



**REGULAR BOARD MEETING
OF THE BOARD OF TRUSTEES**
Monday, September 18, 2023 – 6:00 PM

AGENDA

Notice is hereby given that a Virtual Regular Board Meeting of the Board of Trustees of Temple College will be held on Monday, September 18, 2023, at 6:00 PM in the Louise L. Cox Board Room, Room 916, located in the Marc Nigliazzo Administration Building on the Main Campus. The items listed in this notice may be considered in any order at the discretion of the Chair of the Board and items listed for closed session discussion may be discussed and/or approved in open session and vice versa as permitted by law.

The ***Order of Business*** is as follows:

1. Call to Order
2. Invocation and Pledge of Allegiance
3. Opportunity for Citizens to Address the Board
 - A. Citizens who desire to address the Board on any matter listed on the agenda may sign up to do so prior to this meeting. Public Comments will be received during this portion of the meeting. Please limit comments to three minutes. No discussion or final action will be taken by the Board.
4. Consideration of Approval of Consent Agenda
 - A. Consideration of Approval of Amended Minutes for June 26, 2023 and the Minutes from the Regular Meeting on August 21, 2023 3
 - B. Consideration of the Appointment of Full-Time Professional Staff 16
 - C. Consideration of the Appointment of Adjunct Faculty 17
 - D. Consideration of Approval of the Part-Time/Overload Salaries Fall 2023 18
 - E. Consideration of Approval of the Budget Summary Report-June 2023
 - F. Consideration of Approval of the Budget Revision Schedule-4th Quarter-2022-2023
5. Consideration of Approval of Disbursements for August 2023
6. Student and Faculty Spotlight
 - Student Spotlight
 - Award-Winning STEM Club Students
 - Outstanding Faculty Spotlight
 - Richard Askey, Skills USA STEM Club Advisor

7. President's Report
8. Reports
 - A. Faculty Council Report
 - B. Provost Report-Academic Affairs and Student Services
 - C. Resource Development and External Relations Report
9. New Business
 - A. Consideration of Approval of Faculty Recommended for Tenure Spring 2024
10. Miscellaneous
 - A. Consider a Decision on a Level V Grievance Appeal
11. Executive Session to Consider Personnel, Legal Matters, and Real Estate
12. Adjournment

One or more Board Members may be attending the meeting by videoconference, in compliance with the Texas Open Meetings Act. A physical quorum of the Board will be present at the posted time and location of the meeting.



AMENDMENT TO ITEM 7 ON PREVIOUSLY ADOPTED MINUTES, JUNE 26, 2023

**MINUTES
REGULAR BOARD MEETING
OF THE BOARD OF TRUSTEES
JUNE 26, 2023**

A Regular Board Meeting of the Board of Trustees of Temple College was held Monday, June 26, 2023, beginning at 6:00 PM in the Louise L. Cox Board Room, Room 916, located in the Marc Nigliazzo Administration Building on the Main Campus.

MEMBERS PRESENT

John Bailey, Chairman; Lydia Santibañez-Farrell, Vice Chairman; Harry Adams; Alejandro Arroliga; Andrejs Avots-Avotins; Mark Durham; Hope Koch; Steve Niemeier; Larry Wilkerson

ADMINISTRATION

Dr. Christy Ponce, President; Judy Dohnalik, Assistant to the President and Board of Trustees; Dr. Susan Guzmán-Treviño, Provost, Academic Affairs and Student Services; Brandon Bozon, Vice President, Administrative Services; Dr. Evelyn Waiwaiole, Vice President, Development, and Executive Director of the Foundation; Dede Griffith, Vice President of Workforce Development (Virtually); Dr. Robbin Ray, Associate Vice President and Chief of Operations, East Williamson County Centers; Susan Allamon, Associate Vice President, Finance and Human Resources

OTHERS PRESENT

Dr. Sara Harris Baker; Diedra Blankenship; Annelise Board (Guest); Alicia Buck; Kaylyn Carew; Tracey Cooper; Emilio DeLa Garza; Nancy Eaton; Eric Eckert; Carrie Ellis, TC Chief of Police; Jeff Fritz; Caleb Hogue; Laura Hutchens; Vel James (Guest); Emmy Johnston; Lisa Keil; Chris Krejci; Monica Lefner; Dr. Jason Locklin; Melissa Machalek; Jana Markum Salvatore (Guest) (Virtually); Megan Markum (Guest) (Virtually); Catlain Melendez (Guest); Dr. Sandra Melendez; Melissa Michalewicz; Hilde Miller (Guest); Monty Miller (Guest); Erica Perrine; Steve Phelps; Evan Polasek; Ahren Shofts, Ahren Shofts Productions (Student); Bobby Steele (Guest) (Virtually); Brian Supak; Bernetta Watkins (Guest); Larry Watkins (Guest); Dr. John White;

1. Call to Order
Chairman Bailey called the Board of Trustees meeting to order at 6:03 p.m.
2. Invocation and Pledge of Allegiance
Lydia Santibañez-Farrell offered the invocation.
Larry Wilkerson recited the Pledge of Allegiance.

3. Opportunity for Citizens to Address the Board
 - A. Chairman Bailey announced that citizens who desire to address the Board on any matter listed on the agenda were to sign up to do so prior to this meeting. Public Comments will be received during this portion of the meeting. Please limit comments to three minutes. No discussion or final action will be taken by the Board.

There were no citizens to address the Board.

4. Consideration of Approval of Consent Agenda
Chairman Bailey asked if there were any items that the members wanted to remove from the consent agenda. He stated that if there were no objections, these items would be considered. After pausing for any objections, he stated that since there were no objections, these items were ready for consideration.

On a motion by Larry Wilkerson, seconded by Lydia Santibañez-Farrell, and without negative vote, the Board approved the Consent Agenda as presented.

Items for consideration were:

- A. Consideration of Approval of Minutes from the Regular Meeting on May 15, 2023
- B. Consideration of Approval of Appointment of Full-Time Faculty
The following individuals are being recommended by the President for appointment as members of the Full-Time Faculty
 - ★ **Geoffrey Lewis**—Full-Time-Assistant Professor, History—Liberal Arts Division
 - ★ **Kimberly George**—Full-Time-Department Chair, English & Foreign Languages—Liberal Arts Division
 - ★ **Kurt Terry, PhD**—Full-Time-Assistant Professor, History— Liberal Arts Division
- C. Consideration of Approval of the Appointment of Full-Time Professional Staff
The following individuals are being recommended by the President for appointment as members of the Full-Time Professional Staff.
 - ★ **Suzanna Bachman**—Full-Time-Registrar/Director of Admissions, Student & Enrollment Services Division
 - ★ **Esther Crawford**—Full-Time-Graphic Designer, Resource Development & External Relations Division
 - ★ **Ashley Schoeneman**—Full-Time- Info Support Specialist, Information Technology Support Division
- D. Consideration of Approval of an Amendment to President’s Employee Contract
A Special Board Meeting was held June 12, 2023 for conducting the President’s Annual Evaluation Pursuant to Section 551.074 of Texas Government Code. The Board was asked to consider approval of extending the President’s Contract for One Year.
- E. Consideration of Approval of 2023-2024 Faculty Contracts
- F. Consideration of Approval of 2023-2024 Professional Staff Contracts
- G. Consideration of Approval of the 2023-2024 Student Handbook
- H. Consideration of Approval of an Amendment to the 2023 Budget
- I. Consideration of Approval of the Budget Summary Report
March 2023-Current Fiscal Year vs Prior Year

J. Consideration of Approval of the Public Funds Disclosure Report May 2023

5. Consideration of Approval of Disbursements for May 2023

Mr. Wilkerson reported that he had reviewed the disbursements for May 2023 and did not find any irregularities on the statements.

On a motion by Larry Wilkerson, seconded by Steve Niemeier, and without negative vote, the disbursements for March 2023 were approved as presented.

6. Student and Outstanding Employee Spotlight

Student Spotlight

The accomplishments of our Phi Theta Kappa (PTK) student organization were announced by former president Ebony Gebrehawariot:

- ❖ Five Star Chapter (2020-2023)-Most Improved Chapter (2020)
- ❖ Horizon Award: Kaylyn Carew (2023)
- ❖ Honors in Action & College Project Participation Award (2020-2023)
- ❖ District V Hall of Honor: Kristen Griffith, Kaylyn Carew, Ebony Gebrehawariot, Juliana Huckabay Frost, Neibetlynn Lat, Erafe Tosie Jr. (2023)
- ❖ College Project Award of Merit (2020-2023)
 - Distinguished College Project (2021, 2022)
- ❖ Honors in Action Award of Merit (2023)
- ❖ Congeniality Award (2023) – PTK is the friendliest Chapter in Texas!
- ❖ Top Texas Chapter (2023) – Out of 92 chapters in Texas, placed in the top 18!
- ❖ Top 100 Chapters (2023) – Out of nearly 1,300 chapters in the world!

Outstanding Employee Spotlight

Michael Pilgrim, former Phi Theta Kappa (PTKI) sponsor, was recognized for his long-time service and contributions to PTK

7. President's Report

- The NISOD Excellence Awards Recipients were celebrated at the national conference on May 27-30, 2023 in Austin. They are placed on the NISOD Wall of Honor.
- The Business and Continuing Education graduation was held June 13, 2023.
- Temple College representatives promoted TC programs at the Holland Corn Festival, June 17, 2023
- President Ponce provided and the welcome for the Launch Temple graduation held in the Pavilion on June 22, 2023.
- Temple College's SkillsUSA STEM Club brought home the gold medal in engineering technology design at the **SkillsUSA National Championships** in Atlanta June 19-24. **Richard Askey and Preston Griffith Trio Jimenez and Ben Cameron** won 5th place in the manufacturing competition.
- The ISC building is scheduled to be demolished on July 5.
- President Ponce will resume the monthly virtual coffee chats with faculty and staff.

8. Reports

A. Provost Report

The Provost Report was included in the Board materials and is on file with the official records for the meeting.

B. Resource Development and External Relations

- Evelyn Waiwaiole gave a scholarship update. There were 523 Applications completed (compared to 337 last year. There were 21 reviewers of the applications.
- The Kentucky Derby was very successful with a total profit of \$77,925.87.
- The Johnson Brothers Ford Temple College Foundation Tournament Sponsorship Committee members are Harry Adams; Bob Browder; John Bailey; Russell Schneider; Dana Lange; James Secrest; and H. B. Macey.
- Grant Updates: Secured and Applied
 - Altrusa-\$3,000 scholarship for summer camps
 - Title V- \$2,990,124 for grant officer, data analyst, professional development coordinator, and peer mentors
 - FIPSIE -\$2,211,778 for rural grant director, workforce specialists, speaker series, and hot spots
- Upcoming Events
 - August 23, 2023-Scholarship Reception
 - October 23, 2023 Johnson Brothers Ford Temple College Foundation Golf Tournament
 - November 6, 2023-Retiree Reunion
 - December 6, 2023 Temple College Holiday Party at Wildflower Country Club

9. New Business

A. Consideration of Approval and Ratification of Purchases of HVAC equipment and services from Texas Air Systems through the Interlocal Purchasing System Cooperative, Contract #22020601

The Board was asked to approve and ratify purchases of HVAC equipment and services from Texas Air Systems through The Interlocal Purchasing System Cooperative, Contract #22010601. Weather conditions damaged many of the HVAC systems. A total of 119 HVAC systems out of 260 had minor to moderate damage. It was determined that Texas Air Systems have the knowledge and skill level to review and access each HVAC unit. Funding for the HVAC equipment and services will come from Fund 63 and insurance reimbursements. The Board was also asked to authorize the Vice President of Administration to approve any change orders up to the amount allowed by the Texas Education Code 44.0411.

On a motion by Steve Niemeier, seconded by Andrejs Avots-Avotins, and without negative vote, the Ratification of Purchases of HVAC equipment and services from Texas Air Systems through the Interlocal Purchasing System Cooperative, Contract #2202 was approved as presented.

B. Consideration of Approval of a Purchase of Two 2023 Dodge Charger Pursuit Vehicles with Police Equipment from Cameron County CDJR through the Tarrant County Cooperative Contracts #2023-16 and 2023-200.

The Board was asked to approve the Purchase of two 2023 Dodge Charger pursuit vehicles with police equipment from Cameron County CDJR through the Tarrant County Cooperative, Contracts #2023-16 and 2023-200. The College has one 2014 Chevrolet Tahoe and two 2006 Ford Crown Victoria's that operate within the Temple College Police Department. The two Ford vehicles are being prepared for auction. Once the auctions are finalized and the funds received, the funds will be deposited

within the College's General Fund. The College requested Board approval of the purchase of two Dodge Chargers to replace the aging vehicles. Purchases made from Cameron County CDJR through the Tarrant County Cooperative satisfy the required bidding laws found within Texas Education Code 44.031. Funding for the two 2023 Dodge Charger pursuit vehicles with police equipment will come from Fund 62. The Board was also asked to authorize the Vice President of Administration to approve any change orders up to the amount allowed by the Texas Education Code 44.0411.

On a motion by Andrejs Avots-Avotins, seconded by Lydia Santibañez-Farrell, and without negative vote, the Purchase of two 2023 Dodge Charger Pursuit Vehicles with Police Equipment from Cameron County CDJR through the Tarrant County Cooperative Contracts#2023-16 and 2023-200 was approved as presented.

10. Miscellaneous

There were no miscellaneous items.

11. Executive Session to Consider Personnel, Legal Matters, and Real Estate

Chairman Bailey announced that an Executive Session would not be called as there were no items for discussion.

Chairman Bailey thanked the past, present, and future PTK leaders for their leadership and academic accomplishments.

12. Adjournment

There being no further business, the Meeting of the Board of Trustees was adjourned on a motion by Larry Wilkerson, and seconded by Steve Niemeier, at 7:02 p.m.

NEXT BOARD OF TRUSTEES MEETING:

A Special Meeting of the Temple College Board of Trustees will be held Monday, July 17, 2023, at 6:00p.m., in the Louise L. Cox Board Room, located in room 916 in the Marc Nigliazzo Administration Building on the Main Campus.

Minutes recorded, transcribed & submitted by:

Judith Dohnalik

Judith Dohnalik, Assistant to the Board of Trustees

**Minutes Approved as Submitted: 8/21/2023
Date**

Item 4-A



**MINUTES
REGULAR BOARD MEETING
OF THE BOARD OF TRUSTEES
AUGUST 21, 2023**

A Regular Board Meeting of the Board of Trustees of Temple College was held Monday, August 21, 2023 beginning at 6:00 PM in the Louise L. Cox Board Room, Room 916, located in the Marc Nigliazzo Administration Building on the Main Campus.

MEMBERS PRESENT

John Bailey, Chairman; Lydia Santibañez-Farrell, Vice Chairman; Harry Adams, Secretary; Dr. Mark Durham; Dr. Hope Koch; Larry Wilkerson

ADMINISTRATION

Dr. Christy Ponce, President; Judy Dohnalik, Assistant to the President and Board of Trustees; Dr. Susan Guzmán-Treviño, Provost, Academic Affairs and Student Services; Brandon Bozon, Vice President, Administrative Services; DeDe Griffith, Vice President of Workforce Development; Dr. Evelyn Waiwaiole, Vice President, Development, and Executive Director of the Foundation; Dr. Robbin Ray, Associate Vice President and Chief of Operations, East Williamson County Centers; Susan Allamon, Associate Vice President, Finance and Human Resources

OTHERS PRESENT

Liberty Adair, Kansas State University; Tammy Baca; Carolyn Beatty; Rhona Burse; Tracey Cooper; Chad Cryer; Eric Eckert; Jeff Fritz; Dr. Honey Golden; Caleb Hogue; Lisa Keil; Christopher Krejci; Rosemary Laws; Monica Lefner; Dr. Jason Locklin; Darcia Marshall, Temple College Scholarship Recipient; Isaac Masoner; Derek Mudd; Erica Perrine; Dr. Molly Peterson; Michael Pilgrim; Michael Pilgrim; Priscilla Santana; Christine Simon; James Skinner; John Stevens; Brian Supak; Marcia Temple; Dr. Gene Ray Tucker; Dr. John White; Jacob Wilson (Virtual)

1. Call to Order

Chairman Bailey called the Board of Trustees meeting to order at 6:02 p.m.

2. Invocation and Pledge of Allegiance

Harry Adams offered the Invocation.

Dr. Hope Koch recited the Pledge of Allegiance.

3. Opportunity for Citizens to Address the Board

A. Chairman Bailey asked if there was anyone there tonight wishing to speak before the Board. There were no citizens to address the Board.

4. Consideration of Approval of Consent Agenda

Chairman Bailey asked if there were any items that the members wanted to remove from the consent agenda. She stated that if there were no objections, these items would be considered. After pausing for any objections, she stated that since there were no objections, these items were ready for consideration.

On a motion by Lydia Santibañez-Farrell, seconded by Harry Adams, and without negative vote, the Board approved the Consent Agenda as presented.

Items for consideration were:

A. Consideration of Approval of Minutes from the from the Regular Meeting on June 26, 2023, the Special Meeting on July 17, 2023 and the Special Meeting/Budget Workshop on July 27, 2023

B. Consideration of the Appointment of Full-Time Faculty

The following individuals were recommended by the appropriate departmental and divisional supervisor, and by the Provost, Academic Affairs and Student Services, for appointment as members of the Full-Time Faculty.

★ Tina Amlin, Assistant Professor, EMS (Promotion)-Emergency Medical Services Department-Health Professions Division

★ Eric Hazell, Assistant Professor, English Integrated Reading and Writing (INRW) Academic Foundations Department-Liberal Arts Division

★ Wesley Jackson, Assistant Professor, History

★ Nathan Train, Assistant Baseball Coach, Full-time (Promotion)

★ Raymond Stockstad, Assistant Professor, English (Temporary)

★ Martha Hartt, Assistant Professor, Math

★ Logan Willhoite, Assistant Professor, Math

C. Consideration of the Appointment of Full-Time Professional Staff

The following individuals were recommended by the President for appointment as members of the Full-Time Professional Staff.

★ Suzanne Schwenke-Martin, Police Officer

★ Sydney Bredehoeft-Hickman, Athletic Trainer

★ Amber Cripe, Financial Aid Advisor (Promotion)

★ Joshua Ready, Specialist, IT Support

★ Shannon Bralley, AVP, Student Success and Enrollment Management (Promotion)

★ Craig Lampe, Police Officer

★ Wendy Waiwaiole, Coordinator, Community Programs.

D. Consideration of the Appointment of Adjunct Faculty

The following individuals were recommended by the appropriate departmental and divisional supervisors, and by the Provost, Academic Affairs and Student Services, for appointment as members of the Adjunct Faculty.

★ Ashley Yerger, RN Adjunct, Health Professions Division

★ Alejandra Cariaga, RN Adjunct-Health Professions Division

★ Devera Shipp, Education Adjunct-Liberal Arts Division

★ Melissa Terry, Dental Hygiene Adjunct-Health Professions Division

★ Hilary Evbayiro, English Adjunct-Liberal Arts Division

★ Alexandre Bilodeau, Music Adjunct-Fine Arts Division\

★ Jenny Larson-Quinones, Theater/Drama Adjunct-Fine Arts Division.

E. Consideration of Approval of Part-Time Professional Staff

The following individuals are being recommended by the President for appointment as members of the Part-Time Professional Staff.

★ Linda Enriquez-Retention Coordinator, Student Success Mentoring

★ Keviona Barber, Assistant Women's Basketball Coach

F. Consideration of Approval of Monthly Investment Report-Public Funds Investment Act Disclosure-July 2023

G. Consideration of Approval of the Budget Summary Report-May 2023

H. Consideration of Approval of the Budget Revision Schedule-3rd Quarter-2022-2023

5. Consideration of Approval of Disbursements for July 2023

On a motion by Larry Wilkerson, seconded by Harry Adams, and without negative vote, the disbursements for July 2023 were approved as presented.

6. Outstanding Student/Employee Spotlight

Student Spotlight

Jacob Wilson shared his experiences while serving as a science embedded tutor as part of a pilot of expanded support for students.

Outstanding Employee Spotlight

2023 NISOD Excellence Award Recipients

The recipients of the 2023 NISON Excellence Award were recognized for their dedication and contributions to Temple College.

Community Member Spotlight

Darcia Marshall, Scholarship Recipient

Darcia reported on her experiences as a recipient of a scholarship to attend Temple College. She expressed sincere appreciation for being chosen to receive a scholarship which gave her the opportunity to pursue her career goals.

7. President's Report

- Dr. Ponce reported that Temple College started the year off strong with All College Day. She acknowledged and thanked Dr. Hope Koch, Temple College Board of Trustees member, for being a guest speaker at All College Day. A very helpful team of faculty and staff greeted students at the welcome tables with lots of smiles and provided them with rides, snacks, water, and some cool Temple College swag.
- The community college finance bill, House Bill 8, was officially passed this past summer by the Texas Legislature.
- Dr. Susan Guzmán-Treviño was awarded the State of Texas Administrator of the Year Leadership and Excellence Award.
- Academic Success Initiatives for Temple College and ISD partners are underway
- A group of high school juniors were on campus for a couple weeks this summer to learn about STEM as part of the HIS STEM Bridge
- Ten student-athletes from the different athletic programs were in the spotlight by earning the honor of being named to the NJCAA All-Academic Team.

8. Reports

A. Faculty Council

The Faculty Council report was included in the Board materials. The report contained information on faculty activities during Welcome Week including the launch of NeoEd Perform, Simple Syllabus, and Caring Campus, faculty are completing 4 Annual Mandatory Training modules, and getting the semester and classes started. Faculty Council members met on August 14 to complete 2023-2024 committee assignments, collection of dues, and selection of the Barnhart Recipient.

B. Provost Report

- The Academic Affairs and Student Services Reports were included in the Board materials.
- Temple College welcomed 72 new students to the Texas Bioscience Institute.
- Temple College is 1 of 5 colleges in Texas to be selected to participate in the Caring Campus as part of the Institute for Evidence-Based Change. The Caring Campus concept focuses on making students feel welcome and stay where they feel cared about. The Temple College faculty and staff are dedicated to fostering student success.
- Shannon Bralley was promoted to the position of Associate Vice President, Student Success and Enrollment Management. She reported on the redesign of New Student Orientation and the NSO team. Student evaluations showed that:
 - 100% of attendees found NSO useful
 - 100% agreed that orientation was the right length
 - 100% stated the times available were convenient for them
 - 99% said Orientation did a good job preparing them to start classes (good information, highly encouraging)
 - 97% of attendees were completely satisfied with the program

- 96% would not change the information presented
- Students were treated to a first day of Fall 2023 to a healthy breakfast

C. Workforce Development Report

James Skinner, Director of AEL, presented an overview of AEL and how the staff act as ambassadors of employers by offering a variety of programs for adult students. He also reported that AEL has been relocated to the Marc Nigliazzo Administration Building.

9. New Business

A. Consideration of Approval of the FY 2023-2024 Budget

The Board was asked to approve the FY 2023-2024 budget as presented at the July 27, 2023 Special Meeting/Budget Workshop. No public members were in attendance to comment on the budget.

On a motion by Lydia Santibañez-Farrell, seconded by Larry Wilkerson, and without negative vote, the FY 2023-2024 Budget was approved as presented.

B. Conduct a Public Hearing on the 2023-2024 Temple College Tax Rate

A public hearing was opened at 6:40 p.m. for any member of the public to make a statement regarding the proposed 2023 Temple College Tax Rate of \$0.2017 per \$100 of assessed value. There were no community members to address the Board and the public hearing was closed at 6:42 p.m.

C. Consideration of Approval of a Resolution to Set the Temple College 2023-2024 Tax Rate

The Board was asked to approve a resolution to set the Temple College 2023-2024 Tax Rate.

On a motion by Andrejs Avots-Avotins that the property tax rate be increased by the adoption of a tax rate of \$0.2017 per \$100 of assessed value, which is effectively a 9.74 percent increase in the tax rate, and the motion was seconded by Katie Burrows. Without negative vote, a Resolution to Set the Temple College 2023-2024 Tax Rate was approved as submitted. A roll call vote was called.

Roll Call:	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
John Bailey	Aye	-0-	Alejandro Arroliga
Lydia Santibañez-Farrell	Aye		Steve Niemeier
Harry Adams	Aye		
Andrejs Avots-Avotins	Aye		
Mark Durham	Aye		

Hope Koch
Larry Wilkerson

Aye
Aye

- D. Consider an Amendment to the Memorandum of Understanding Between Hutto SD and Temple College Regarding the East Williamson County Higher Education Center at Hutto, Texas, Branch Campus Maintenance Tax
The Board was asked to approve an amendment to the East Williamson County Higher Education Center-Hutto. A complete report of each change was included in the Board packet and is posted on Temple College's Board of Trustees web site.

On a motion by Larry Wilkerson, seconded by Lydia Santibañez-Farrell, and without negative vote, an Amendment to the Memorandum of Understanding Between Hutto SD and Temple College Regarding the East Williamson County Higher Education Center at Hutto, Texas, Branch Campus Maintenance Tax was approved as presented.

- E. Consideration of Approval of Adjustments to Accounts Receivable and Allowance for Doubtful Accounts for FY 2023
The Board was asked to approve the Adjustments to Accounts Receivable and Allowance for Doubtful Accounts for FY 2023 as required by audit guidelines. The guidelines require that the Board be informed of Accounts Receivable balances that are being removed from College ledgers because of being over three (3) years of age. The accounts written to Bad Debt and Expense & Allowance for Doubtful Accounts reflect the additional expenses for unpaid balances between one (1) year and three (3) years of age.

On a motion by Larry Wilkerson, seconded by Harry Adams, and without negative vote, the Adjustments to Accounts Receivable and Allowance for Doubtful Accounts for FY 2023 were approved as presented.

F. Faculty Changes

The Board was asked to approve the following faculty members' title changes. The faculty have met the criteria for title changes.

FACULTY TITLE CHANGES

<u>NAME</u>	<u>DEPARTMENT</u>	<u>REQUESTED TITLE</u>
Nancy Eaton	Nursing	Professor
Dr. Nathan Gardiner	Physical Sciences	Professor
Tammy Baca	Academic Foundations and Education	Professor
James Eric Hazell	Academic Foundations	Professor

Dr. Honey Golden	Biology	Professor
Dr. Jeff Troy	Biology	Professor
Dr. Phillip Greco	Biology	Professor
Dr. Gene Rhea Tucker	Social Sciences 1	Professor
Melissa Michalewicz	Nursing	Associate Professor
Jewell Welleh	Nursing	Associate Professor
Peggy Wright	Nursing	Associate Professor
Lisa Keil	Business Management	Associate Professor
Dr. Molly Peterson	Physical Sciences	Associate Professor

Board Approval: August 21, 2023

On a motion by Larry Wilkerson, seconded by Mark Durham, and without negative vote, the faculty title changes were approved as presented.

G. Consideration for Ratification of a Purchase Issued to Paragon Sports Contractors Through the BuyBoard Contract #64-21.

Temple College staff members reviewed several options to address ongoing issues with our baseball and softball playing fields. Funding for the baseball and softball field renovation project is available in Fund 62, 2015 Bond Funds. Based on the information provided, the Board of Trustees was asked to ratify a purchase issued to Paragon Sports Constructors through the BuyBoard Cooperative Contract #64-21. Purchases made from Paragon Sports Constructors through the BuyBoard Cooperative satisfy the required bidding laws found with Texas Education Code 44.031. The Board was also asked to approve the Vice President of Administration to approve any order change orders up to the amount allowed by the Texas Education Code 44-0411.

On a motion by Larry Wilkerson, seconded by Mark Durham, and without negative vote, the faculty title changes were approved as presented.

H. Consideration of Ratification of Contracts Issued to Langerman Foster Engineering for Construction Materials Testing

Langerman Foster Engineering is most familiar with College's soil and subsoil types having worked with the College on our last capital improvement projects and most recently have provided the subsurface Geotech reports for each building location. Choosing the Langerman Foster Engineering for the College's Construction Materials Testing needs was completed by selecting the engineer based on demonstrated competence and qualifications. This

method satisfies the requirement listed within the Texas Government Code 2254 and the Professional Services Procurement Act. Funds are available for the Construction Materials Testing contract. Based on the information presented, the Board of Trustees was asked to ratify contracts to Langerman Foster Engineering. The Board was also asked to approve the Vice President of Administration to approve any order change orders up to the amount allowed by the Texas Education Code 44-0411.

On a motion by Larry Wilkerson, seconded by Mark Durham, and without negative vote, the faculty title changes were approved as presented.

10. Miscellaneous

The Board of Trustees 2023-2024 Board of Trustees Regular and Special Meeting Calendar was included as an information and scheduling item.

11. Executive Session to Consider Personnel, Legal Matters, and Real Estate

Chairman Bailey announced that an Executive Session would be called pursuant to Section 551.074 Texas Government Code to discuss personnel matters regarding a faculty member.

The Board convened into Executive Session at 8:38 p.m.

The Board reconvened into Regular Session at 9:19 p.m.

12. Adjournment

There being no further business, the Meeting of the Board of Trustees was adjourned on a motion by Larry Wilkerson, and seconded by Harry Adams, at 9:20 p.m.

NEXT BOARD OF TRUSTEES MEETING:

A Regular Meeting of the Temple College Board of Trustees will be held Monday, September 18, 2023 at 6:00p.m., in the Louise L. Cox Board Room, located in room 916 in the Marc Nigliazzo Administration Building on the Main Campus.

Minutes recorded, transcribed & submitted by:

Judith Dohnalik

Judith Dohnalik, Assistant to the Board of Trustees

Minutes Approved as Submitted: _____
Date

ITEM 4-B

Consideration of Approval of Appointment of Full-Time Professional Staff

Staff Recommendation: Approval

The following individuals are being recommended by the President for appointment as members of the Full-Time Professional Staff.

- ★ **Stella Bergeron Green** – Police Lieutenant, Campus Police, Administrative Services Division. Ms. Bergeron-Green received her Master in Organizational Management Degree from the University of Phoenix. She worked as a police officer for Cleveland Independent School District prior to coming to work for Temple College.
- ★ **Wendy Fettig**- Coordinator, Dual Credit and Texas Bioscience Institute – Academic Affairs Division. Mrs. Fettig recently worked for Temple College as Success Navigator for TBI. She began a new position as Dual Credit Coordinator of TBI and Middle College Advisor on September 1, 2023.

AGENDA ITEM 4-C

Consideration of Approval of Appointment of Adjunct Faculty

Staff Recommendation: Approval

The following individual is being recommended by the appropriate departmental and divisional supervisors, and by the Vice President of Academic Affairs for appointment as a member of the Adjunct Faculty.

- ★ **Arlie Wright**- Adjunct Professor, History – Liberal Arts Division- Mr. Wright received his Master of Arts in History degree from Sam Houston State University. He taught dual credit as an embedded instructor for Temple College at Rosebud-Lott for many years. He will now be teaching history for us as an adjunct.



MEMORANDUM

Provost, Vice President of Academic Affairs and Student Services

To: Dr. Christy Ponce

From: Dr. Susan Guzmán-Treviño

Date: September 18, 2023

Re: Fall 2023 Part-Time/Overload Salaries

The Vice President of Academic Affairs and Student Services has reviewed the part-time/overload reports for the 16-week and 1st 8-week classes submitted by the academic and technical divisions and is requesting Board approval of these reports, pending any necessary adjustments.

The table below summarizes the part-time/overload salary costs by division:

Division	FA2022	FA2023
Fine Arts	\$56,763.40	\$87,095.02
Liberal Arts	\$153,434.90	\$149,556.75
Business and Career Professions	\$48,509.81	\$54,627.18
Natural Sciences	\$143,990.50	\$166,874.75
Health Professions*	\$67,859.35	\$62,337.55
Total	\$470,557.96	\$520,491.25

*The Health Professions total does not include the hourly rate paid for clinical hours, which are reported on a timesheet and paid throughout the semester.

** Not available at the time report was submitted

Item 4-E

BUDGET SUMMARY REPORT - JUNE 2023

	CURRENT FISCAL YEAR			PRIOR FISCAL YEAR		
	Budget 6/30/23	Actual 6/30/23	% Actual to Budget	Budget 6/30/22	Actual 6/30/22	% Actual to Budget
REVENUES						
Educational & General						
State Funds						
State Appropriations	9,291,477	7,639,824	82%	9,230,615	7,540,367	82%
State Grants & Contracts	1,605,312	889,176	55%	2,938,457	796,466	27%
Federal Funds						
Federal Grants	5,745,435	7,950,786	138%	6,613,277	9,489,700	143%
Title IV Grants	8,827,698	8,298,671	94%	8,805,354	7,085,844	80%
Local Funds						
Private Grants, Gifts, & Contracts	3,312,204	3,178,529	96%	2,770,142	2,798,668	101%
Tuition	12,890,900	13,118,194	102%	12,856,900	12,146,312	94%
Fees	4,244,824	4,438,865	105%	3,954,925	3,671,780	93%
Exemptions, Waivers, & Discounts	(2,651,245)	(2,594,083)	98%	(2,425,732)	(2,197,180)	91%
Taxes	14,760,186	14,440,238	98%	13,178,149	13,412,731	102%
Other Local Funds	421,032	876,368	208%	421,219	354,203	84%
Total Educational & General	58,447,823	58,236,568	100%	58,343,306	55,098,891	94%
Transfers from OA to Other Funds						
Use Fees	(1,166,100)	(1,216,836)	104%	(1,222,000)	(1,122,735)	92%
Taxes	(5,025,759)	(4,895,075)	97%	(4,630,628)	(4,733,209)	102%
Parking, Energy Conservation, HVAC	(215,000)	0	0%	(215,000)	0	0%
Other	0	0	0%	0	0	0%
Transfer - TIF Remittance	0	0	0%	0	0	0%
Total Transfers from OA to Other Funds	(6,406,859)	(6,111,911)	95%	(6,067,628)	(5,855,944)	97%
Auxiliary Enterprises	5,000	26,848	537%	5,000	14,399	288%
TOTAL REVENUES	52,045,964	52,151,505	100%	52,280,678	49,257,346	94%
EXPENDITURES						
Educational & General						
Instruction	17,066,288	13,486,803	79%	16,928,425	12,669,358	75%
Public Service	1,211,097	796,816	66%	1,311,419	884,508	67%
Academic Support	3,796,039	3,152,033	83%	3,689,134	3,960,469	107%
Student Services	4,876,603	3,533,497	72%	4,445,003	2,900,866	65%
Institutional Support	9,872,164	8,449,852	86%	10,466,114	7,949,308	76%
Physical Plant	4,100,187	2,910,619	71%	3,414,583	2,311,884	68%
Total Educational & General	40,922,378	32,329,620	79%	40,254,678	30,676,393	76%
Student Aid	10,465,559	13,547,368	129%	11,012,765	14,322,466	130%
Auxiliary Enterprises	983,627	821,475	84%	915,320	751,788	82%
Contingency for Unexpected Expenditures	110,000	0	0%	97,915	0	0%
TOTAL EXPENDITURES	52,481,564	46,698,463	89%	52,280,678	45,750,647	88%
NET DIFFERENCE	(435,600)	5,453,042		0	3,506,699	

