

**EAST WILLIAMSON COUNTY HIGHER EDUCATION CENTER – HUTTO
BUILDING EMERGENCY PLAN**

- 1) Building Name: East Williamson County Higher Education Center – Hutto (EHUT)
- 2) Emergency Management (EM) Liaison:
 - Name – Sheila Bullock
 - Campus Address – Hutto B125
 - Phone Number – (512) 759-5603
 - Email – sheila.bullock@templejc.edu
- 3) Alternate EM Liaison (if applicable):
 - Name – Lance Antilley
 - Campus Address – Hutto C116
 - Phone Number – (512) 759-5633
 - Email – lance.antilley@tstc.edu
- 4) Departments:
 - a. Administration:
 - Contact Person – Robbin Ray
 - Campus Address – Hutto B123
 - Phone Number – (512) 759-5610
 - Email – robbin.ray@templejc.edu
 - b. Enrollment Services:
 - Contact Person – Henry Morin
 - Campus Address – Hutto B113B
 - Phone Number – (512) 759-5905
 - Email – henry.morin@templejc.edu
 - c. Cashier:
 - Contact Person – Yolanda Jones
 - Campus Address – Hutto B114
 - Phone Number – (512) 759-5920
 - Email – yolanda.jones@templejc.edu
 - d. Testing Center:
 - Contact Person – Sarah Solorzano
 - Campus Address – Hutto B116
 - Phone Number – (512) 759-5925
 - Email – sarah.solorzano@templejc.edu
 - e. Library:
 - Contact Person – Christy McPherson
 - Campus Address – Hutto A129
 - Phone Number – (512) 759-5930
 - Email – christy.mcpherson@templejc.edu
 - f. Bookstore:
 - Contact Person – Jennifer Landry
 - Campus Address – Hutto A117
 - Phone Number – (512) 759-5940

- Email – tcb2@texasbook.com
- g. Information Technology:
 - Contact Person – Michael Phillips
 - Campus Address – Hutto A115
 - Phone Number – (512) 759-5955
 - Email – Michael.phillips@templejc.edu
 - h. Police:
 - Contact Person – Top Gun Security Co.
 - Campus Address – Hutto A109
 - Phone Number – (512) 759-5950 or 5911
 - Email – n/a
 - i. Facility Services:
 - Contact Person – Scott Benson
 - Campus Address – Hutto A105
 - Phone Number – (512) 759-5945
 - Email – scott.benson@templejc.edu
 - j. TSTC:
 - Contact Person – Edgar Padilla
 - Campus Address – Hutto B122
 - Phone Number – (512) 759-5643
 - Email – edgar.padilla@tstc.edu
 - k. TAMU-CT:
 - Contact Person – Sophia Rivas
 - Campus Address – Hutto B216
 - Phone Number – (512) 759-5627
 - Email – sophia.rivas@tamuct.edu
 - l. Main Campuses:
 - i. Temple College – (254) 289-8282
 - ii. TSTC-Waco – (254) 799-3611
 - iii. TAMU-CT – (254) 519-5400
- 5) Evacuation Routes: (see maps)
- 6) Emergency Assembly Point – outside the facility: (see maps)
Near retention pond at SE parking lot
- 7) Designated Shelter Area – inside the facility:
EHUT A111, EHUT A116, EHUT C109, and all restrooms
- 8) Location of Emergency Equipment: (see maps)
- a. Fire extinguishers:
 - b. First aid supplies:
 - i. Common areas (1st, 2nd, and 3rd floors)
 - ii. Located in each science lab
 - c. Automatic external defibrillators:
 - i. 1st floor – Hallway near Campus Police
 - ii. 2nd floor – Commons area
 - iii. 3rd floor – Commons area

9) Potential Fire Hazards (i.e., combustible materials, flammable gases, etc.):

- a. Facility Services – fire cabinet located in A107
- b. Art Lab – fire cabinet located in B307
- c. Chemistry Lab – fire cabinet located in B316
- d. Technical Labs – “C” rooms

10) Listing of Critical Records and/or Equipment:

- a. Cashier – safe located on counter in B114; cash drawer
- b. Bookstore – safe located in A117
- c. Information Technology – MDF room B107