



REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES

Monday, April 17, 2023 – 6:00 PM

AGENDA

Notice is hereby given that a Virtual Regular Board Meeting of the Board of Trustees of Temple College will be held on Monday, April 17, 2023, at 6:00 PM in the Louise L. Cox Board Room, Room 916, located in the Marc Nigliazzo Administration Building on the Main Campus. The items listed in this notice may be considered in any order at the discretion of the Chair of the Board and items listed for closed session discussion may be discussed and/or approved in open session and vice versa as permitted by law.

The **Order of Business** is as follows:

1. Call to Order
2. Invocation and Pledge of Allegiance
3. Opportunity for Citizens to Address the Board
 - A. Citizens who desire to address the Board on any matter listed on the agenda may sign up to do so prior to this meeting. Public Comments will be received during this portion of the meeting. Please limit comments to three minutes. No discussion or final action will be taken by the Board.
4. Consideration of Approval of Consent Agenda
 - A. Consideration of Approval of Minutes from the Regular Meeting on March 20, 2023 3
 - B. Consideration of the Appointment of Adjunct Faculty 8
 - C. Consideration of Approval of Spring 2023 2nd 8-Week Classes Part-Time Overload Salaries 9
 - D. Consideration of Approval of the Budget Summary Report-January 2023
 - E. Consideration of Approval of the Monthly Investment Report-Public Funds Disclosure Report-January 2023
 - F. Consideration of Approval of a Board Member's Resignation from the Board of Trustees
5. Consideration of Approval of Disbursements for March 2023
6. Student, Faculty, and Community Member Spotlights
 - Student Spotlight
 - * Film Festival Participants: Ahren Shorts, Savanna Miller, Grayson White, Emilio

DeLa Garza, Evan Plasek, Eva White

Outstanding Employee Spotlight

* Rebecca Ormsbee, Student Success Coach

* Administer the Oath of Office to Chief of Police Carrie Ellis

* Recognize Outgoing Chief of Police Michael Markum for His 20 Years' Service to Temple College

7. President's Report

8. Reports

A. Faculty Council Report

B. Provost Report

C. Workforce Development Report

9. New Business

A. Consideration of Approval of Faculty Recommended for Tenure Fall 2023

B. Consideration of Approval of the Faculty Development Leave Grant-2023-2024

C. Consideration of Approval of Guarantee Maximum Price for the Phase I Early Bid Package, Related to Asbestos Abatement, Building Demolition and Site Utilities for the Temple College Main Building and Visual Arts and Workforce Building Projects

D. Consideration of Approval of the Appointment of a New Board Member

E. Administration of the Oath of Office to Newly Appointed Member of the Board of Trustees

10. Miscellaneous

11. Executive Session to Consider Personnel, Legal Matters, and Real Estate

12. Adjournment

Please note that this meeting is an open meeting subject to Chapter 551, Texas Government Code. Written signage required by Texas Penal Code Sections 30.06, prohibiting concealed carry of handguns by Texas Government Code Chapter 411 licensees, will be posted at the entrance to this meeting.

Texas Penal Code Sec. 46.035(c) - A license holder commits an offense if the license holder intentionally, knowingly, or recklessly carries a handgun under the authority of Subchapter H, Chapter 411, Government Code, regardless of whether the handgun is concealed or carried in a shoulder or belt holster, in the room or rooms where a meeting of a governmental entity is held (e.g., Temple College Board of Trustee meetings) and if the meeting is an open meeting subject to Chapter 551, Texas Government Code, and the entity provided notice as required by that chapter.



**MINUTES
REGULAR BOARD MEETING
OF THE BOARD OF TRUSTEES
MARCH 20, 2023**

A Regular Board Meeting of the Board of Trustees of Temple College was held Monday, March 20, 2023, beginning at 6:00 PM in the Louise L. Cox Board Room, Room 916, located in the Marc Nigliazzo Administration Building on the Main Campus.

MEMBERS PRESENT

John Bailey, Chairman; Lydia Santibanez-Farrell, Vice Chairman; Andrejs Avots-Avotins; Mark Durham; Steve Niemeier; Larry Wilkerson

ADMINISTRATION

Dr. Christy Ponce, President; Judy Dohnalik, Assistant to the President and Board of Trustees; Dr. Susan Guzmán-Treviño, Provost, Academic Affairs and Student Services; Brandon Bozon, Vice President, Administrative Services; Dede Griffith, Vice President of Workforce Development; Dr. Evelyn Waiwaiole, Vice President, Development, and Executive Director of the Foundation; Dr. Robbin Ray, Associate Vice President and Chief of Operations, East Williamson County Centers; Susan Allamon, Associate Vice President, Finance and Human Resources (Virtually)

OTHERS PRESENT

Richard Askey; Treva Askey; Dr. Sara Harris Baker; Dr. Edna Bridges, Temple Junior College Alumni; Tracey Cooper; Eric Eckert; Jeff Fritz; Felix Greco; Preston Griffith; Caleb Hogue; Michael Keller, Rockdale High School Dual Credit Student; Monica Lefner; Dr. Jason Locklin; Dr. Sandra Melendez (Virtually); Dr. Eva Munguia; Zach Oldham; Erica Perrine; Steve Phelps; John Stevens; Brian Supak; Dr. John White

1. Call to Order
Chairman Bailey called the Board of Trustees meeting to order at 6:03 p.m.
2. Invocation and Pledge of Allegiance
Lydia Santibanez-Farrell offered the invocation.
Larry Wilkerson recited the Pledge of Allegiance.
3. Opportunity for Citizens to Address the Board
 - A. Chairman Bailey announced that citizens who desire to address the Board on any matter listed on the agenda were to sign up to do so prior to this meeting. Public Comments will be received during this portion of the meeting. Please limit comments to three minutes. No discussion or final action will be taken by the Board.

There were no citizens to address the Board.

4. Consideration of Approval of Consent Agenda

Chairman Bailey asked if there were any items that the members wanted to remove from the consent agenda. He stated that if there were no objections, these items would be considered. After pausing for any objections, she stated that since there were no objections, these items were ready for consideration.

On a motion by Andrejs Avots-Avotins, seconded by Lydia Santibanez-Farrell, and without negative vote, the Board approved the Consent Agenda as presented.

Items for consideration were:

A. Consideration of Approval of Minutes from the Regular Meeting on February 20, 2023

B. Consideration of Approval of Appointment of Full-Time Professional Staff
The following individuals were recommended by the President for appointment as members of the Full-Time Professional Staff.

★ **Carrie Ellis**-Full-Time-Chief of Police- Administrative Services Division

★ **Jacqueline Klaus**-Full-Time-Associate Director-Physical Plant–Physical Plant Division

★ **Mayra Martinez**-Full-Time-Stem Advisor–Academic Affairs Division (*grant funded*)

C. Consideration of Approval of Appointment of Adjunct Faculty

The following individuals were recommended by the appropriate departmental and divisional supervisors, and by the Provost for appointment as members of the Adjunct Faculty.

★ **Alexandrea Seaton**-Adjunct Professor, Associate Degree Nursing-Health Professions Division

★ **Allyson Menix**–Clinical Teaching Assistant–Health Professions Division

★ **Mary Ervi**–Clinical Teaching Assistant–Health Professions Division

D. Consideration of Approval of the Monthly Investment Report-Public Funds Disclosure Report-December 2022 and Budget Summary Report-December 2022

E. Consideration of the Approval of the Texas Commission on Law Enforcement Standards and Education (TCLEOSE) Mandated Racial Profiling Report for 2022
The Board was asked to review and approve the Texas Commission on Law Enforcement Standards and Education (TCLEOSE) required report as submitted by the Temple College Police Department.

F. Consideration of Approval of the 2023-2024 College Catalog

The Board was asked to approve Temple College's 2023-2024 Catalog which is managed by the software system, Acalog.

G. Consideration for the Ratification of a Contract for Microsoft Licensing from SHI Government Solutions through the DIR cooperative

The Board was asked to ratify a 3-year contract to Microsoft Corporation for Microsoft licenses. The contract is offered through The Texas Department of Information Resources (DIR) cooperative which meets the College's requirements for competitive solicitations found in Texas Education Code 44.

5. Consideration of Approval of Disbursements for January 2023 and February 2023

On a motion by Larry Wilkerson, seconded by Steve Niemeier, and without negative vote, the disbursements for January 2023 and February 2023 were approved as presented.

6. Student and Outstanding Employee Spotlight
 - A. Student Spotlight

Michael Kellar, Rockdale High School Dual Credit Student, gave an overview of his experiences as a dual credit student. He spoke of his love for electronics and how he enjoyed the in-depth on-hands learning while taking his classes.
 - B. Outstanding Employee Spotlight

Richard Askey, Trainer, Program Manager for Electromechanical Engineering, and Preston Griffith, Industrial Technology Trainer, spoke on methods used in training learners in the program.
7. President's Report
 - Dr. Ponce reported on a partnership between Temple College and Western Governors University. This partnership supports students seeking bachelor's degrees after completing their associate degrees.
 - The Texas Legislature is currently considering two bills, filed identically in the House (HB8) and the Senate (SB2539), to increase investments in funding community colleges to support Texans earning postsecondary academic and workforce credentials. HB 8 was being heard in the House Higher Education Committee on Monday, March 20, 2023.
 - The Board of Trustees Institute-The Future of Funding: Trustees' Impact on Student Outcomes was held on February 21-22, 2023. The institute included 3 keynote speakers and offered the most efficient and valuable quality of information regarding curriculum with outcomes contributing to student success.
 - An overview of the new Temple College Dashboard was presented which included equity dashboards, the employee portal, and enrollment trends.
8. Reports
 - A. Faculty Council Report

The Faculty Council Report was included in the Board materials. The Information included information on participation in the Leopard Preview Day, Friday, February 24, 2023. Also included in the report is information on the Faculty Advancement Committee's dispersement of 3 awards for faculty education in their departments/fields for fall.
 - B. Provost Report

The Academic Affairs and Student Services Reports were contained in the Provost Report and were included in the Board materials.
 - C. Resource Development and External Relations Report

The Kentucky Derby will be held Saturday, May 6, 2023 at the Frank W. Mayborn Civic and Convention Center, 5:00 p.m. – 8:30 p.m.
Dr. Edna Bridges, age 94, a Temple Junior College Alumni, has established an endowment. She told a beautiful story of her life and how TJC gave her the education to be successful in life.

D. Workforce Development Report
There was no report.

E. Finance Committee Report

On Thursday, March 9, the Board Finance Committee met to receive a presentation from Brandon regarding the recommended changes to the Tuition and Fees for the 2023-2024 academic year. The Board Finance Committee concurred with the recommended changes, and Brandon distributed a memo to the full Board outlining those changes on Friday, March 10. Those recommendations were presented to the Board for action in new business.

9. New Business

A. Consideration of Approval of the Adoption of the Tuition and Fee Schedule 2023-2024 Academic Year

The Board was asked to adopt the recommended Tuition and Fee Schedule 2023-2024 Academic Year as listed below.

Recommendation	Fiscal Impact	Notes
Increase General Fee	\$431,160	\$5 increase per semester credit hour (\$5 to \$10)
Increase Health Science Fee	\$85,650	\$10 increase per semester credit hour (\$70 to \$80)
Increase in Out-District Fee	\$50,852	\$1 increase per semester credit hour (\$74 to \$75)
Increase Dual Credit Waivers	(\$88,617)	\$5 increase (net \$0) in-district and \$6 increase (net \$0) out-district per semester credit hour
Total	\$479,045	

On a motion by Andrejs Avots-Avotins, seconded by Lydia Santibanez-Farrell, and without negative vote, the Tuition and Fee Schedule 2023-2024 Academic Year, was adopted as presented.

B. Consideration of Approval of Associate of Applied Science, Cardiac Sonography

The Board was asked to approve offering the Associate of Applied Science, Cardiac Sonography. This credential was developed at the request of our major health care partners due to a critical shortage in cardiac sonographers. The college Curriculum Committee approved adding this new associate degree on March 1, 2023. With approval by the Board, students may enroll in the program for the spring 2024 semester.

On a motion by Andrejs Avots-Avotins, seconded by Steve Niemeier, and without negative vote, the Associate of Applied Science, Cardiac Sonography, was approved as presented.

10. Miscellaneous

There were no miscellaneous items.

11. Executive Session to Consider Personnel, Legal Matters, and Real Estate
Chairman Bailey announced that an Executive Session would not be called as there were no items for discussion.

12. Adjournment

There being no further business, the Meeting of the Board of Trustees was adjourned on a motion by Steve Niemeier, and seconded by Mark Durham at 7:48 p.m.

NEXT BOARD OF TRUSTEES MEETING:

A Regular Meeting of the Temple College Board of Trustees will be held Monday, April 17, 2023 at 6:00p.m., in the Louise L. Cox Board Room, located in room 916 in the Marc Nigliazzo Administration Building on the Main Campus.

Minutes recorded, transcribed & submitted by:

Judith Dohnalik

Judith Dohnalik, Assistant to the Board of Trustees

Minutes Approved as Submitted:

Date

ITEM 4-B

Consideration of Approval of Appointment of Adjunct Faculty

Staff Recommendation: Approval

The following individuals are being recommended by the appropriate departmental and divisional supervisors, and by the Provost for appointment as members of the Adjunct Faculty.

- ★ **Margaret Guest** - Adjunct Professor, Associate Degree Nursing- Health Professions Division- Ms. Guest received her Master of Science in Nursing Leadership and Management degree from Western Governors University. She has been employed full time by Baylor Scott and White as a charge nurse since 2018.
- ★ **Christa Oliver** – Adjunct Professor, Dance – Fine Arts Division- Ms. Oliver received her Master of Arts in Dance Performance degree from Trinity Laban Conservatoire of Music and Dance in London. She has been teaching for Texas State University as an Assistant Professor of Theatre and Dance since 2012.



MEMORANDUM

Provost, Vice President of Academic Affairs and Student Services

To: Dr. Christina Ponce

From: Dr. Susan Guzmán-Treviño

Date: April 17, 2023

Re: Spring 2023 2nd 8-Week Classes Part-Time/Overload Salaries

The Vice President of Academic Affairs and Student Services has reviewed the part-time/overload reports for the 2nd 8-week classes submitted by the academic and technical divisions and is requesting Board approval of these reports, pending any necessary adjustments.

The table below summarizes the part-time/overload salary costs by division:

Division	SPR 2022	SPR 2023
Fine Arts	\$6,795.75	\$32,820.00
Liberal Arts	\$58,951.25	\$52,941.00
Business and Career Professions	\$39,112.56	\$44,770.54
Natural Sciences	\$20,238.00	\$12,612.50
Health Professions*	*	*
Total	\$125,097.56	\$143,144.04

*No information for report

Item 4-D

BUDGET SUMMARY REPORT - JANUARY 2023

	CURRENT FISCAL YEAR			PRIOR FISCAL YEAR		
	Budget 1/31/23	Actual 1/31/23	% Actual to Budget	Budget 1/31/22	Actual 1/31/22	% Actual to Budget
REVENUES						
Educational & General						
State Funds						
State Appropriations	9,291,477	3,977,908	43%	9,230,615	3,942,211	43%
State Grants & Contracts	1,605,312	617,711	38%	965,498	332,824	34%
Federal Funds						
Federal Grants	5,745,435	3,931,872	68%	6,597,953	6,280,603	95%
Title IV Grants	8,827,698	3,979,817	45%	8,805,354	3,397,281	39%
Local Funds						
Private Grants, Gifts, & Contracts	3,312,204	2,211,721	67%	2,770,142	1,976,355	71%
Tuition	12,890,900	11,342,199	88%	12,856,900	10,333,310	80%
Fees	4,244,824	3,909,499	92%	3,954,925	3,213,219	81%
Exemptions, Waivers, & Discounts	(2,651,245)	(2,344,223)	88%	(2,425,732)	(1,980,482)	82%
Taxes	14,760,186	12,553,776	85%	13,178,149	11,546,844	88%
Other Local Funds	421,032	353,165	84%	421,219	179,143	43%
Total Educational & General	58,447,823	40,533,445	69%	56,355,023	39,221,308	70%
Transfers from OA to Other Funds						
Use Fees	(1,166,100)	(985,523)	85%	(1,222,000)	(882,603)	72%
Taxes	(5,025,759)	(4,272,669)	85%	(4,630,628)	(3,927,021)	85%
Parking, Energy Conservation, HVAC	(215,000)	0	0%	(215,000)	0	0%
Other	0	0	0%	0	0	0%
Transfer - TIF Remittance	0	0	0%	0	0	0%
Total Transfers from OA to Other Funds	(6,406,859)	(5,258,192)	82%	(6,067,628)	(4,809,624)	79%
Auxiliary Enterprises	5,000	3,977	80%	5,000	5,702	114%
TOTAL REVENUES	52,045,964	35,279,230	68%	50,292,395	34,417,386	68%
EXPENDITURES						
Educational & General						
Instruction	17,066,288	6,666,531	39%	15,522,189	5,986,827	39%
Public Service	1,211,097	349,259	29%	1,326,746	405,090	31%
Academic Support	3,800,086	1,342,723	35%	3,197,411	2,790,124	87%
Student Services	4,878,806	1,802,721	37%	4,414,352	1,327,016	30%
Institutional Support	9,865,914	4,362,871	44%	10,459,478	4,630,481	44%
Physical Plant	3,664,587	1,415,054	39%	3,414,134	1,300,256	38%
Total Educational & General	40,486,778	15,939,159	39%	38,334,310	16,439,794	43%
Student Aid	10,465,559	8,117,604	78%	10,937,765	7,098,861	65%
Auxiliary Enterprises	983,627	457,354	46%	915,320	405,651	44%
Contingency for Unexpected Expenditures	110,000	0	0%	105,000	0	0%
TOTAL EXPENDITURES	52,045,964	24,514,117	47%	50,292,395	23,944,306	48%
NET DIFFERENCE	0	10,765,113		0	10,473,080	

