REGULAR BOARD MEETING
OF THE BOARD OF TRUSTEES
Monday, September 19, 2022 – 6:00 PM

AGENDA

Notice is hereby given that a Regular Board Meeting of the Board of Trustees of Temple College will be held on Monday, September 19, 2022, at 6:00 PM in the Louise L. Cox Board Room, Room 916, located in the Marc Nigliazzo Administration Building on the Main Campus. The items listed in this notice may be considered in any order at the discretion of the Chair of the Board and items listed for closed session discussion may be discussed and/or approved in open session and vice versa as permitted by law.

1. Call to Order
2. Invocation and Pledge of Allegiance
3. Opportunity for Citizens to Address the Board
   A. Citizens who desire to address the Board on any matter listed on the agenda may sign up to do so prior to this meeting. Public Comments will be received during this portion of the meeting. Please limit comments to three minutes. No discussion or final action will be taken by the Board.
4. Consideration of Approval of Consent Agenda
   A. Consideration of Approval of Minutes from the Regular Meeting on August 22, 2022
   B. Consideration of Approval of the Budget Revision 4th Quarter 2021-2022
   C. Consideration of Approval of the Preliminary Budget Summary Report-FY 2022-2023
   D. Consideration of Approval of the Public Funds Investment Disclosure Report-4th Quarter FY 2022
   E. Consideration of Approval of the Part-Time/Overload Salaries Fall 2022
   F. Consideration of Approval of Appointment of Full-Time Faculty
   G. Consideration of Approval of Appointment of Full-Time Professional Staff
   H. Consideration of Appointment of Adjunct Faculty
   I. Consideration of Approval of Ratification for a Purchase of Firewall and Wireless Network Equipment from Data Defense Partners
5. Consideration of Approval of Disbursements for August 2022
6. Outstanding Student/Employee Spotlight
   A. Student Spotlight
      Steffanie Williamson, Recipient, Proven Scholars Scholarship
   B. Outstanding Faculty Spotlight
      Kim George, 2021-2022 Faculty Development Leave Grant Recipient
7. President’s Report
8. Reports
   A. Faculty Council
   B. Provost Report
9. Miscellaneous
10. Executive Session to Consider Personnel, Legal Matters, and Real Estate
11. Adjournment
A Regular Board Meeting of the Board of Trustees of Temple College was held Monday, June 20, 2022 beginning at 6:00 PM in the Louise L. Cox Board Room, Room 916, located in the Marc Nigliazzo Administration Building on the Main Campus.

MEMBERS PRESENT
John Bailey, Chairman
Lydia Santibanez-Farrell, Vice Chairman
Harry Adams, Secretary
Dr. Andrejs Avots-Avotins
Katie Burrows
Dr. Mark Durham
Larry Wilkerson

ADMINISTRATION
Dr. Christy Ponce, President-Virtual Attendance
Judy Dohnalik, Assistant to the President and Board of Trustees.
Dr. Susan Guzmán-Treviño, Provost, Academic Affairs and Student Services
Brandon Bozon, Vice President, Administrative Services
Dr. Robbin Ray, Associate Vice President and Chief of Operations, East Williamson County Centers-Virtual Attendance
Susan Allamon, Associate Vice President, Finance and Human Resources-Virtual Attendance

OTHERS PRESENT
Dr. Sara Baker
Tracey Cooper
Eric Eckert
Jeff Fritz
Dr. Doug Hales
Caleb Hogue
1. Call to Order
   Chairman Bailey called the Board of Trustees meeting to order at 6:01 p.m.

2. Invocation and Pledge of Allegiance
   Lydia Santibanez-Farrell offered the invocation.
   Harry Adams recited the Pledge of Allegiance.

3. Opportunity for Citizens to Address the Board
   A. Chairman Bailey asked if there was anyone there tonight wishing to speak before the Board. There were no citizens to address the Board.

4. Consideration of Approval of Consent Agenda
   Chairman Bailey asked if there were any items that the members wanted to remove from the consent agenda. She stated that if there were no objections, these items would be considered. After pausing for any objections, she stated that since there were no objections, these items were ready for consideration.

   **On a motion by Lydia Santibanez-Farrell, seconded by Harry Adams, and without negative vote, the Board approved the Consent Agenda as presented.**

   Items for consideration were:
   A. Consideration of Approval of Minutes from the Regular Meeting on June 20, 2022 and the Special Meeting on August 8, 2022.
   B. Consideration of the Appointment of Full-Time Faculty
The following individuals were recommended by the appropriate departmental and divisional supervisor, and by the Provost, Academic Affairs and Student Services, for appointment as members of the Full-Time Faculty.

★ **Kerry Bekkedahl** – Full-Time- Assistant Professor-Economics – Hutto-Liberal Arts Division.
★ **Deric Ence** – Full-Time-Assistant Professor-Visual Arts – Fine Arts Division.
★ **Cristina Herrera, Ph.D.** – Full-Time-Assistant Professor- Biology – Mathematics, Science & Physical Education Division.
★ **Cynthia Maldonado** – Full-Time-Assistant Professor-Dental Hygiene – Health Professions Division.
★ **Rachel Melancon** – Full-Time- Head Volleyball Coach and Developmental English/Study Professor – Intercollegiate Athletics Division.
★ **Derek Mudd, Ph.D.** – Full-Time-Department Chair-Speech, Humanities, Drama, & Dance (SHDD)- Fine Arts Division.
★ **Melissa Parker** – Full-Time-Department Chair-Child Development-Business & Career Professions Division.
★ **Paula Reeves** – Full-Time-Assistant Professor-Vocational Nurse-Health Professions Division.
★ **Ryan Wade** – Assistant Professor-Mathematics-Mathematics, Science & Physical Education Division.

C. Consideration of the Appointment of Part-Time Professional Staff
The following individual is being recommended by the appropriate departmental and divisional supervisor, and by the Provost, Academic Affairs and Student Services, for appointment as a member of the Part-Time Professional Staff.
★ **Geno Bullard-Part-Time-Assistant Coach-Men’s Basketball-Intercollegiate Athletics**

D. Consideration of the Appointment of Adjunct Faculty
The following individuals are being recommended by the appropriate departmental and divisional supervisors, and by the Provost, Academic Affairs and Student Services, for appointment as members of the Adjunct Faculty.
★ **Nick Beltchev, DMA-Adjunct Professor-Music, Private Lesson, Fine Arts Division**
★ **Samantha Brown-Adjunct Professor-Clinical Dental Hygiene–Health Professions Division**
★ **Lisa Flanigan, Ph.D.-Adjunct Professor-Speech-Fine Arts Division**
★ **Susanne Koch-Krueger, Ph.D.-Adjunct Professor-Biology-Mathematics, Science & Physical Education Division**
★ **Jonah Springs-Adjunct Professor-Music, Private Lesson, Fine Arts Division**
E. Consideration of Approval of Monthly Investment Report-Public Funds Investment Act Disclosure-July 2022

F. Consideration of Approval of the Cumulative Budget

5. Consideration of Approval of Disbursements for June 2022 and July 2022

On a motion by Larry Wilkerson, seconded by Lydia Santibanez-Farrell, and without negative vote, the disbursements for June 2022 and July 2022 were approved as presented.

6. Outstanding Student/Employee Spotlight

Student Spotlight

There was no report.

Outstanding Employee Spotlight

Susan Guzmán-Treviño introduced the NISOD (National Institute for Staff and Organizational Development) Excellence Award recipients. The recipients of the award attended the NISOD International Conference on Teaching and Leadership Excellence, May 28-31, 2022, in Austin Texas. Each awardee received a medallion, his or her name was included in the Excellence Awards Booklet, each recipient was recognized during a dinner and celebration, and each one received a personalized Excellence Awards Certificate. Nominations for this award were received from across the college. Those who received the award are Brandon Bozon, Sheila Bullock, Kelly Czapnik, Travis French II, Nathan Gardiner, Douglas Hales, D. Kirkland, Melissa Kunze, Sheila McMillan, Sandra Melendez, Jacqueline Miller, Erica Perrine, Christa Quigley, Taylor Ratcliff, Evelyn Waiwaiole, John White, and Joshua Wilson.

7. President's Report

- Dr. Ponce congratulated the NISOD Award winners and congratulated the faculty who are receiving title changes Fall 2022.
- Several Registration Events & Open House were held on the Temple Main Campus on July 18, July 26 at the Taylor Campus, and July 27, 2022 at the Hutto Campus. Other activities included the TBI White Coat Ceremony, the AEL graduation, the BCE Pinning Ceremony, and the Temple Police Academy graduation, and 1,000 Beltonian movies passes sponsored by Sara Baker and were distributed to welcome students to the Fall 2022 Semester.
- Temple College held several summer camp offerings this past summer. They were Camp Code, Anti-Hacker 2,000, Creative Arts Camp, and Leopard Athletic Camp.
- Temple College students are once again being offered **up to $1,500** to enroll in the fall to help with education expenses.

- Dr. Ponce thanked Dr. Avots-Avotins for the Rejuvenate Retreat during All College Week.

- A small group representing Temple College, including its mascot, participated in the July 4th parade. Temple College will have a full float in the parade next year.

- A warm welcome was extended to the Big T Toastmaster’s Club which will meet every Tuesday (except major holidays), 12:00 p.m. – 1:00 p.m., in the Newton Science Building, Room 301. All were invited to join the group.

- Temple College’s Women’s Volleyball Team is opening the 2022-23 season this week with new head coach Rachel Melancon.

8. Reports
   A. Faculty Council
      The Faculty Council report was included in the Board materials. The report contained an introduction of Erica Perrine as the new Faculty Council President. Also serving as new officers are Kim George, Vice-President, Dr. Lesley Keeling-Olson, Secretary-Treasurer, and Claudia Turner as Immediate Vice-President.

   B. Provost Report
      The Academic Affairs and Student Services Reports were included in the Board materials. Dr. Guzmán-Treviño thanked the 2022 NISOD Excellence Award recipients who were able to attend the Board meeting and again acknowledged their accomplishments.

   C. Resource Development and External Relations
      Clarissa Martinez gave a presentation on the benefits of becoming a member of Temple College Alumni and Friends. Past and present students, or simply those who are fans of Temple College are eligible to join the association. Annual membership is $20, Lifetime membership is $100, and Lifetime Couple membership is $150. The group is presenting several webinar series, welcomed new alumni, is publishing a quarterly newsletter, and is participating in several fundraisers, and other events for 2022-2023. Some membership benefits include
      - Free admission to all Temple College athletic events
      - 10% discount at the Temple College bookstore
      - Discount on Dell Computers
      - Free admission to all Temple College music performances
      - Complimentary Dental Hygiene Services at Temple College Dental Hygiene Program
      - One Free Movie Admission at Beltonian Theatre
9. New Business

A. Consideration of Approval of the FY 2022-2023 Budget
The Board was asked to approve the FY 2022-2023 budget as presented at the August 8, 2022 Special Meeting/Budget Workshop.

On a motion by Andrejs Avots-Avotins, seconded by Mark Durham, and without negative vote, the FY 2022-2023 Budget was approved as presented.

B. Conduct a Public Hearing on the 2022 Temple College Tax Rate
A public hearing was opened at 6:35 p.m. for any member of the public to make a statement regarding the proposed 2022 Temple College Tax Rate of $0.2044 per $100 of assessed value. There were no community members to address the Board and the public hearing was closed at 6:42 p.m.

C. Consideration of Approval of a Resolution to Set the Temple College 2022-2023 Tax Rate
The Board was asked to approve a resolution to set the Temple College 2022-2023 Tax Rate.

On a motion by Andrejs Avots-Avotins, seconded by Katie Burrows, and without negative vote, a Resolution to Set the Temple College 2022-2023 Tax Rate was approved as submitted. A roll call vote was called. Roll Call:

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<table>
<thead>
<tr>
<th></th>
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</thead>
<tbody>
<tr>
<td>John Bailey</td>
<td>Aye</td>
<td>Alejandro Arroliga</td>
<td>Absent</td>
</tr>
<tr>
<td>Lydia Santibanez-Farrell</td>
<td>Aye</td>
<td>Steve Niemeier</td>
<td>Absent</td>
</tr>
<tr>
<td>Harry Adams</td>
<td>Aye</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Andrejs Avots-Avotins</td>
<td>Aye</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Katie Burrows</td>
<td>Aye</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mark Durham</td>
<td>Aye</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Larry Wilkerson</td>
<td>Aye</td>
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D. Consideration of Approval of Adjustments to Accounts Receivable and Allowance for Doubtful Accounts for FY 2022
The Board was asked to approve the Adjustments to Accounts Receivable and Allowance for Doubtful Accounts for FY 2022 as required by audit guidelines. The guidelines require that the Board be informed of Accounts Receivable balances that are being removed from College ledgers because of being over three (3) years of age. The accounts written to Bad Debt and Expense & Allowance for Doubtful Accounts reflect the additional expenses for unpaid balances between one (1) hear and three (3) years of age.
On a motion by Lydia Santibanez-Farrell, seconded by Larry Wilkerson, and without negative vote, the Adjustments to Accounts Receivable and Allowance for Doubtful Accounts for FY 2022 were approved as presented.

E. Faculty Changes
The Board was asked to approve the following faculty members’ title changes. The faculty have met the criteria for title changes.

FACULTY TITLE CHANGES

<table>
<thead>
<tr>
<th>NAME</th>
<th>DEPARTMENT</th>
<th>REQUESTED TITLE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Megan Strmiska</td>
<td>Nursing</td>
<td>Associate Professor</td>
</tr>
<tr>
<td>Niomi Quinteros</td>
<td>Nursing</td>
<td>Associate Professor</td>
</tr>
<tr>
<td>Dr. Sandra Melendez</td>
<td>Engineering Technology</td>
<td>Associate Professor</td>
</tr>
<tr>
<td>Glenda Moore</td>
<td>Nursing</td>
<td>Professor</td>
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</table>

On a motion by Katie Burrows, seconded by Larry Wilkerson, and without negative vote, the faculty title changes were approved as presented.

10. Miscellaneous
There were no miscellaneous items.

11. Executive Session to Consider Personnel, Legal Matters, and Real Estate
Chairman Bailey announced that an Executive Session would not be called as there were no items for discussion.

12. Adjournment
There being no further business, the Meeting of the Board of Trustees was adjourned on a motion by Larry Wilkerson, and seconded by Andrejs Avots-Avotins, at 7:13 p.m.

NEXT BOARD OF TRUSTEES MEETING:
A Regular Meeting of the Temple College Board of Trustees will be held Monday, September 19, 2022 at 6:00p.m., in the Louise L. Cox Board Room, located in room 916 in the Marc Nigliazzo Administration Building on the Main Campus.
Minutes recorded, transcribed & submitted by:

Judith Dohnalik
Judith Dohnalik, Assistant to the Board of Trustees

Minutes Approved as Submitted: ____
Date
## BUDGET REVISION SCHEDULE
### FOR FOURTH QUARTER 2021-2022

<table>
<thead>
<tr>
<th>DEPARTMENT TITLE</th>
<th>JUNE</th>
<th>JULY</th>
<th>AUGUST</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>REVENUE ACCOUNTS:</strong></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>BUDGET AT BEGINNING OF MONTH</td>
<td>$52,280,678</td>
<td>$52,280,678</td>
<td>$52,280,678</td>
</tr>
<tr>
<td>2022-88 Reallocation of revenue for College Credit for Hero:</td>
<td>$96,240</td>
<td></td>
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</tr>
<tr>
<td><strong>TOTAL REVENUE</strong></td>
<td>$52,280,678</td>
<td>$52,280,678</td>
<td>$52,280,678</td>
</tr>
</tbody>
</table>

| EXPENDITURE ACCOUNTS: |            |            |            |
| BUDGET AT BEGINNING OF MONTH | $52,280,678 | $52,280,678 | $52,280,678 |
| 2022-66 Reallocation of expenses for Chemistry & Physical Sciences: | $7,508 |
| 2022-67 Reallocation of expenses for Accounting Services: | $150 |
| 2022-68 Reallocation of expenses for Circle of Support: | $3,136 |
| 2022-69 Reallocation of expenses for Marketing/Public Relations: | $49,731 |
| 2022-70 Reallocation of expenses for Dental Hygiene: | $2,000 |
| 2022-71 Reallocation of expenses for Biology: | $8,160 |
| 2022-72 Reallocation of expenses for Chemistry & Physical Sciences: | $1,353 |
| 2022-73 Reallocation of expense for Circle of Support: | $1,900 |
| 2022-74 Reallocation of expenses for Media Center: | $500 |
| 2022-75 Reallocation of expenses for Advising: | $500 |
| 2022-76 Reallocation of expenses for Financial Aid: | $3,900 |
| 2022-77 Reallocation of expenses for Media Center: | $700 |
| 2022-78 Reallocation of expenses for Veterans Affairs: | $533 |
| 2022-79 Reallocation of expenses for EMS: | $7,000 |
| 2022-80 Reallocation of expenses for Business & Continuing Education: | $49,200 |
| 2022-81 Reallocation of expenses for Engineering Technology: | $423 |
| 2022-82 Reallocation of expenses for Marketing/Public Relations: | $9,045 |
| 2022-83 Reallocation of expenses for L.V.N.: | $2,900 |
| 2022-84 Reallocation of expense for A.D.N.: | $3,500 |
| 2022-85 Reallocation of expenses for Marketing/Public Relations: | $4,009 |
| 2022-86 Reallocation of expenses for VP Academic Affairs: | $7,960 |
| 2022-87 Reallocation of expenses for Texas Pathways: | $430 |
| 2022-89 Reallocation of expenses for College Credit for Hero: | $96,240 |
| **TOTAL EXPENDITURES** | $52,280,678 | $52,280,678 | $52,280,678 |
### BUDGET SUMMARY REPORT - AUGUST 2022

#### PRELIMINARY

<table>
<thead>
<tr>
<th>REVENUES</th>
<th>CURRENT FISCAL YEAR</th>
<th>% Actual to Budget</th>
<th>PRIOR FISCAL YEAR</th>
<th>% Actual to Budget</th>
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<tbody>
<tr>
<td><strong>Budget</strong></td>
<td>8/31/22</td>
<td>8/31/22</td>
<td>8/31/21</td>
<td>8/31/21</td>
</tr>
<tr>
<td><strong>EDUCATIONAL &amp; GENERAL</strong></td>
<td></td>
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<tr>
<td><strong>STATE FUNDS</strong></td>
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<tr>
<td>State Appropriations</td>
<td>9,230,615</td>
<td>9,107,509</td>
<td>99%</td>
<td>9,330,815</td>
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<tr>
<td>State Grants &amp; Contracts</td>
<td>2,938,457</td>
<td>1,173,564</td>
<td>40%</td>
<td>1,624,457</td>
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<tr>
<td><strong>FEDERAL FUNDS</strong></td>
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<tr>
<td>Federal Grants</td>
<td>6,613,277</td>
<td>11,913,214</td>
<td>180%</td>
<td>6,531,261</td>
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<tr>
<td>Title IV Grants</td>
<td>8,805,354</td>
<td>7,206,584</td>
<td>82%</td>
<td>8,801,796</td>
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<td><strong>LOCAL FUNDS</strong></td>
<td></td>
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</tr>
<tr>
<td>Private Grants, Gifts, &amp; Contracts</td>
<td>2,770,142</td>
<td>2,803,940</td>
<td>101%</td>
<td>2,424,454</td>
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<tr>
<td>Tuition</td>
<td>12,856,900</td>
<td>12,261,275</td>
<td>95%</td>
<td>12,514,112</td>
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<td>Fees</td>
<td>3,954,925</td>
<td>3,670,016</td>
<td>93%</td>
<td>4,002,540</td>
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<tr>
<td>Exemptions, Waivers, &amp; Discounts</td>
<td>(2,425,732)</td>
<td>(2,206,324)</td>
<td>91%</td>
<td>(2,201,469)</td>
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<tr>
<td>Exemptions, Waivers, &amp; Discounts</td>
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<tr>
<td>Taxes</td>
<td>13,178,149</td>
<td>13,261,544</td>
<td>101%</td>
<td>9,873,054</td>
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<td>Other Local Funds</td>
<td>421,219</td>
<td>445,684</td>
<td>106%</td>
<td>531,401</td>
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<td><strong>Total Educational &amp; General</strong></td>
<td>58,343,306</td>
<td>59,637,006</td>
<td>102%</td>
<td>53,432,421</td>
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<tr>
<td>Transfers from OA to Other Funds</td>
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<td></td>
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<tr>
<td>Use Fees</td>
<td>(1,222,000)</td>
<td>(1,122,735)</td>
<td>92%</td>
<td>(1,235,000)</td>
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<td>Taxes</td>
<td>(4,630,628)</td>
<td>(4,667,196)</td>
<td>101%</td>
<td>(2,211,679)</td>
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<td>Parking, Energy Conservation, HVAC</td>
<td>(215,000)</td>
<td>(215,000)</td>
<td>100%</td>
<td>(215,000)</td>
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<tr>
<td>Other</td>
<td>0</td>
<td>(14,352)</td>
<td>0%</td>
<td>0</td>
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<tr>
<td>Transfer - TIF Remittance</td>
<td>0</td>
<td>0</td>
<td>0%</td>
<td>0</td>
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<tr>
<td><strong>Total Transfers from OA to Other Funds</strong></td>
<td>(6,067,628)</td>
<td>(6,019,283)</td>
<td>99%</td>
<td>(3,661,679)</td>
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<tr>
<td><strong>AUXILIARY ENTERPRISES</strong></td>
<td></td>
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<tr>
<td>5,000</td>
<td>15,281</td>
<td>306%</td>
<td>12,800</td>
<td>2,703</td>
</tr>
<tr>
<td><strong>TOTAL REVENUES</strong></td>
<td>52,280,678</td>
<td>53,633,004</td>
<td>103%</td>
<td>49,783,542</td>
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</tbody>
</table>

#### EXPENDITURES

<table>
<thead>
<tr>
<th>EXPENDITURES</th>
<th>CURRENT FISCAL YEAR</th>
<th>% Actual to Budget</th>
<th>PRIOR FISCAL YEAR</th>
<th>% Actual to Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Budget</strong></td>
<td>8/31/22</td>
<td>8/31/22</td>
<td>8/31/21</td>
<td>8/31/21</td>
</tr>
<tr>
<td><strong>EDUCATIONAL &amp; GENERAL</strong></td>
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</tr>
<tr>
<td>Instruction</td>
<td>16,928,425</td>
<td>15,642,075</td>
<td>92%</td>
<td>14,823,520</td>
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<tr>
<td>Public Service</td>
<td>1,311,419</td>
<td>1,108,066</td>
<td>84%</td>
<td>1,879,925</td>
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<td>Academic Support</td>
<td>3,688,134</td>
<td>4,799,108</td>
<td>130%</td>
<td>4,689,253</td>
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<tr>
<td>Student Services</td>
<td>4,445,003</td>
<td>3,678,680</td>
<td>83%</td>
<td>3,597,202</td>
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<tr>
<td>Institutional Support</td>
<td>10,467,114</td>
<td>9,242,160</td>
<td>88%</td>
<td>9,408,414</td>
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<tr>
<td>Physical Plant</td>
<td>3,414,583</td>
<td>3,063,620</td>
<td>90%</td>
<td>3,161,718</td>
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<tr>
<td><strong>Total Educational &amp; General</strong></td>
<td>40,254,678</td>
<td>37,533,709</td>
<td>93%</td>
<td>37,560,032</td>
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<tr>
<td>Student Aid</td>
<td>11,012,765</td>
<td>14,489,010</td>
<td>132%</td>
<td>10,974,162</td>
</tr>
<tr>
<td>Auxiliary Enterprises</td>
<td>915,320</td>
<td>868,645</td>
<td>95%</td>
<td>871,595</td>
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<tr>
<td>Contingency for Unexpected Expenditures</td>
<td>97,915</td>
<td>0</td>
<td>0%</td>
<td>377,753</td>
</tr>
<tr>
<td><strong>TOTAL EXPENDITURES</strong></td>
<td>52,280,678</td>
<td>52,891,364</td>
<td>101%</td>
<td>49,783,542</td>
</tr>
<tr>
<td><strong>NET DIFFERENCE</strong></td>
<td>0</td>
<td>741,640</td>
<td></td>
<td>0</td>
</tr>
</tbody>
</table>
**TEMPLE COLLEGE**

**BOARD OF TRUSTEES QUARTERLY INVESTMENT REPORT**

**PUBLIC FUNDS INVESTMENT DISCLOSURE REPORT**

**4th Quarter FY 2022**

<table>
<thead>
<tr>
<th>Cash and Cash Equivalents</th>
<th>Interest Rate</th>
<th>Book/Market Value 6/1/2022</th>
<th>Receipts</th>
<th>Interest Earnings</th>
<th>Distributions</th>
<th>Book/Market Value 8/31/2022</th>
<th>Operating Funds</th>
<th>Restricted Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alliance Bank - Money Market</td>
<td>1.00%</td>
<td>$0</td>
<td>$250,000.00</td>
<td>$151</td>
<td>$0.00</td>
<td>$250,151</td>
<td>$250,151</td>
<td>$0.00</td>
</tr>
<tr>
<td>PNC - Money Market</td>
<td>1.16%</td>
<td>$20,001</td>
<td>$152,412</td>
<td>$38</td>
<td>$152,432</td>
<td>$20,020</td>
<td>$20,020</td>
<td>$0.00</td>
</tr>
<tr>
<td>PNC - Operating Account</td>
<td>0.00%</td>
<td>$955,792</td>
<td>$10,967,545</td>
<td>$0</td>
<td>$10,891,058</td>
<td>$1,032,279</td>
<td>-1,483,366</td>
<td>$2,515,645</td>
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<tr>
<td>PNC - Student Refund Account</td>
<td>0.00%</td>
<td>$348,221</td>
<td>$1,288,217</td>
<td>$0</td>
<td>$1,449,288</td>
<td>$187,150</td>
<td>$187,150</td>
<td>$0.00</td>
</tr>
<tr>
<td>PNC - Federal Funds Account</td>
<td>0.00%</td>
<td>$247,743</td>
<td>$3,260,077</td>
<td>$0</td>
<td>$3,256,173</td>
<td>$251,648</td>
<td>$0.00</td>
<td>$251,648</td>
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<tr>
<td>PNC - Payroll Account</td>
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<td>$500</td>
<td>$3,248,643</td>
<td>$0</td>
<td>$3,248,643</td>
<td>$500</td>
<td>$500</td>
<td>$0.00</td>
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<tr>
<td>PNC - Plant Account</td>
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<td>$864,139</td>
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<td>$7,568,681</td>
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<tr>
<td>Petty Cash</td>
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<td>$3,271</td>
<td>$0</td>
<td>$0</td>
<td>$3,271</td>
<td>$3,270</td>
<td>$0</td>
<td>$0.00</td>
</tr>
<tr>
<td><strong>Subtotal Cash and Cash Equivalents</strong></td>
<td></td>
<td></td>
<td>$2,439,667</td>
<td>$26,327,067</td>
<td>$189</td>
<td>$26,566,274</td>
<td>$2,200,650</td>
<td>-$579,698</td>
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</table>

<table>
<thead>
<tr>
<th>Cash in Investment Pools</th>
<th>Interest Rate</th>
<th>Book/Market Value</th>
<th>Receipts</th>
<th>Interest Earnings</th>
<th>Distributions</th>
<th>Book/Market Value</th>
<th>Operating Funds</th>
<th>Restricted Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>TexasClass (MBIA) - Bond Reserves</td>
<td>2.29%</td>
<td>$8,489,045</td>
<td>$4,543,342</td>
<td>$134,677</td>
<td>$10,613,053</td>
<td>$2,554,012</td>
<td>$0</td>
<td>$2,554,012</td>
</tr>
<tr>
<td>2021 Texas Class</td>
<td>2.29%</td>
<td>$124,294,295</td>
<td>$124,900</td>
<td>$742,827</td>
<td>$757,610</td>
<td>$124,404,412</td>
<td>$124,404,412</td>
<td>$0</td>
</tr>
<tr>
<td>TexasClass (MBIA) - Building Improvement Funds</td>
<td>2.29%</td>
<td>$6,868,936</td>
<td>$215,568</td>
<td>$26,697</td>
<td>$0</td>
<td>$7,111,200</td>
<td>$7,111,200</td>
<td>$0</td>
</tr>
<tr>
<td>TexasClass (MBIA) - Operating Account</td>
<td>2.29%</td>
<td>$15,386,827</td>
<td>$0</td>
<td>$52,639</td>
<td>$6,956,000</td>
<td>$8,557,768</td>
<td>$8,557,768</td>
<td>$0</td>
</tr>
<tr>
<td>TexasClass (MBIA) - Board of Trustees Fund</td>
<td>2.29%</td>
<td>$2,115,739</td>
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<td>$6,289</td>
<td>$2,000,000</td>
<td>$122,029</td>
<td>$122,029</td>
<td>$0</td>
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<tr>
<td>Texpool - Building Improvement Funds</td>
<td>0.00%</td>
<td>$1,032</td>
<td>$0</td>
<td>$3</td>
<td>$0</td>
<td>$1,035</td>
<td>$1,035</td>
<td>$0</td>
</tr>
<tr>
<td>Texpool - Operating Account</td>
<td>0.00%</td>
<td>$1,042</td>
<td>$0</td>
<td>$3</td>
<td>$0</td>
<td>$1,045</td>
<td>$1,045</td>
<td>$0</td>
</tr>
<tr>
<td><strong>Subtotal Cash in Investment Pools</strong></td>
<td></td>
<td></td>
<td>$157,156,915</td>
<td>$4,883,810</td>
<td>$963,136</td>
<td>$20,335,662</td>
<td>$142,751,502</td>
<td>$140,197,490</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Cash Invested in Certificates of Deposit</th>
<th>Interest Rate</th>
<th>Book/Market Value</th>
<th>Receipts</th>
<th>Interest Earnings</th>
<th>Distributions</th>
<th>Book/Market Value</th>
<th>Operating Funds</th>
<th>Restricted Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alliance Bank - 364 days. CD (8/4/2023)</td>
<td>2.00%</td>
<td>$0</td>
<td>$2,000,000</td>
<td>$0</td>
<td>$0</td>
<td>$2,000,000</td>
<td>$2,000,000</td>
<td>$0</td>
</tr>
<tr>
<td>Alliance Bank - 364 days. CD (8/4/2023)</td>
<td>2.00%</td>
<td>$0</td>
<td>$5,000,000</td>
<td>$0</td>
<td>$0</td>
<td>$5,000,000</td>
<td>$5,000,000</td>
<td>$0</td>
</tr>
<tr>
<td><strong>Subtotal Cash Invested in Certificates of Deposit</strong></td>
<td></td>
<td></td>
<td>$0</td>
<td>$7,000,000</td>
<td>$0</td>
<td>$7,000,000</td>
<td>$7,000,000</td>
<td>$0</td>
</tr>
</tbody>
</table>

**Total Cash, Cash Equivalents and Investments**

<table>
<thead>
<tr>
<th></th>
<th>Interest Rate</th>
<th>Book/Market Value</th>
<th>Receipts</th>
<th>Interest Earnings</th>
<th>Distributions</th>
<th>Book/Market Value</th>
<th>Operating Funds</th>
<th>Restricted Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>$159,596,582</strong></td>
<td></td>
<td><strong>$38,210,877</strong></td>
<td><strong>$963,325</strong></td>
<td><strong>$46,901,937</strong></td>
<td><strong>$151,952,151</strong></td>
<td><strong>$146,617,791</strong></td>
<td><strong>$5,334,359</strong></td>
<td></td>
</tr>
</tbody>
</table>

This schedule is in compliance with the Public Funds Investment Act and the Investment Policy of Temple College.

Signed:

Vice President Administrative Services/CFO
MEMORANDUM

Provost, Vice President of Academic Affairs and Student Services

To: Dr. Christy Ponce

From: Dr. Susan Guzmán-Treviño

Date: September 19, 2022

Re: Fall 2022 Part-Time/Overload Salaries

The Vice President of Academic Affairs and Student Services has reviewed the part-time/overload reports for the 16-week and 1st 8-week classes submitted by the academic and technical divisions and is requesting Board approval of these reports, pending any necessary adjustments.

The table below summarizes the part-time/overload salary costs by division:

<table>
<thead>
<tr>
<th>Division</th>
<th>FA2021</th>
<th>FA2022</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fine Arts</td>
<td>$78,483.25</td>
<td>$56,763.40</td>
</tr>
<tr>
<td>Liberal Arts</td>
<td>$112,181.25</td>
<td>$153,434.90</td>
</tr>
<tr>
<td>Business and Career Professions</td>
<td>$34,621.72</td>
<td>$48,509.81</td>
</tr>
<tr>
<td>Math, Science, &amp; Kinesiology</td>
<td>$130,406.00</td>
<td>$143,990.50</td>
</tr>
<tr>
<td>Health Professions*</td>
<td>**</td>
<td>$67,859.35</td>
</tr>
<tr>
<td>Total</td>
<td>$355,692.22</td>
<td>$470,557.96</td>
</tr>
</tbody>
</table>

*The Health Professions total does not include the hourly rate paid for clinical hours, which are reported on a timesheet and paid throughout the semester.

** Not available at the time report was submitted
AGENDA ITEM 4-F

Consideration of Approval of Appointment of Full-Time Faculty

Staff Recommendation: Approval

The following individuals are being recommended by the President for appointment as a member of the Full-Time Faculty

★ Jessica Just – Assistant Professor, Photography- Fine Arts Division. Ms. Just received a Master of Art in Photography degree from the University of Texas at San Antonio. She has been teaching part time for Baylor University and McLennan Community College since 2019.

★ Sarah Rivard – F/T Temporary Assistant Professor, History – Social Sciences Division. Ms. Rivard received her Master of Arts in History degree from Stephen F. Austin State University. She has been teaching for Temple College as an adjunct professor since 2019.
AGENDA ITEM 4-G

Consideration of Approval of Appointment of Full-Time Professional Staff

Staff Recommendation: Approval

The following individuals are being recommended by the President for appointment as members of the Full-Time Professional Staff.

★ Joshua Constransitch—Full-Time-Facilities HVAC Technician-Physical Plant Division-Mr. Constransitch received a Certification in Heating, Ventilation, Air-Conditioning/Refrigeration from Vista College. He has been working in the HVAC/R field for four years.

★ Preston Griffith—Full-Time- Grant Funded-Industrial Technology Trainer-Business and Continuing Education Division. Mr. Griffith received an Associate of Science in Communications Degree and an Associate of Arts in Social Sciences Degree from Lee College. He also has a certificate in Advanced CAD Technology and has provided CAD and engineering technology

★ Travis French II—Full-Time-Coordinator-Veterans Affairs-Student and Enrollment Services Division. Mr. French has a Bachelor of Science in History Degree from the University of Mary Hardin Baylor. He has worked as a Veterans Affairs Technician for Temple College for the past two years.
AGENDA ITEM 4-H

Consideration of Approval of Appointment of Adjunct Faculty

Staff Recommendation: Approval

The following individuals are being recommended by the appropriate departmental and divisional supervisors, and by the Vice President of Academic Affairs for appointment as members of the Adjunct Faculty.

★ Jakob Davis-Adjunct Professor-English/Integrated Reading and Writing-Liberal Arts Division. Mr. Davis received a Master of Arts in English degree from Texas A&M University-Central Texas. He has worked as a professional tutor for Texas A&M University–Central Texas for the past two years.

★ Curtis Simmons-Adjunct Professor-Music-Private Lesson–Fine Arts Division. Mr. Simmons received a Doctor of Musical Arts in Music degree from The University of Texas. He has worked as a Teaching Assistant for The University of Texas recently and he has taught music students in a private studio in Leander.

★ Lawrence Stewart-Adjunct Professor-Criminal Justice-Business and Career Professions Division. Mr. Stewart received a Master of Science in Criminal Justice degree from Mississippi Valley State University. He currently works as an Administrative Officer for the Harker Heights Police Department.
MEMORANDUM
Office of the Vice President for Administrative Services

To: Dr. Ponce and Board of Trustees

From: Brandon Bozon

Date: September 9, 2022

Re: Consideration for Ratification for a purchase of firewall and wireless network equipment from Data Defense Partners

Staff Recommendation: Approval

The Board is asked to ratify a purchase of firewall and wireless network equipment from Data Defense Partners
Purchase Ratification

Description: Consideration for Ratification for a purchase of firewall and wireless network equipment from Data Defense Partners

Recommendation: The Board is asked to ratify a purchase of firewall and wireless network equipment from Data Defense Partners.

The Information Technology Services division is constantly looking at new ways to improve the students, faculty, and staff’s experience with technology on campus. One area that we have been working on is improving our wireless network access in the classrooms. As technology becomes more prevalent, we are seeing an increase in the number of devices being used in each classroom. With the new Wireless Access Points from Fortinet, we will increase our total access point count by 29% in Temple, Taylor, and Temple TBI to ensure the best coverage in the areas with higher device density. We are also moving away from an annual licensing cost with our current access points to a one-time perpetual license to reduce total operating costs.

Another area that we are working on improving is our total internet bandwidth. We are excited to see more students on campus and in the classroom, and our internet is seeing much higher utilization than pre-COVID. To help with this bottleneck, we are working with Grande to increase our internet capacity from 1gig to 5gig to better serve our students on campus and provide better resources for our dual-enrollment students at their local school districts. This new firewall appliance will help us fully utilize the larger internet connection, allow for future expansions, and provide better filtering and monitoring of our internet services. The existing firewalls we have in place will be relocated to our Temple TBI and Taylor campuses to help manage the networks at those locations.

Funds have been allocated within the current fiscal year’s budget for the purchase of firewall and wireless access equipment from Data Defense Partners. This purchase is being made through the State of Texas Department of Information Resources contract DIR-TSO-4075. Purchases that are made through this contract satisfy the College’s legal requirement to formally solicit purchases valued at $50,000 or more. Based the information provided, the Board of Trustees is now asked to ratify a purchase of the equipment from Data Defense Partners in the amount of $157,286. The Board of

Trustees also is asked to approve the Vice President of Administration to approve any change orders up to the amount allowed by the Texas Education Code 44.0411.

Funds Available:

_____ X _____ Budgeted

_________ Fund Balance

_________ Other: _______
Approved:

Brandon Bozon  
Vice President for Administrative Services
AGENDA ITEM 5

Approval of Disbursements for August 2022

Staff Recommendation: Approval

Mr. Wilkerson will review the Summary Check Register for the month of August 2022 before the meeting.
We are at the start of the Fall 2022 semester. Faculty are getting the semester and class started. They are working on starting their committee’s for the college. Below are the committees and the faculty participants. We are looking forward to a great Fall semester.

**EXECUTIVE COMMITTEE**

**PRESIDENT:** Erica Perrine  
**VICE-PRESIDENT:** Kim George  
**SECRETARY-TREASURER:** Lesley Keeling-Olson  
**PAST PRESIDENT:** Claudia Turner

**Barnhart Award Selection Committee**  
(2 elected, 1 appointed)  
1. Craig Collins, Computer Info Systems  
2. Claudia Turner, Nursing  
   ➢ Jamie Germond, Nursing

**Elections Committee**  
(2 elected, 1 appointed)  
1. John White, Chemistry  
2. Paul Foutz, Math & Science  
   ➢ Sudeep Majumdar

**Faculty Advancement Committee**  
(4 elected, 1 appointed)  
1. Wendy Armstrong, Biology (chair)  
2. Patrick Finnegan, Business  
3. Thea Andrews, Nursing  
4. Isaac Masoner, Business  
   ➢ Lauren Girard, Dental Hygiene

**Faculty Development Leave Grant**  
(4 elected, 1 appointed)  
1. Esther Guenat, English  
2. Peggy Wright, Nursing  
3. Lisa Keil, Business  
4. Christopher Krejci, English  
   ➢ Craig Collins, CIS

**Faculty Orientation Group (FOG)**  
(4 elected, 1 appointed)  
1. Glenda Moore, Nursing  
2. Rosemary Berumen, Nursing  
3. Lisa Keil, Business  
4. Kim George, English  
   ➢ Alex Corbett, Music (Chair)

**Professional Consultation Committee**  
(President of College or President of Faculty Council may call a meeting)  
Exec. Committee (Perrine, George, Keeling-Olson, Turner)  
- Brice Olivier (tenured) (2 year term)  
- Kim George (tenured) (2 year term)  
- Prudence York-Hammons (non-tenured) (1 year term)  
- Craig Collins (tenured) (1 year term)

**Satellite and ISD Campuses Committee**  
(6 elected, 1 appointed)  
1. Kimberley Clawson – Biology / TBI  
2. Michael Cotton, History / EWCHEC - Taylor  
3. Sarah Honeycutt – English / ISD  
4. Esther Guenat - English / EWCHEC - Taylor  
5. Brice Olivier - History / EWCHEC-Hutto  
6. Sudeep Majumdar – Biology / EWCHEC-Hutto  
   ➢ Reid Echols – English / ISD  
   ➢ Wendy Armstrong – Biology  
   ➢ Daniel Brown – Social Sciences

**Social Committee**  
(VP serves as Chair, 9 elected, 1 (or more) appointed)  
Kim George, Vice-President (Chair)  
1. Radha Beeram, Humanities  
2. Shelly Buuck, Math  
3. Claudia Turner, Nursing  
4. Elisha Robinson, Nursing  
5. Isaac Masoner, Business  
6. Kaylyn Carew, Government  
7. D. Kirkland, Speech, Humanities, & Drama  
8. Peggy Wright, Nursing  
9. Wendy Armstrong, Biology  
   ➢ Candice Bahnsen, Surgical Technology  
   ➢ Penny Engelking, EMT/Paramedic  
   ➢ Melissa Parker, Child Development  
   ➢ Cynthia Maldonado, Dental Hygiene  
   ➢ Shilo Covey, Nursing

**Ways and Means Committee**  
(4 elected, 1 appointed)  
1. Philip Friedman, Chemistry  
2. Robert Hamilton, English  
3. Sarah Honeycutt, English  
4. John White, Chemistry  
   ➢ Claudia Turner, Nursing
TEMPEL COLLEGE
CAMPUS COMMITTEES

Educational Services Committee
Erica Perrine, President

College Curriculum Committee
Kim George, Vice-President

Athletic Committee (5 elected per schedule)
Emmy Johnston, DH (1-year term)
Melissa Machalek, DH (1-year term)
Kim Sebek, Athletics (2-year term)
Shelly Buuck, Math (2-year term)
Mike Caldwell, Nursing (2-year term)

Safety and Security Committee (2 elected)
1. Mike Caldwell, Nursing
2. Nancy Eaton, Nursing

Employee Benefits Committee (2 elected)
1. Kristen Griffiths, Economics
2. Elisha Robinson, Nursing

Temple College Grievance Committee
(9 elected first year, 3 per year after that)
Jeff Fritz, EMS (1-year term)
D. Kirkland, Speech (1-year term)
Christopher Krejci, English (1-year term)
Kim George, English (2-year term)
Christine Simon, Psychology (2-year term)
Brice Olivier, History (2-year term)
Kimberley Clawson, Biology (3-year term)
Mary Hatsell, Math (3-year term)
Claudia Turner, Nursing (3-year term)
MEMORANDUM

Provost, Academic Affairs and Student Services

To: Dr. Christina Ponce
From: Dr. Susan Guzmán-Treviño
Subject: September 2022 Academic Affairs and Student Services Report

ACADEMIC AFFAIRS AND STUDENT SERVICES REPORT

STUDENT SPOTLIGHT: We will spotlight Steffanie Williamson, recipient of the Proven Scholars Scholarship.

OUTSTANDING FACULTY SPOTLIGHT: Our outstanding faculty and 2021-2022 Faculty Development Leave Grant recipient, Kim George, will share information about her leave grant project.

eLEARNING, EDUCATION TECHNOLOGIES and ONLINE SERVICES

D2L Learning Management System
- Fall semester count is at 1,052 course shells.
- Christa worked with faculty to address issues with Ellucian cross-listed courses and make sure combined course shells were active for faculty and student use.

Publisher Integrations
- Staff monitored new McGraw-Hill integration for PSYC, ECON, MUSI and BUSI departments.
- McGraw-Hill all-inclusive access program for all KINE courses, launched Fall 2022 semester. eLearning Department has implemented the necessary publisher plugins.
- Staff assisted multiple faculty and Department Chairs with integrations and with new Inclusive Access setups.

Technology Assessments
- Staff attended a meeting with Scott Oakes of Harmonize to better understand video discussion add-on enhancement solution for D2L Discussions tool. The solution promotes student engagement and ease instructor workload with collaboration tools that integrate seamlessly with D2L Brightspace.
Agenda Item 8-B

Councils and Committees

Textbook/OER Committee

- The Texas Digital Library (TDL), Texas Higher Education Coordinating Board (THECB), and Digital Higher Education Consortium of Texas (DigiTex) are jointly organizing the Open Texas conference on September 21-22, convening librarians, faculty, administrators, and other open education practitioners and advocates in Texas and across the nation. Christa will participate and has invited all committee members and any interested faculty to register for this free conference.

- Committee meetings will resume in September.

eLearning Advisory Committee

Community

Texas Digital Learning Association (TxDLA)

- Brian St. Amour attended the annual conference planning committee meeting on August 9. The 2023 conference will be in Galveston, March 20-23. The conference theme this year is “Story: True tales of bringing digital learning to life”. The team is tasked with presentation proposal review and creation of presentation specialization tracks.

- Fall Leadership Workshop is scheduled for September 28-30, 2022.

TBI “SPOTS” Camp

- Christa Quigley teamed with Ryan Brown in Information Technology Services (ITS) to present information to the Temple and Hutto students attending the SPOTS Camp on MS Office 365, the Single Sign-On process, D2L, and electronic resources available to students.

DigiTex

- Christa Quigley is working with DigiTex and faculty to review the status of the Academum course sharing consortium vs. our consortium agreements with several schools to identify needed courses or gaps.

Texas Digital Learning Association (TxDLA)

- Brian St. Amour will attend virtual conference call in late August to kick off annual conference planning meeting. The 2023 conference will be in Galveston, March 20th – 23rd. The conference theme this year is “Story: True tales of bringing digital learning to life”. The team is tasked with presentation proposal review and creation of presentation specialization tracks.

- Brian St. Amour attended the fall leadership workshop in Fort Worth on September 28th - 30th. Brian negotiated and coordinated with online proctoring vendor Honorlock to sponsor the event and cover a portion of the cost of the workshop and guest speaker. Rick Dwyer will provide a brief presentation on Honorlock. In addition, Brian will provide a customer testimonial.

Professional Development
Welcome Week

- Brian St. Amour and Christa Quigley attend the All College meeting, the Rejuvenate session, and various professional development sessions throughout Welcome Week.

Annual Training

- Brian and Christa completed the required annual online HR Training courses in addition to the Cybersecurity Training.

STUDENT ENROLLMENT SERVICES

General Information

- Student Enrollment Services staff are currently registering for 2nd 8-week classes that will start October 17, 2022.

Academic Advising

- Academic Advisors, Ms. Alexz Martinez, Ms. Hattrice Freeman, Ms. Laura Rodriguez, Mr. Derrick Webb, and Director Ms. Suzanna Bachman have been assisting students with fall registration for 16-week, first 8-week and are currently still enrolling for second 8-week courses.
- In August 2022, Ms. Bachman reports the advising office has seen 997 students, in addition to email and phone advising assistance, change of majors, graduation applications, add/drops, and approving classes on self-service. Students were emailed fall registration reminders, the refund and withdrawal schedule, and tutoring times.

Admissions and Records

- Ms. Sarah Artus, Association Director of Admissions and Records reports Admissions and Records has processed 1,598 applications for admissions to Temple College this month.
- Admissions and Records entered 4,488 transcripts in students’ records this month. Admissions and Records uses information from external transcripts for testing and course evaluations so that students can register for classes, receive an accurate degree plan, and apply for graduation.
- Admissions and Records’ staff assisted over 475 people in person at the front desk, assisted 90 people in live chats on our website using TAWK, received and handled 2,380 phone calls, and responded to 3,743 emails.
- Ms. Sarah Artus processed six course substitution forms and two military experience credits. Military credits take military training, using the ACE Military Training Guide and the Veteran Affairs department approved each course that qualifies.

Financial Aid

- Mary Daniel, Director of Financial Aid, reports for 2020-2021, 2,180 learners at Temple College received Pell grants for a total disbursed amount of $7,349,879.04; 2,235 learners received Direct Loans for a total disbursed amount of $7,492,102.00. We will not transmit any funds for 2021–2022 until September.
- To date, 7,509 learners have listed Temple College on their Free Application for Federal Student Aid (FASFA) for 20-21 and the FAFSA for 21-22; we currently have
Agenda Item 8-B

5,807 learners who have completed the application. For the month of August, almost 700 FAFSA’s were completed.

- For the month of August, we saw 695 students in our office. That is 450 more than we saw in July. Students are starting to come to campus more and using email and chat less.
- No presentations were given in the month of August but we have started booking high school presentations for fall.

Math Lab

- Writing Center and Math Lab Coordinator, Mr. Mike Hein, reports the Math Lab (ML) has seen substantial utilization of tutoring sessions by students from August 2 to August 29, 2022.
- The coordinator tabled and visited classrooms at all satellite campuses on August 22 and 23 to ensure students, faculty, and staff are aware of our hours and services.
- The coordinator attended Workforce Solutions’ Summer Surge Hiring Event on Wednesday, August 10, to continue to search for candidates for the main campus Math Tutor position(s).
- Mr. Hein is also collaborating with HIS Grant Project Director, Dr. Eva Munguia, to ensure both Dr. Munguia’s program and the Writing Center and Math Lab are sufficiently staffed.
- The coordinator is working with the Web Applications team to update the Math Lab’s webpage to reflect current hours of operations and services.
- The coordinator continues to work with Math Lab tutors and Math Department faculty to improve his math skills and plans to begin to provide backup tutoring assistance for basic (e.g., HESI prep. and College Algebra) math intermittently by Fall 2022.
- ML Progress for Summer 2022:
  - Utilization Tutoring Sessions (08/02/2022 – 08/29/2022)
    - Total = 95
    - In-person = 95

Student Accommodations

- On August 10, 2022, Ms. Misty Reid, Coordinator attended a virtual International Advisor forum with area international advisors from colleges around the state to discuss F1 visa regulations for international students.
- As of August 18, 2022, Ms. Reid emailed 128 accommodation letters for 128 accommodation students enrolled in classes for fall 2022. Ms. Reid is still accepting applications for accommodation students.
- On August 22, 2022, Ms. Reid emailed the Foster Care students at Temple College to give them resource information to help them with money for housing, food, books, and bills from Texas Education and Training Voucher (ETV) program.
- Ms. Reid currently has seven international F1 visa students that are taking classes fall 22. Last spring, we had four F1 visa international students attend.

Testing

- August was a busy month for the Testing Centers, completing summer session final exams, as well as testing incoming students for fall 2022 term. Testing reached almost full capacity over the week of summer finals.
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- Notable department happenings include:
  - Testing Staff participated in All College Day and Rejuvenate Event
  - 21 Remote TSIA sessions for groups of up to three students
  - Angelita Ybarra participated in a training for Ability to Benefit Testing
  - Shannon Bralley participated in Design Development workshop (August 25) and site visit to Alamo College to observe their welcome center.

- Community Testing:
  - Temple Fire Department (12 testers), Friday, August 12
  - Testing staff certified to give the TCOLE exam for first responders in the local community
  - Temple and Hutto testing facilities will now offer online Fire Commission testing to serve the local community.

Veterans Affairs
- The VA Office has registered 364 Veteran students for the fall semester. For August, we have entered 425 certifications in the VAONCE (Veterans On-Line Certification Entry system). Certifications consist of new enrollments, semester hours adjustments, dollar amounts amendments, and terminations stemming from dis-enrollment. The system informs VA how many credit hours veterans and dependents are enrolled in and how much to pay the school and the veteran.

Writing Center
- Writing Center and Math Lab Coordinator, Mike Hein, reports the Writing Center (WC) has seen modest utilization of consultations by students as the summer semester wound down and Fall 2022 has begun.
- We have continued outreach with key departments to advertise services and collaborate. The coordinator tabled and visited classrooms at all satellite campuses on August 22 and 23 to ensure students, faculty, and staff are aware of our hours and services.
- Informational flyers updated for Fall 2022 have been sent to students and continue to be distributed to various TC departments.
- The coordinator is working with the Web Applications team to update the Writing Center’s webpage to reflect current hours of operations and services.
- Interim Director of Learning Resources, Brian Kemp, and Mike Hein presented a professional development session during Fall 2022's Welcome Week titled The Research to Writing Process. Six people attended. A project to add a webpage dedicated to test prep. that is accessible from the WC’s main page is still in the build phase.
- WC Progress for Summer 2022:
  Utilization Consultations (08/02/2022 – 08/29/2022)
  Total Consultations – 26
  In-Person – 12
  Email – 13
  Zoom – 1
Science Challenge, scheduled on the Temple campus on October 28, 2022, is a fun and competitive event where multiple awards and TC scholarships are given to area high school students. Multiple lab experiences are provided by TC faculty members throughout the day. John McClain, Department Chair of Chemistry and Physical Sciences, and Molly Peterson, Assistant Professor of Chemistry, have been contacting the superintendents, counselors, and teachers. For more information, see https://www.templejc.edu/science-challenge/

Biology

- Wendy Armstrong, Associate Professor of Biology, has been selected by the Texas Higher Education Coordinating Board to serve on the Texas Transfer Advisory Committee’s Discipline Specific Subcommittee on Biology to aid in the development of the Texas Transfer Field of Study for Biology. Her appointment is a 3-year term and began on August 26, 2022.
- The Texas Parks & Wildlife zebra mussel research grant awarded to Jason Locklin, Division Director of Mathematics, Science, and Kinesiology, from the ends in September. This $48,000 grant provided field equipment and supplies needed to conduct the year-long study. The research has been investigating zebra mussel body conditions in both Belton Lake and Stillhouse Hollow Lake populations to better understand the mussel population declines observed in many Texas lakes. Numerous students have been involved in several projects associated with this grant, some of which will be presented at conferences and published in the scientific literature: Josiah Moore (now at TAMUCT), Christina Culp (now at TTU), Samantha Pentico (now at TAMUCT), Carla Garcia (TBI Temple), Aiden Valdez (TBI Temple), and Alicia Miranda (TBI Temple).
- Temple College Undergraduate Research Experience (TCURE) was officially launched in 2021-22 and the first few research projects in this program have been completed. The results will be presented at the annual meeting of the Texas Academy of Science in March 2023. A full listing of projects and video highlights of the projects can be found at https://sites.google.com/templejc.edu/tcure

Mathematics

- Several math faculty members have discovered ways to connect with their students virtually using a platform they are already familiar with. Randall Simpson, Patti Simpson, Johnnie Simpson, Mark Leech, and Ryan Wade use Discord, a communication/collaboration platform that contains chatroom, video conferencing, discussion board, screen sharing, media sharing, and whiteboards to facilitate student/faculty interaction. See attached screenshots for examples of how these faculty members are using Discord to enhance student engagement and success:
A student notifying the “professor” tag which pings all 5 professors. Whichever professor is available first will respond to the student’s inquiry.

A student asking for clarification on the homework so that everyone in his class can see the question. Students, the TA, and professors can respond.
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EAST WILLIAMSON COUNTY HIGHER EDUCATION CENTERS

- Fall classes are going well and EWCHEC-Taylor and Hutto Centers are both focused on 2nd 8-week registration and student advising. Enrollment staff are assisting local high schools with college fairs and setting up dates to assist the school districts with the Apply Texas applications for their seniors.

- Temple College staff joined TSTC for the monthly Taylor Chamber of Commerce luncheon in August. The presentation was focused on workforce development opportunities provided by the colleges. DeDe Griffith led the presentation along with a current Engineering Technology student. Luncheon participants had the opportunity to learn about our programs and try out the Oculus goggles.

- Hutto YMCA hosted their annual Hutto Hoopla event August 20th and Temple College staff participated in the “Derby-style” event. Hutto YMCA is a part of the YMCA of Williamson County which supports Temple College by providing a corporate discount to employees at all of their locations.

- Taylor Chamber of Commerce is hosting a Pre-Legislative Advocacy Summit on September 7, and Temple College is participating as a topic sponsor. The keynote speaker of the event is Adriana Cruz the Executive Director of the Economic Development and Tourism office of Governor Greg Abbott. Cruz is the state’s leading authority on economic development and will address the Summit over lunch.

Students can provide a photo of their work, which is highly encouraged. Professors can also upload photos/media to help when needed.
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- Hutto Education Foundation will be holding their annual scholarship fundraising event on September 30th and Temple College is participating as a table sponsor. Hutto Education Foundation provides funds to support teachers and students to bring innovative educational strategies to Hutto ISD. This “Rowdy, Rustic and a little bit Rockin’” event is a major part of that effort.

- Alumni/Student Life will be holding a student life event at the Hutto and Taylor Centers in September. Hot dog lunches will be provided for students in Taylor on September 19th and Hutto September 21st.

BUSINESS AND CONTINUING EDUCATION

- BCE Fall Enrollment to Date

<table>
<thead>
<tr>
<th>Course</th>
<th>Enrollment</th>
<th>Capacity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Certified Nurse Aide</td>
<td>5</td>
<td>10</td>
</tr>
<tr>
<td>Sterile Processing and Distribution Technician</td>
<td>4</td>
<td>10</td>
</tr>
<tr>
<td>Phlebotomy Technician</td>
<td>10</td>
<td>15</td>
</tr>
<tr>
<td>Electrocardiography (EKG) Technician</td>
<td>13</td>
<td>15</td>
</tr>
<tr>
<td>Medical Coding</td>
<td>8</td>
<td>15</td>
</tr>
<tr>
<td>Polysomnography Technician</td>
<td>13</td>
<td>15</td>
</tr>
<tr>
<td>Clinical Medical Assistant</td>
<td>19</td>
<td>25</td>
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<tr>
<td>Dietary Management</td>
<td>12</td>
<td>25</td>
</tr>
<tr>
<td>Project Management for Information Technology</td>
<td>2</td>
<td>10</td>
</tr>
<tr>
<td>Computer Technician (CompTIA A+)</td>
<td>2</td>
<td>10</td>
</tr>
</tbody>
</table>

- Course Spotlight
  - The Polysomnography Technician program will have a graduation ceremony to celebrate its inaugural cohort, on September 27, at 6:30 pm, in the Temple College Pavilion. Students participated in this course at no cost as part of the Texas Reskilling and Upskilling through Education Grant awarded by the Texas Higher Education Coordinating Board.

- TWC Grants
  - Skills Development Fund Grant with Baylor Scott and White Health:
    - Clinical Medical Assistant training continues as scheduled.
    - Additional employees will begin training this month in the following topics: Customer Service, Medical Terminology, and Patient Care Technician.
  - BCE is working with ECS Environmental Solutions in Belton to provide to develop a Skills Development Fund Grant to deliver training in Lean, Six Sigma, and other advanced manufacturing courses.
  - BCE will participate in a Ceremonial Check Presentation with Commissioner Julian Alvarez on September 8, 2022.
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- Employer Engagement
  - BCE is providing leadership training for Carpenter in Belton.
  - BCE is preparing to deliver MS Excel training and Project Management training for Texell Credit Union employees.

- Community Outreach
  - BCE is partnering with Workforce Solutions of Central Texas to provide a job-training program, Go2Work, to unemployed and underemployed individuals. The training is focused on customer service and employability skills. Participants in the program will have an opportunity to obtain a NCCER Core credential from the National Center for Construction Education and Research. Students will also have an opportunity to earn college credit and participate in a job fair hosted by Workforce Solutions of Central Texas.
  - Go2Work: NCCER Core (Industrial Workplace Safety) course will be held September 6 – September 27, from 1 – 5 p.m.