REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES

Monday, October 16, 2023 – 6:00 PM

AGENDA

Notice is hereby given that a Regular Board Meeting of the Board of Trustees of Temple College will be held on Monday, October 16, 2023, at 6:00 PM in the Louise L. Cox Board Room, Room 916, located in the Marc Nigliazzo Administration Building on the Main Campus. The items listed in this notice may be considered in any order at the discretion of the Chair of the Board, and items listed for closed session discussion may be discussed and/or approved in open session and vice versa as permitted by law.

The ***Order of Business*** is as follows:

1. Call to Order
2. Invocation and Pledge of Allegiance
3. Opportunity for Citizens to Address the Board
 - A. Citizens who desire to address the Board on any matter listed on the agenda may sign up to do so prior to this meeting. Public Comments will be received during this portion of the meeting. Please limit comments to three minutes. No discussion or final action will be taken by the Board.
4. Consideration of Approval of Consent Agenda
 - A. Consideration of Approval of Minutes from the Regular Meeting on September 18, 2023 3
 - B. Consideration of Approval of the Appointment of Full-Time Faculty 8
 - C. Consideration of Approval of the Appointment of Full-Time Professional Staff 9
 - D. Consideration of Approval of the Appointment of Adjunct Faculty 10
 - E. Consideration of Approval of the Public Funds Investment Disclosure Report-July 2023-FY 2023-2024 11
 - F. Consideration of Approval of the Budget Summary Report-July 2023-Budget vs Actual FY2023
 - G. Consider Authorizing the President to Execute a Gift Agreement with the Temple College Foundation
5. Consideration of Approval of Disbursements for September 2023
6. Student and Employee Spotlights
 - A. Student Spotlight
Joshua Reynolds-TBI Alumnus

- B. Outstanding Staff Spotlight
Christa Quigley-Associate Director, eLearning, education, and Online Services
- 7. President's Report
- 8. Reports
 - A. Faculty Council Report
 - B. Provost Report-Academic Affairs and Student Services
 - C. Resource Development and External Relations Report
 - D. Workforce Development Report
- 9. New Business
 - A. Approval of Associate of Applied Science, Forensic Social Work
 - B. Approval of Associate of Arts, Social Work
 - C. Consider an Interlocal Agreement with the Region 19 Education Service Center Nationwide Cooperative Purchasing Program
 - D. Consider Ratifying a Purchased Issued to Axon Enterprise, Inc. through the Omnia Cooperative Contract #3544-21-4615
 - E. Consider Ratifying a Purchase Issued to Laerdal Medical Corporation through the BuyBoard Cooperative Contract #610-20
- 10. Miscellaneous
- 11. Executive Session to Consider Personnel, Legal Matters, and Real Estate
- 12. Adjournment

One or more Board Members may be attending the meeting by videoconference, in compliance with the Texas Open Meetings Act. A physical quorum of the Board will be present at the posted time and location of the meeting.

Item 4-A



**MINUTES
REGULAR BOARD MEETING
OF THE BOARD OF TRUSTEES
SEPTEMBER 18, 2023**

A Regular Board Meeting of the Board of Trustees of Temple College was held Monday, September 18, 2023 beginning at 6:00 PM in the Louise L. Cox Board Room, Room 916, located in the Marc Nigliazzo Administration Building on the Main Campus.

MEMBERS PRESENT

John Bailey, Chairman; Lydia Santibañez-Farrell, Vice Chairman; Harry Adams, Secretary; Dr. Alejandro Arroliga; Dr. Mark Durham; Dr. Hope Koch; and Steve Niemeier

ADMINISTRATION

Dr. Christy Ponce, President; Judy Dohnalik, Assistant to the President and Board of Trustees; Dr. Susan Guzmán-Treviño, Provost, Academic Affairs and Student Services; Brandon Bozon, Vice President, Administrative Services; DeDe Griffith, Vice President of Workforce Development; Dr. Evelyn Waiwaiole, Vice President, Development, and Executive Director of the Foundation; Dr. Robbin Ray, Associate Vice President and Chief of Operations, East Williamson County Centers; Susan Allamon, Associate Vice President, Finance and Human Resources

OTHERS PRESENT

Richard Askey; Treva Askey; Sara Harris Baker; Rosa Berreles-Acosta; Shannon Bralley; Eric Eckert; Jeff Fritz; Caleb Hogue; Monica Lefner; Joseph Leslie; Barbara Lewis; Dr. Jason Locklin; Craig McMurtry; Sandra Melendez; Eva Munguia; Steve Phelps; Elisha Robinson; Adrianna Rogers; Frank Rogers; Millie Rogers; Brian St. Amour; John Stevens; Brian Supak; Amber Taylor; Dr. John White

1. Call to Order

Chairman Bailey called the Board of Trustees meeting to order at 6:02 p.m.

2. Invocation and Pledge of Allegiance

Steve Niemeier offered the Invocation.

Harry Adams recited the Pledge of Allegiance.

3. Opportunity for Citizens to Address the Board

- A. Chairman Bailey asked if there was anyone there tonight wishing to speak before the Board. There were no citizens to address the Board.

4. Consideration of Approval of Consent Agenda

Chairman Bailey asked if there were any items that the members wanted to remove from the consent agenda. He stated that if there were no objections, these items would be considered. After pausing for any objections, he stated that since there were no objections, these items were ready for consideration.

On a motion by Harry Adams, seconded by Lydia Santibañez-Farrell, and without negative vote, the Board approved the Consent Agenda as presented.

Items for consideration were:

- A. Consideration of Approval of Amended Minutes for June 26, 2023 and the Minutes from the Regular Meeting on August 21, 2023.
- B. Consideration of the Appointment of Full-Time Professional Staff
The following individuals were recommended by the President for appointment as members of the Full-Time Professional Staff.
★ **Stella Bergeron Green** – Police Lieutenant, Campus Police, Administrative Services Division
★ **Wendy Fettig**- Coordinator, Dual Credit and Texas Bioscience Institute – Academic Affairs Division.
- C. Consideration of the Appointment of Adjunct Faculty
The following individual was recommended by the appropriate departmental and divisional supervisors, and by the Provost, Academic Affairs and Student Services, for appointment as members of the Adjunct Faculty.
★ **Arlie Wright**- Adjunct Professor, History – Liberal Arts Division
- D. Consideration of Approval of the Part-Time/Overload Salaries Fall 2023
The Board was asked to approve the report for the Fall 2023 with any necessary adjustments.
- E. Consideration of Approval of the Budget Summary Report-May 2023
- F. Consideration of Approval of the Budget Revision Schedule-4th Quarter-2022-2023

5. Consideration of Approval of Disbursements for August 2023

On a motion by Chairman Bailey, seconded by Harry Adams, and without negative vote, the disbursements for August 2023 were approved as presented.

6. Outstanding Student and Faculty Spotlights

Student Spotlight

Award-Winning STEM Club Students gave an overview of the club's presentation at the national competition on its development of an Articulated Headset Armature (AHA). The presentation included a GANTT Chart of the development plan, hand sketches of the device, parts and assembly, product testing, and opportunities for improvement. The students are very proud of the club's national experience by being able to represent the State of Texas and Temple College; winning 1st in the nation; scholarship opportunities; looking forward to next year's competitions; and its Chapter of Excellence Program project for the year.

Coach McMurtry and Coach Taylor introduced the NJCAA All-Academic Team athletes attending the Board meeting. The NJCAA All-Academic First Team achieved a 4.00 GPA; the All-Academic Second Team achieved a 3.80-3.99 GPA; and the All -Academic Third Team achieved a 3.60-3.79 GPA. Ten student-athletes from the different athletic programs earned this honor through their hard work on the field in addition to their respective classes.

Outstanding Faculty Spotlight

Richard Askey, Trainer, Program Manager for Electromechanical Engineering and Skills USA STEM Club Sponsor, has 25 years of experience in operations and chemical plant safety and electricity. He spoke on the achievements of the STEM Club participants at the national level.

7. President's Report

- An Open House will be held on September 25, 2023 from 4:30 p.m. – 6:00 p.m. at the Dell Martin Nursing Education Center to celebrate the 50th anniversary of the Vocational Nursing Program.
- Temple College is one of five Texas Community colleges to incorporate Caring Campus in its student success efforts. Temple College Cares was launched during All College Day on August 9, 2023. Dr. Martha Ellis, Interim Managing Director, The University of Texas at Austin Charles A. Dana Center, gave an overview of the meaning of a Caring Campus. Several members of the Caring Campus Steering Committee presented the four commitments of a Caring Campus at All-College Day. Those commitments included the Ten-foot Rule, Name Tags, Cross-Department Awareness Warm Referrals, and Welcoming Students.
- Dr. Susan Guzmán-Treviño, Temple College's Provost and Vice President for Academic Affairs and Student Services, received the Texas Association of Community Colleges (TACC) 2023 Carl M. "Cheesie" Nelson Award as the state's Administrator of the Year.
- Congressman Carter will host the Congressional App Challenge 2023.

8. Reports

A. Faculty Council

The Faculty Council report was included in the Board materials.

- The College Policy Committee will have 2 Faculty added.
- The 2023-2024 Barnhart Outstanding Faculty Award recipient has been chosen. The winner will be announced at the net Board meeting.
- Faculty are beginning to apply for Professional Development opportunities.

B. Provost Report

The Academic Affairs and Student Services Reports were included in the Board materials and are posted on the Temple College web page.

C. Resource Development and External Relations Report

- The Foundation Board is welcoming 3 new members who will start respective terms in January 2024. The new members are Donna Wright, Sharon Wilson, and Judy Morales.
- The United Way of Central Texas gift giving campaign concluded on September 8, 2023. Temple College had 58 people participate in giving with 36 staff and 22 faculty. The Total Amount Raised was \$11,392.
- The Temple College Foundation hosted the 2023 Scholarship Reception Wednesday, August 23, 2023 to honor the students who received scholarships this year and to recognize the many donors who provided the funding. Life Long Leopard Awards were awarded to the W.D. Kelley Foundation, Dr. Edna Bridges, faculty member Tracey Cooper, and alumna Ebony Gebrehawariat. The Lifelong Leopard Award is given to honor those who invest in Temple College and its students.
- The Johnson Bros Ford Temple College Foundation Golf Tournament will be held on Monday, October 23, 2023. Sponsorships to date include Title: \$10,000, Platinum: \$0, Gold: \$25,000 (5), Silver: \$30,000(10), Bronze: \$22,500 (15), and Hole: \$3250 (13) for a Total \$90,750 and 31 teams.

9. New Business

A. Consideration of Approval of Faculty Recommended for Tenure Spring 2024

The Board was asked to approve the following faculty who have met all requirements for the granting of tenure for Temple College. The administration recommends that tenure be granted for spring 2024.

Health Professions Division

- * Elisha M. Robinson, Assistant Professor, Associate Degree Nursing
- * Angela Gutierrez, Assistant Professor, Associate Degree Nursing

On a motion by Lydia Santibañez-Farrell, seconded by Dr. Mark Durham, and without negative vote, the Faculty Recommended for Tenure Spring 2024 were approved as presented.

10. Miscellaneous

Consider a Decision on a Level V Grievance Appeal

Chairman Bailey announced that in the Executive Session held on August 21st the trustees present heard a level V Grievance appeal. A recording of that meeting along with the documentation reviewed at the previous level of appeals were made available to the Board so any trustees not present in person could review. The Board was told that if it would like to take action tonight, a motion was needed to either uphold or overrule the president's and previous levels of appeals decision.

On a motion by Dr. Hope Koch, seconded by Dr. Mark Durham, and without negative vote, the Board voted to approve and support the decision of the president and previous levels of appeals decisions as presented.

11. Executive Session to Consider Personnel, Legal Matters, and Real Estate

Chairman Bailey announced that an Executive Session would not be called as there were no items for discussion.

12. Adjournment

There being no further business, the Meeting of the Board of Trustees was adjourned on a motion by Dr. Hope Koch, and seconded by Harry Adams, at 7:04 p.m.

NEXT BOARD OF TRUSTEES MEETING:

A Regular Meeting of the Temple College Board of Trustees will be held Monday, October 16, 2023 at 6:00p.m., in the Louise L. Cox Board Room, located in room 916 in the Marc Nigliazzo Administration Building on the Main Campus.

Minutes recorded, transcribed & submitted by:

Judith Dohnalik

Judith Dohnalik, Assistant to the Board of Trustees

Minutes Approved as Submitted: _____
Date

ITEM 4-B

Consideration of Approval of Appointment of Full-Time Faculty

Staff Recommendation: Approval

The following individuals are being recommended by the President for appointment as a member of the Full-Time Faculty

★ **Deric Ence** – Department Chair Visual Arts, Fine Arts Division. Mr. Ence received his Master of Fine Arts degree from Edinboro University of PA. He has been teaching as an Assistant Professor in the Visual Arts Department since September of 2022.

ITEM 4-C

Consideration of Approval of Appointment of Full-Time Professional Staff

Staff Recommendation: Approval

The following individuals are being recommended by the President for appointment as a member of the Full-Time Professional Staff.

- ★ **Acacia Milton-Garcia** – Coordinator/Advisor, Texas Bioscience Institute – Academic Affairs Division. Ms. Milton-Garcia received her Bachelor of Science in Human Development & Aging Service degree from Georgia Gwinnett College. She most recently worked as a Community Service Coordinator for the Cesar Chavez Foundation in Temple Texas.
- ★ **Gretchen Oliver** – Success Navigator, Texas Bioscience Institute – Academic Affairs Division. Ms. Oliver received her Bachelor of Arts in film studies degree from the University of Mary Hardin Baylor. She most recently worked for Walker Honey Farm, Alchemy Salon and Covenant Lutheran Church in Office Administrator positions.
- ★ **Dominique Washington** – Career Navigator, Completion Coach HSIS, Academic Affairs Division. Mr. Washington received his Master of Science in Sport Management and Leadership degree from East Stroudsburg University. He most recently worked for Albright College as an Academic Coach.

ITEM 4-D

Consideration of Approval of Appointment of Adjunct Faculty

Staff Recommendation: Approval

The following individuals are being recommended by the appropriate departmental and divisional supervisors, and by the Vice President of Academic Affairs for appointment as members of the Adjunct Faculty.

- ★ **Carlos Martinez, Jr.**- Adjunct Professor, Music – Fine Arts Division – Mr. Martinez received his Master of Music Performance degree from West Chester University of Pennsylvania. He recently taught private cello lessons for Valotta Studios in West Chester, Pennsylvania.
- ★ **Samantha Sabol** - Adjunct Professor, EMS – Health Professions Division – Ms. Sabol received her Bachelor of Science in criminal justice degree from Sam Houston State University. She received a certification in paramedicine from Central Texas College. Ms. Sabol has been working as a paramedic for Temple EMS since October of 2017

TEMPLE COLLEGE
BOARD OF TRUSTEES MONTHLY INVESTMENT REPORT
PUBLIC FUNDS INVESTMENT DISCLOSURE REPORT
July 2023

	Interest Rate	Book/Market Value 7/1/2023	Receipts	Interest Earnings	Distributions	Book/Market Value 7/31/2023	Operating Funds	Restricted Funds
<u>Cash and Cash Equivalents</u>								
Alliance Bank - Money Market	2.02%	\$253,377	\$0	\$430	\$0	\$253,807	\$253,807	\$0
BBVA Compass - Money Market	2.68%	\$20,044	\$0	\$45	\$44	\$20,045	\$20,045	\$0
BBVA Compass - Operating Account	0.00%	\$1,524,380	\$500,000	\$0	\$0	\$303,330	-\$2,910,106	\$3,213,436
BBVA Compass - Student Refund Account	0.00%	\$168,985	\$548,785	\$0	\$375,819	\$341,951	\$341,951	\$0
BBVA Compass - Federal Funds Account	0.00%	\$1,770,304	\$3,550,336	\$0	\$5,075,901	\$244,740	\$0	\$244,740
BBVA Compass - Payroll Account	0.00%	\$500	\$2,576,016	\$0	\$2,576,016	\$500	\$500	\$0
BBVA Compass - Plant Account	0.00%	\$601,292	\$1,977,872	\$0	\$1,405,901	\$1,173,263	\$1,173,263	\$0
Petty Cash	0.00%	\$3,271	\$0	\$0	\$0	\$3,271	\$3,271	\$0
Subtotal Cash and Cash Equivalents		\$4,342,152	\$9,153,010	\$475	\$9,433,681	\$2,340,907	-\$1,117,269	\$3,458,176
<u>Cash in Investment Pools</u>								
TexasClass (MBIA) - Bond Reserves	5.32%	\$2,597,782	\$15,793	\$11,832	\$0	\$2,625,408	\$0	\$2,625,408
2021 Texas Class	5.32%	\$126,675,989	\$3,000	\$571,022	\$1,391,044	\$125,858,966	\$125,858,966	\$0
TexasClass (MBIA) - Building Improvement Funds	5.32%	\$7,375,191	\$0	\$33,425	\$0	\$7,408,616	\$7,408,616	\$0
TexasClass (MBIA) - Operating Account	5.32%	\$10,581,557	\$1,058,255	\$50,897	\$15,793	\$11,674,916	\$11,674,916	\$0
TexasClass (MBIA) - Board of Trustees Fund	5.32%	\$126,543	\$0	\$573	\$0	\$127,116	\$127,116	\$0
Texpool - Building Improvement Funds	5.12%	\$1,073	\$0	\$5	\$0	\$1,077	\$1,077	\$0
Texpool - Operating Account	5.12%	\$1,083	\$0	\$5	\$0	\$1,088	\$1,088	\$0
Subtotal Cash in Investment Pools		\$147,359,217	\$1,077,048	\$667,760	\$1,406,838	\$147,697,188	\$145,071,780	\$2,625,408
<u>Cash Invested in Certificates of Deposit</u>								
Alliance Bank - 364 days. CD (8/4/2023)	2.00%	\$2,030,067	\$0	\$0	\$0	\$2,030,067	\$2,030,067	\$0
Alliance Bank - 364 days. CD (8/4/2023)	2.00%	\$5,075,168	\$0	\$0	\$0	\$5,075,168	\$5,075,168	\$0
Subtotal Cash Invested in Certificates of Deposit		\$7,105,235	\$0	\$0	\$0	\$7,105,235	\$7,105,235	\$0
Total Cash, Cash Equivalents and Investments		\$158,806,605	\$10,230,058	\$668,235	\$10,840,519	\$157,143,330	\$151,059,746	\$6,083,584

Signed:



Vice President Administrative Services/CFO

Item 4-F

BUDGET SUMMARY REPORT - JULY 2023

	CURRENT FISCAL YEAR			PRIOR FISCAL YEAR		
	Budget 7/31/23	Actual 7/31/23	% Actual to Budget	Budget 7/31/22	Actual 7/31/22	% Actual to Budget
REVENUES						
Educational & General						
State Funds						
State Appropriations	9,291,477	8,500,615	91%	9,230,615	8,398,042	91%
State Grants & Contracts	1,605,312	889,176	55%	2,938,457	1,185,903	40%
Federal Funds						
Federal Grants	5,788,793	8,061,595	139%	6,613,277	11,905,614	180%
Title IV Grants	8,827,698	8,402,932	95%	8,805,354	7,198,100	82%
Local Funds						
Private Grants, Gifts, & Contracts	3,312,204	3,278,529	99%	2,770,142	2,799,357	101%
Tuition	12,890,900	13,113,940	102%	12,856,900	12,208,930	95%
Fees	4,244,824	4,437,377	105%	3,954,925	3,669,160	93%
Exemptions, Waivers, & Discounts	(2,651,245)	(2,597,474)	98%	(2,425,732)	(2,206,259)	91%
Taxes	14,760,186	14,498,494	98%	13,178,149	13,447,527	102%
Other Local Funds	421,032	945,687	225%	421,219	392,618	93%
Total Educational & General	58,491,181	59,530,871	102%	58,343,306	58,998,992	101%
Transfers from OA to Other Funds						
Use Fees	(1,166,100)	(1,216,836)	104%	(1,222,000)	(1,122,735)	92%
Taxes	(5,025,759)	(4,910,868)	98%	(4,630,628)	(4,745,401)	102%
Parking, Energy Conservation, HVAC	(215,000)	0	0%	(215,000)	0	0%
Other	0	0	0%	0	0	0%
Transfer - TIF Remittance	0	0	0%	0	0	0%
Total Transfers from OA to Other Funds	(6,406,859)	(6,127,704)	96%	(6,067,628)	(5,868,136)	97%
Auxiliary Enterprises	5,000	35,889	718%	5,000	14,957	299%
TOTAL REVENUES	52,089,322	53,439,056	103%	52,280,678	53,145,813	102%
EXPENDITURES						
Educational & General						
Instruction	17,066,288	14,799,859	87%	16,928,425	13,945,369	82%
Public Service	1,211,097	896,598	74%	1,311,419	983,303	75%
Academic Support	3,796,039	3,423,540	90%	3,689,134	4,306,332	117%
Student Services	4,919,961	3,941,355	80%	4,445,003	3,262,400	73%
Institutional Support	9,872,164	9,116,142	92%	10,466,114	8,571,585	82%
Physical Plant	4,100,187	3,482,483	85%	3,414,583	2,863,853	84%
Total Educational & General	40,965,736	35,659,977	87%	40,254,678	33,932,842	84%
Student Aid	10,498,145	13,654,091	130%	11,012,765	14,465,855	131%
Auxiliary Enterprises	951,041	887,916	93%	915,320	800,259	87%
Contingency for Unexpected Expenditures	110,000	0	0%	97,915	0	0%
TOTAL EXPENDITURES	52,524,922	50,201,984	96%	52,280,678	49,198,956	94%
NET DIFFERENCE	(435,600)	3,237,072		0	3,946,857	

