Notice is hereby given that a Regular Board Meeting of the Board of Trustees of Temple College will be held on Monday, April 18, 2022 at 6:00 PM, in the Louise L. Cox Board Room, Room 916, located in the Marc Nigliazzo Administration Building on the Main Campus. The items listed in this notice may be considered in any order at the discretion of the Chair of the Board and items listed for closed session discussion may be discussed and/or approved in open session and vice versa as permitted by law.

The order of business is as follows:

1. Call to Order
2. Invocation and Pledge of Allegiance
3. Opportunity for Citizens to Address the Board
   A. Citizens who desire to address the Board on any matter listed on the agenda may sign up to do so prior to this meeting. Public Comments will be received during this portion of the meeting. Please limit comments to three minutes. No discussion or final action will be taken by the Board.
4. Belton Independent School District 2022 Bond Election Presentation
5. Consideration of Approval of Consent Agenda
   A. Consideration of Approval of Minutes from the Regular Meeting on February 21, 2022 and the Regular Meeting on March 21, 2022
   B. Consideration of the Appointment of Full-Time Faculty
   C. Consideration of the Appointment of Full-Time Professional Staff
   D. Consideration of the Appointment of Adjunct Faculty
   E. Consideration of Approval of the 2022-2023 College Catalog
   F. Consideration of Approval of the Spring 2022 Part-Time/Overload Salaries, 2nd 8-Weeks
H. Consideration of Approval of Texas Commission on Law Enforcement Standards and Education (TCLEOSE) Mandated Racial Profiling Report for 2021
I. Consideration of Approval of a Previously Budgeted Grant Program
6. Consideration of Approval of Disbursements for February 2022 and March 2022
7. Outstanding Student/Employee Spotlight
   Student Spotlight
   TBI Students—Mariana Mancillas, Alysia Ramirez, Emma Salazar, and Hermione Kanady
   Outstanding Employee Spotlight
   Wendy Fettig, Dual Credit Student Success Navigator
8. President's Report
9. Reports
   A. Faculty Council
   B. Academic Affairs and Student Services Reports
   C. Resource Development and External Relations
      Eric Eckert and Zach Oldham
   D. Workforce Development
   E. Board Committees
      1. Building/Facility Planning Committee
      2. Finance Committee Report
      3. Policy Committee Report
10. New Business
   A. Consideration of Approval of Faculty Recommended for Tenure Fall 2022
   B. Consideration of Approval of a Renewal of the TASB Risk Management Fund Interlocal Participation Agreement
   C. Consideration of Approval of the Adoption of the Tuition and Fee Schedule for the 2022-2023 Academic Year
   D. Consideration of Approval of the following actions with regard to RFP 22-02 for construction manager at-risk services
      1. Approval of the final rankings of the construction management firms, as submitted by the RFP Committee.
      2. Delegation to the President (or her designee) the authority to negotiate with the top ranked firm to execute all documents necessary to secure construction manager at-risk services for the 2022 Capital Improvement Plan.
11. Miscellaneous
12. Executive Session to Consider Personnel, Legal Matters, and Real Estate
13. Adjournment
AGENDA ITEM 4

Belton Independent School District 2022 Bond Election Presentation

Staff Recommendation: No Action Required

Belton Independent School District will make a presentation regarding the Belton Independent School District Bond 2022 election. The Belton Independent School District Board of Trustees voted to call a bond election for Saturday, May 7, 2022 to be presented to voters in 2 propositions.
AGENDA ITEM 5-A

Approval of Minutes from the Regular Meeting on February 21, 2022 and March 21, 2022

Staff Recommendation: Approval

Following this cover page for Agenda Item 5-A are the proposed Minutes for the Board of Trustees meeting held on February 21, 2022 and March 21, 2022 for consideration of approval.
A Regular Board Meeting of the Board of Trustees of Temple College was held Monday, February 21, 2022 beginning at 6:00 PM in the Louise L. Cox Board Room, Room 916, located in the Marc Nigliazzo Administration Building on the Main Campus.

MEMBERS PRESENT
Bob Browder, Chairman
John Bailey, Vice Chairman
Harry Adams, Secretary
Dr. Alejandro Arroliga
Dr. Andrejs Avots-Avotins (Virtually Attended)
Katie Burrows
Steve Niemeier (Virtually Attended)

ADMINISTRATION
Dr. Christy Ponce, President
Judy Dohnalik, Assistant to the President and Board of Trustees.
Dr. Susan Guzmán-Treviño, Vice President, Academic Affairs and Student Services
Brandon Bozon, Vice President, Administrative Services (Virtually Attended)
Dede Griffith, Vice President of Workforce Development
Dr. Robbin Ray, Associate Vice President and Chief of Operations, East Williamson County Centers
Susan Allamon, Associate Vice President, Finance

OTHERS PRESENT
Shawn Dach
Eric Eckert
Monica Lefner
1. Call to Order
   Chairman Browder called the Board of Trustees meeting to order at 6:00 p.m.

2. Invocation and Pledge of Allegiance
   Harry Adams offered the invocation.
   Larry Wilkerson recited the Pledge of Allegiance.

3. Opportunity for Citizens to Address the Board
   A. Chairman Browder asked if there was anyone there tonight wishing to speak before
   the Board. There were no citizens to address the Board.

4. Consideration of Approval of Consent Agenda
   Chairman Browder asked if there were any items that the members wanted to
   remove from the consent agenda. He stated that if there were no objections, these
   items would be considered. After pausing for any objections, he stated that since
   there were no objections, these items were ready for consideration.

   **On a motion by Harry Adams, seconded by Alejandro Arroliga, and without
   negative vote, the Board approved the Consent Agenda as presented.**

   A. Consideration of Approval of Minutes from the Special Meeting on December 6,
   2021 and the Regular Meeting on January 24, 2022

   B. Consideration of Approval of the Appointment of Full-Time Faculty
      The following individuals are being recommended by the President for
      appointment as members of the Full-Time Faculty
      ★ **Ginger Ketcham**—Assistant Professor—Associate Degree Nursing-Health
      Professions Division—Ms. Ketcham received a Master of Science in Nursing
      Education degree from Western Governors University
      ★ **Ami Stone**—Associate Professor—Associate Degree Nursing-Health Professions
      Division

   C. Consideration of Approval of the Appointment of Full-Time Professional Staff
      The following individuals are being recommended by the President for appointment
      as members of the Full-Time Professional Staff.
D. Consideration of Approval of the Appointment of Adjunct Faculty
   The following individuals are being recommended by the appropriate
departmental and divisional supervisors, and by the Vice President of
Academic Affairs for appointment as members of the Adjunct Faculty.
   ★ Carlos Bernal—Adjunct Professor-EMS, Health Professions Division
   ★ Rusty Holmes, DMA—Adjunct Professor-Music, Private Lessons Fine Arts
   Division
   ★ Paula Reeves—Adjunct Professor—Clinical Teaching Assistant, Nursing—Health
   Professions Division
   ★ Kelsey Sodek—Adjunct Professor—EMS, Health Professions Division
   ★ Cynthia Maldonado—Adjunct Professor-Dental Hygiene, Health Professions
   Division

E. Consideration of Approval of the Equal Employment Opportunity
   (EEO) Report- 1st Quarter-September 2021-December 2021
   Brandon Bozon submitted the Equal Employment Opportunity (EEO) Report
as part of Temple College’s Strategic Initiative which focuses on employing a
diverse, highly trained workforce. Reports are presented on a quarterly basis.

F. Consideration of Approval of the Spring 2022 Part-Time/Overload
   Salaries for 16- and 1st 8-Weeks
   The Board was asked to approve the Spring 2022 Part-Time/Overload Salaries
for 16- and 1st 8-Weeks as submitted by the Vice President of Academic Affairs
and Student Services with any necessary corrections.

G. Consideration of Approval of the following LOCAL Policies:
   The Board was asked to approve the Policy Manual Revisions BBF
   (LOCAL), DEB (LOCAL), DHC (LOCAL), DLB (LOCAL), DMAA (LOCAL),
   DMC (LOCAL), as submitted to the Policy Manual, Review Committee as
   included in the Board Materials.

H. Consideration of Approval of an Amendment to the FY 2022 Budget to
   Appropriate Grant Funds Awarded and Recognize an Adjustment to a
   Previously Budgeted Grant Program
   The Board was asked to approve an amendment to the FY 2022 budget to
   appropriate grant funds received for TRUE Advanced Manufacturing, TRUE
   Polysomnography, AETNA Certified Nursing Aide, AACC Cyber Skills for All, and
   THECB Accelerating Credentials of Purpose and Value grants, and to true up the
   College Credit for Heroes grant.
I. Consideration of Approval of the Monthly Investment Report January FY 2021-2022

The Board was asked to approve the monthly investment report as required by the Public Funds Investment Act. A copy of the report was included in the Board Materials.

5. Consideration of Approval of Disbursements for January 2022

On a motion by Harry Adams, seconded by Alejandro Arroliga, and without negative vote, the disbursements for January 2022 were approved as presented.

6. Student/Faculty Spotlight

Student Spotlight

Temple College SkillsUSA STEM Club Students

Dr. Sandra Melendez, Advisor for SkillsUSA STEM Club, asked club officers to introduce themselves and each one gave a short report on his or her duties and responsibilities. The club officers include Jennifer Ognibene, President; Lori Kliebert, Vice President; Adrianna Rogers, Secretary; Mauricio Leza, Treasurer; John Anderson, Reporter; Geraldo Pirela, Parliamentarian; and Mike Woods, Recruiter/Retention. The students related the need for funds to cover the costs of jackets for State meetings and projects. Dr. Avots-Avotins and Dr. Arroliga graciously donated the cost for the jackets for the students.

Outstanding Faculty Spotlight

Dr. Sandra Melendez, Department Chair, Engineering Technology, and Advisor for the Temple College SkillsUSA STEM Club, reported on the Skills USA 2022 challenges hosted by Temple College on Saturday, January 29. Middle school and high school students from across the region competed in a variety of SkillsUSA 2022 challenges. SkillsUSA is a partnership of students, teachers and industry working together to ensure America has a skilled workforce. Students competed in simulations relating to crime scene investigation, community emergency response, forensic science, and more.

7. President's Report

- Dr. Ponce reported on student athletes in the classroom. Congratulations were extended to Coach McMurtry for the encouragement and support given to student athletes to ensure student success. She noted that 50 athletes have a 3.0 or higher GPA and 19 athletes were on the Vice President’s Honor List with 5 on the President’s List. Everyone was encouraged to go to the games and support the athletes.
Launch Temple is a partnership with the City of Temple and the Rotary Club South and Temple Rotary Club of Temple, and Temple College for entrepreneurs who want to start businesses in Temple or expand a current business. The purpose of the program is to provide mentorship, classroom time, college credit hours, assistance building a complete business plan, networking opportunities, and funding opportunities.

Dr. Ponce shared meeting community college advocates First Lady of the United States, Dr. Jill Biden, Dr. Miguel Cardona, U.S. Secretary of Education, and Martin J. Walsh, U.S. Secretary of Labor at the ACCT National Legislative Summit held in February in Washington, D.C. She extended an invitation to all of them to visit Temple College.

Workforce Solutions of Central Texas accepted a $7.8 million check from the Texas Workforce Commission to help Soldiers separating from the military.

A contract has been negotiated with Stantec, architecture meetings have begun, schedules set, timelines reviewed, schematic design changes being made, etc.

8. Reports
   A. Faculty Council

   The Faculty Council report was included in the Board materials. The report includes the Health Professions Divisions’ participation in the SkillsUSA challenges.

   B. Academic Affairs and Student Services Reports

   - Stephen Phelps, Division Director, Business and Career Professions, noted that the Police Academy’s current class passed the state exam on their 1st attempt maintaining the 100% pass rate for the Temple Police Academy. There are now a total count of 285 officers who have completed the Temple Police Academy.

   - Dr. Guzmán-Treviño reported on the goal of focus group goals including:
     - How can we better support our students?
     - What services can we add or improve?
     - How can their experiences help inform our redesigned onboarding process?
     - How can students’ feedback help inform our new strategic plan’s priorities?
     - How can their experiences inform design of the new Temple College Main Building?

   She also reviewed the student and faculty feedback that was received from the focus groups.

C. Resource Development and External Relations

   There was no report.
D. Board Committees

1. Building/Facility Planning Committee
   The Building/Facility Planning Committee did not meet since the last Board meeting so there was no report.

2. Finance Committee Report
   The Board Committee did meet since the last Board meeting so there was no report.

3. Policy Committee Report
   The Policy Committee reviewed the following policies and they were reviewed and approved by the Board Policy Committee.
   - BBF (LOCAL) Board Members – Ethics
   - DEB (LOCAL) Compensation and Benefits – Fringe Benefits
   - DHC (LOCAL) Employee Standards of Conduct – Child Abuse and Neglect Reporting
   - DLB (LOCAL) Employee Performance – Suspension
   - DMAA (LOCAL) Term Contracts – Termination Mid-Contract
   - DMC (LOCAL) Term of Employment – Reduction in Force

9. New Business

   There was no New Business for discussion.

10. Miscellaneous

   There were no miscellaneous items for discussion.

11. Executive Session to Consider Personnel, Legal Matters, and Real Estate

   Chairman Browder announced that an Executive Session would not be called as there were no items for discussion.

12. Adjournment

   There being no further business, the Meeting of the Board of Trustees was adjourned on a motion by Dr. Alejandro Arroliga, and seconded by Harry Adams, at 7:04 p.m.

NEXT BOARD OF TRUSTEES MEETING:

A Regular Meeting of the Temple College Board of Trustees will be held Monday, March 21, at 6:00p.m., in the Louise L. Cox Board Room, located in room 916 in the Marc Nigliazzo Administration Building on the Main Campus.
Minutes recorded, transcribed & submitted by:

Judith Dohnalik
Judith Dohnalik, Assistant to the Board of Trustees

Minutes Approved as Submitted: ______
Date
A Regular Board Meeting of the Board of Trustees of Temple College was held Monday, March 21, 2022 beginning at 6:00 PM in the Louise L. Cox Board Room, Room 916, located in the Marc Nigliazzo Administration Building on the Main Campus.

MEMBERS PRESENT
Bob Browder, Chairman
John Bailey, Vice Chairman
Dr. Alejandro Arroliga
Dr. Andrejs Avots-Avotins
Katie Burrows
Steve Niemeier (Virtually Attended)
Larry Wilkerson

ADMINISTRATION
Dr. Christy Ponce, President
Judy Dohnalik, Assistant to the President and Board of Trustees.
Dr. Susan Guzmán-Treviño, Vice President, Academic Affairs and Student Services
Brandon Bozon, Vice President, Administrative Services (Virtually Attended)
Dr. Evelyn Waiwaiole, Vice President, Development, and Executive Director of the Foundation
Dede Griffith, Vice President of Workforce Development
Dr. Robbin Ray, Associate Vice President and Chief of Operations, East Williamson County Centers
Susan Allamon, Associate Vice President, Finance

OTHERS PRESENT
Shawn Dach
Eric Eckert
Zach Oldham
1. Call to Order
   Chairman Browder called the Board of Trustees meeting to order at 6:00 p.m.

2. Invocation and Pledge of Allegiance
   John Bailey offered the invocation.
   Larry Wilkerson recited the Pledge of Allegiance.

3. Opportunity for Citizens to Address the Board
   A. Chairman Browder asked if there was anyone there tonight wishing to speak before the Board. There were no citizens to address the Board.

4. Presentation
   Dr. Matt Smith, Superintendent, Belton ISD, began a presentation on the Belton ISD 2022 Bond Election. The City of Temple warning sirens and weather bulletins on cell phones began signaling the danger of inclement weather headed to Temple.

Adjournment

In consideration for the safety of our guests, Chairman Browder announced that the March 21, 2022 regular meeting of the Temple College Board of Trustees was being adjourned and asked for a motion to adjourn.

**On a motion by Larry Wilkerson, and seconded by Dr. Arroliga, the meeting was adjourned at 6:15 p.m.**

It is unclear when the remaining agenda items will be rescheduled.

**NEXT BOARD OF TRUSTEES MEETING:**

A Regular Meeting of the Temple College Board of Trustees will be held Monday, April 18, 2022, at 6:00p.m., in the Louise L. Cox Board Room, located in room 916 in the Marc Nigliazzo Administration Building on the Main Campus.

Minutes recorded, transcribed & submitted by:

Judith Dohnalik
Judith Dohnalik, Assistant to the Board of Trustees

Minutes Approved as Submitted: ______
Date
AGENDA ITEM 5-B

Consideration of Approval of Appointment of Full-Time Faculty

Staff Recommendation: Approval

The following individual is being recommended by the President for appointment as a member of the Full-Time Faculty

★ Michael Saluto—Assistant Professor-Computer Information Systems (CIS)-Business and Career Professions Division-Mr. Saluto received a Master of Science in Computer Science degree from Naval Postgraduate School. He is a current U. S. Army Civilian. Mr. Saluto formerly taught as an Assistant Professor at the United States Military Academy at West Point.
AGENDA ITEM 5-C

Consideration of Approval of Appointment of Full-Time Professional Staff

Staff Recommendation: Approval

The following individuals are being recommended by the President for appointment as members of the Full-Time Professional Staff.

★ Susan Allamon – Associate Vice President, Finance and Human Resources, Administrative Services Division. Ms. Allamon received a Bachelor of Business in Accounting degree from Tarleton State University. She has been employed with Temple College since March 2021 as Associate Vice President, Finance.

★ Elvis Bromley – Coordinator, Human Resources, Resource Management Division. Mr. Bromley received an Associate of Arts in Criminal Justice, and an Associate of Applied Science in Criminal Justice degree from Temple College. He has been employed with Temple College since 2013. Mr. Bromley’s most recent position was Administrative Assistant for Human Resources.

★ Monique Gibson – Coordinator, Evening and Remote Testing, Student and Enrollment Services Division. Ms. Gibson received an Associate of Arts in General Studies degree from Temple College. She has been employed with Temple College since 2011. Ms. Gibson’s most recent position with Temple College was Testing Specialist.

★ Alicia Hover – Associate Director, Human Resources, Resource Management Division. Ms. Hover received a Bachelor of Arts in Psychology degree from the University of Texas of the Permian Basin. She has been employed with Temple College since November of 2021. Ms. Hover’s most recent position was Coordinator, Payroll and Records Manager.

★ Monica Lefner – Executive Director, Human Resources, Resource Management Division. Ms. Lefner received a Bachelor of Business Administration in Accounting degree from the University of Mary Hardin Baylor. She has been employed with Temple College since 2002. Ms. Lefner’s most recent position was Director of Payroll.

★ Eva Margarita Munguia, Ed.D. – Executive Director of Student Success & Hispanic Serving Institution Project Director – Grant Funded, Academic Affairs Division. Dr. Munguia received a Doctor of Education in Educational Leadership from California State University. She has over 12 years of extensive knowledge and experience working in community colleges.
★ Terri Reynolds – Coordinator, Human Resources, Resource Management Division. Ms. Reynolds received an Associate of Arts in General Studies degree from Temple College. She has been employed with Temple College since 2018. Ms. Reynolds’ most recent position was Administrative Assistant, Human Resources.

★ Julie Weaver – Data Analyst, Business and Continuing Education Division. Ms. Weaver received her Associates of Applied Science in Computer Aided Drafting & Design degree from Lee College. She has more than 10 years of experience working in a community college environment. Ms. Weaver worked for Lee College from 2008 through 2018.
Consideration of Approval of Appointment of Adjunct Faculty

Staff Recommendation: Approval

The following individual is being recommended by the appropriate departmental and divisional supervisors, and by the Vice President of Academic Affairs for appointment as members of the Adjunct Faculty.

★ Young Kee Cho, Ph.D – Adjunct Professor-Philosophy-Liberal Arts Division. Dr. Cho received his Doctor of Philosophy from The University of Texas at Austin. His specialty area is ancient philosophy. Dr. Cho has taught logic and philosophy courses both at undergraduate and graduate levels for seven years.
AGENDA ITEM 5-E

Consideration of Approval of the 2022-2023 College Catalog

Staff Recommendation: Approval

The Board is asked to approve Temple College’s 2022-2023 Catalog which is managed by the software system, Acalog. Instructions to access the online catalog follow this cover page. The draft catalog has been reviewed by both instructional and student and enrollment services leadership personnel.
You must click on this link for the catalog login page:

https://templejc.acalogadmin.com/login.php

Type in the Username of: **board.member**

Password is: **password**

Select the 2022-2023 catalog in the drop box and **click on Go**
Welcome to the Acalog ACMS™ Publisher, Board

### Manage Catalogs

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<thead>
<tr>
<th>Catalog</th>
<th>Status</th>
<th>Preview</th>
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</thead>
<tbody>
<tr>
<td>2020-2021 Student Handbook</td>
<td>Published, Locked, Archived</td>
<td>Preview</td>
</tr>
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<td>2019-2020 Academic Catalog</td>
<td>Published, Locked, Archived</td>
<td>Preview</td>
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<td>2019-2020 Student Handbook</td>
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<td>2022-2023 Academic Catalog</td>
<td>Published, Locked, Archived</td>
<td>Preview</td>
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Click on Catalog Preview to view."
To: Dr. Christina Ponce

From: Dr. Susan Guzmán-Treviño

Date: April 18, 2022

Re: Spring 2022 2nd 8-Week Classes Part-Time/Overload Salaries

The Vice President of Academic Affairs and Student Services has reviewed the part-time/overload reports for the 2nd 8-week classes submitted by the academic and technical divisions and is requesting Board approval of these reports, pending any necessary adjustments.

The table below summarizes the part-time/overload salary costs by division:

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<tr>
<th>Division</th>
<th>SPR 2021</th>
<th>SPR 2022</th>
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</thead>
<tbody>
<tr>
<td>Fine Arts</td>
<td>$32,708.00</td>
<td>$6,795.75</td>
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<tr>
<td>Liberal Arts</td>
<td>$48,873.75</td>
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<tr>
<td>Business and Career Professions</td>
<td>$16,575.61</td>
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<tr>
<td>Math, Science &amp; Physical Education</td>
<td>$18,120.00</td>
<td>$20,238.00</td>
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<tr>
<td>Health Professions*</td>
<td>*</td>
<td>*</td>
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<tr>
<td>Total</td>
<td>$116,277.36</td>
<td>$125,097.56</td>
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</table>

*No information for report
## Book/Market Value

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<tr>
<th>Interest Rate</th>
<th>Book/Market Value 11/30/2021</th>
<th>Receipts</th>
<th>Interest Earnings</th>
<th>Distributions</th>
<th>Book/Market Value 2/28/2022</th>
<th>Operating Funds</th>
<th>Restricted Funds</th>
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</thead>
<tbody>
<tr>
<td><strong>Cash and Cash Equivalents</strong></td>
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<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>BBVA Compass - Money Market</td>
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<td>$20,005</td>
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<td>BBVA Compass - Plant Account</td>
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## Cash in Investment Pools

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<tr>
<th>Interest Rate</th>
<th>Book/Market Value 2/28/2022</th>
<th>Receipts</th>
<th>Interest Earnings</th>
<th>Distributions</th>
<th>Book/Market Value 2/28/2022</th>
<th>Operating Funds</th>
<th>Restricted Funds</th>
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<tbody>
<tr>
<td><strong>TexasClass (MBIA) - Bond Reserves</strong></td>
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<td>$2,855,611</td>
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<td>$2,000,000</td>
<td>$2,687</td>
<td>$0</td>
<td>$12,313,769</td>
<td>$12,313,769</td>
</tr>
<tr>
<td><strong>TexasClass (MBIA) - Board of Trustees Fund</strong></td>
<td>0.12%</td>
<td>$2,112,450</td>
<td>$0</td>
<td>$497</td>
<td>$0</td>
<td>$2,112,946</td>
<td>$2,112,946</td>
</tr>
<tr>
<td>Texpool - Building Improvement Funds</td>
<td>0.00%</td>
<td>$1,032</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$1,032</td>
<td>$1,032</td>
</tr>
<tr>
<td>Texpool - Operating Account</td>
<td>0.00%</td>
<td>$1,042</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$1,042</td>
<td>$1,042</td>
</tr>
<tr>
<td><strong>Subtotal Cash in Investment Pools</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
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<td></td>
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<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Cash, Cash Equivalents and Investments</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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</tr>
</tbody>
</table>

This schedule is in compliance with the Public Funds Investment Act and the Investment Policy of Temple College.

Signed:

Vice President Administrative Services/CFO
## Agenda Item 5-G

### TEMPLE COLLEGE

**BOARD OF TRUSTEES MONTHLY INVESTMENT REPORT**

**PUBLIC FUNDS INVESTMENT DISCLOSURE REPORT**

**March 2022**

<table>
<thead>
<tr>
<th>Cash and Cash Equivalents</th>
<th>Interest Rate</th>
<th>Book/Market Value 2/28/2022</th>
<th>Receipts</th>
<th>Interest Earnings</th>
<th>Distributions</th>
<th>Book/Market Value 3/31/2022</th>
<th>Operating Funds</th>
<th>Restricted Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>BBVA Compass - Money Market</td>
<td>0.01%</td>
<td>$20,002</td>
<td>$998,023</td>
<td>$0</td>
<td>$998,025</td>
<td>$20,001</td>
<td>$20,001</td>
<td>$0</td>
</tr>
<tr>
<td>BBVA Compass - Operating Account</td>
<td>0.00%</td>
<td>$4,474,036</td>
<td>$3,495,059</td>
<td>$0</td>
<td>$5,418,321</td>
<td>$2,550,773</td>
<td>$719,667</td>
<td>$3,270,441</td>
</tr>
<tr>
<td>BBVA Compass - Student Refund Account</td>
<td>0.00%</td>
<td>$2,953,861</td>
<td>$113,849</td>
<td>$0</td>
<td>$71,962</td>
<td>$2,995,747</td>
<td>$2,995,747</td>
<td>$0</td>
</tr>
<tr>
<td>BBVA Compass - Federal Funds Account</td>
<td>0.00%</td>
<td>$244,665</td>
<td>$105,758</td>
<td>$0</td>
<td>$107,636</td>
<td>$242,787</td>
<td>$242,787</td>
<td>$0</td>
</tr>
<tr>
<td>BBVA Compass - Payroll Account</td>
<td>0.00%</td>
<td>$500</td>
<td>$1,499,901</td>
<td>$0</td>
<td>$1,499,901</td>
<td>$500</td>
<td>$500</td>
<td>$0</td>
</tr>
<tr>
<td>BBVA Compass - Plant Account</td>
<td>0.00%</td>
<td>$725,548</td>
<td>$365,366</td>
<td>$0</td>
<td>$353,673</td>
<td>$737,241</td>
<td>$737,241</td>
<td>$0</td>
</tr>
<tr>
<td>Petty Cash</td>
<td>0.00%</td>
<td>$3,250</td>
<td>$0</td>
<td>$0</td>
<td>$3,250</td>
<td>$3,250</td>
<td>$3,250</td>
<td>$0</td>
</tr>
</tbody>
</table>

Subtotal Cash and Cash Equivalents

| $8,421,861 | $6,577,957 | $0 | $8,449,519 | $6,550,300 | $3,037,072 | $3,513,228 |

### Cash in Investment Pools

| TexasClass (MBA) - Bond Reserves | 0.29% | $8,075,539 | $353,673 | $1,993 | $430,102 | $8,001,103 | $0 | $8,001,103 |
| 2021 Texas Class | 0.29% | $124,955,816 | $0 | $30,423 | $0 | $124,986,138 | $0 | $124,986,138 |
| TexasClass (MBA) - Building Improvement Funds | 0.29% | $6,859,846 | $0 | $1,693 | $0 | $6,861,539 | $6,861,539 | $0 |
| TexasClass (MBA) - Operating Account | 0.29% | $12,313,769 | $1,074,452 | $3,130 | $0 | $13,391,352 | $13,391,352 | $0 |
| TexasClass (MBA) - Board of Trustees Fund | 0.29% | $2,112,946 | $0 | $513 | $0 | $2,113,459 | $2,113,459 | $0 |
| UPF TEXPOOL | 0.00% | $1,032 | $0 | $0 | $0 | $1,032 | $1,032 | $0 |
| Texpool - Operating Account | 0.00% | $1,042 | $0 | $0 | $0 | $1,042 | $1,042 | $0 |

Subtotal Cash in Investment Pools

| $154,319,990 | $1,420,125 | $37,652 | $430,102 | $155,356,665 | $22,368,424 | $132,987,241 |

Subtotal Operating Funds Invested in Securities

| $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |

Total Cash, Cash Equivalents and Investments

| $162,741,851 | $8,006,082 | $37,652 | $8,879,621 | $161,905,964 | $25,405,495 | $136,500,469 |

This schedule is in compliance with the Public Funds Investment Act and the Investment Policy of Temple College.

Signed:

[Signature]

Vice President Administrative Services/CFO
# BUDGET REVISION SCHEDULE FOR SECOND QUARTER 2021-2022

<table>
<thead>
<tr>
<th>BUDGET REVISION NUMBER</th>
<th>DEPARTMENT TITLE</th>
<th>DEC</th>
<th>JAN</th>
<th>FEB</th>
</tr>
</thead>
<tbody>
<tr>
<td>REVENUE ACCOUNTS:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>BUDGET AT BEGINNING OF MONTH</td>
<td>$50,292,395</td>
<td>$50,292,395</td>
<td>$50,292,395</td>
<td></td>
</tr>
<tr>
<td>2022-20</td>
<td>Reallocation of budgeted revenue for Perkins Basic: $157,914</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2022-31</td>
<td>Correction to Budget Revision 2022-20: $315,828</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>TOTAL REVENUE</td>
<td>$50,292,395</td>
<td>$50,292,395</td>
<td>$50,292,395</td>
<td></td>
</tr>
</tbody>
</table>

| EXPENDITURE ACCOUNTS:  |                 |     |     |     |
| BUDGET AT BEGINNING OF MONTH | $50,292,395 | $50,292,395 | $50,292,395 |
| 2022-17                | Reallocation of expenses for VPAA: $200 |
| 2022-18                | Reallocation of expenses for Chemistry & Physical Science: $14,000 |
| 2022-19                | Reallocation of expenses for Workforce Development: $500 |
| 2022-21                | Reallocation of expenses for Student & Revenue Accounting: $300 |
| 2022-22                | Reallocation of expenses for Engineering Technology: $325 |
| 2022-23                | Reallocation of expenses for Biology: $2,000 |
| 2022-24                | Reallocation of expenses for College Credit for Heros: $4,509 |
| 2022-25                | Reallocation of expenses for VPAA: $900 |
| 2022-26                | Refrigerator for Sonography Suite: Contingency funds of $449 |
| 2022-27                | Reallocation of expenses for Circle of Support: $2,000 |
| 2022-28                | Reallocation of expenses for Testing: $18,000 |
| TOTAL EXPENDITURES     | $50,292,395 | $50,292,395 | $50,292,395 |
### CUMULATIVE BUDGET
#### FEBRUARY 2022

#### REVENUES

**Educational & General**

<table>
<thead>
<tr>
<th>Funds</th>
<th>Budget 2/28/22</th>
<th>Actual 2/28/22</th>
<th>% Actual to Budget</th>
<th>Budget 2/28/21</th>
<th>Actual 2/28/21</th>
<th>% Actual to Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>State Funds</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>State Appropriations</td>
<td>9,230,615</td>
<td>3,951,674</td>
<td>43%</td>
<td>9,330,815</td>
<td>4,050,196</td>
<td>43%</td>
</tr>
<tr>
<td>State Grants &amp; Contracts</td>
<td>965,498</td>
<td>582,016</td>
<td>60%</td>
<td>1,624,457</td>
<td>828,713</td>
<td>51%</td>
</tr>
<tr>
<td><strong>Federal Funds</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Federal Grants</td>
<td>6,597,953</td>
<td>8,675,098</td>
<td>131%</td>
<td>3,541,683</td>
<td>2,660,990</td>
<td>75%</td>
</tr>
<tr>
<td>Title IV Grants</td>
<td>8,805,354</td>
<td>5,303,305</td>
<td>60%</td>
<td>8,801,796</td>
<td>5,699,614</td>
<td>65%</td>
</tr>
<tr>
<td><strong>Local Funds</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Private Grants, Gifts, &amp; Contracts</td>
<td>2,770,142</td>
<td>1,976,355</td>
<td>71%</td>
<td>2,424,454</td>
<td>1,951,582</td>
<td>80%</td>
</tr>
<tr>
<td>Tuition</td>
<td>12,856,900</td>
<td>10,461,633</td>
<td>81%</td>
<td>12,514,112</td>
<td>10,893,738</td>
<td>87%</td>
</tr>
<tr>
<td>Fees</td>
<td>3,954,925</td>
<td>3,247,868</td>
<td>82%</td>
<td>4,002,540</td>
<td>3,441,476</td>
<td>86%</td>
</tr>
<tr>
<td>Exemptions, Waivers, &amp; Discounts</td>
<td>(2,425,732)</td>
<td>(2,023,444)</td>
<td>83%</td>
<td>(2,201,469)</td>
<td>(2,105,220)</td>
<td>96%</td>
</tr>
<tr>
<td>Taxes</td>
<td>13,178,149</td>
<td>12,871,138</td>
<td>97%</td>
<td>9,873,054</td>
<td>9,592,681</td>
<td>97%</td>
</tr>
<tr>
<td>Other Local Funds</td>
<td>421,219</td>
<td>194,080</td>
<td>46%</td>
<td>531,401</td>
<td>200,429</td>
<td>38%</td>
</tr>
<tr>
<td><strong>Total Educational &amp; General</strong></td>
<td>56,355,023</td>
<td>45,149,723</td>
<td>80%</td>
<td>50,442,843</td>
<td>37,214,199</td>
<td>74%</td>
</tr>
</tbody>
</table>

**Transfers from OA to Other Funds**

| Use Fees                     | (1,222,000)    | (983,078)      | 80%                | (1,235,000)    | (1,068,583)    | 87%                |
| Taxes                        | (4,630,628)    | (4,520,334)    | 98%                | (2,211,679)    | (2,188,315)    | 99%                |
| Parking, Energy Conservation, HVAC | (215,000) | 0              | 0%                 | (215,000)      | 0              | 0%                 |
| Other                         | 0              | 0              | 0%                 | 0              | 0              | 0%                 |
| Transfer - TIF Remittance    | 0              | 0              | 0%                 | 0              | 0              | 0%                 |
| **Total Transfers from OA to Other Funds** | (6,067,628) | (5,503,412) | 91%                | (3,661,679)    | (3,256,898)    | 89%                |

**Auxiliary Enterprises**

|                     | 5,000          | 11,102         | 222%               | 12,800         | 1,306          | 10%                |

**TOTAL REVENUES**

|                     | 50,292,395     | 39,657,413     | 79%                | 46,793,964     | 33,958,607     | 73%                |

#### EXPENDITURES

**Educational & General**

<table>
<thead>
<tr>
<th>Category</th>
<th>Budget 2/28/22</th>
<th>Actual 2/28/22</th>
<th>% Actual to Budget</th>
<th>Budget 2/28/21</th>
<th>Actual 2/28/21</th>
<th>% Actual to Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Instruction</td>
<td>15,522,189</td>
<td>7,181,970</td>
<td>46%</td>
<td>14,820,743</td>
<td>7,145,858</td>
<td>48%</td>
</tr>
<tr>
<td>Public Service</td>
<td>1,326,746</td>
<td>475,055</td>
<td>36%</td>
<td>1,879,925</td>
<td>899,390</td>
<td>48%</td>
</tr>
<tr>
<td>Academic Support</td>
<td>3,197,411</td>
<td>2,987,021</td>
<td>93%</td>
<td>2,981,136</td>
<td>1,196,612</td>
<td>40%</td>
</tr>
<tr>
<td>Student Services</td>
<td>4,414,352</td>
<td>1,610,281</td>
<td>36%</td>
<td>3,571,471</td>
<td>1,598,727</td>
<td>45%</td>
</tr>
<tr>
<td>Institutional Support</td>
<td>10,459,478</td>
<td>5,174,245</td>
<td>49%</td>
<td>8,155,461</td>
<td>4,236,690</td>
<td>52%</td>
</tr>
<tr>
<td>Physical Plant</td>
<td>3,414,583</td>
<td>1,507,220</td>
<td>44%</td>
<td>3,139,940</td>
<td>1,080,777</td>
<td>34%</td>
</tr>
<tr>
<td><strong>Total Educational &amp; General</strong></td>
<td>38,334,759</td>
<td>18,935,792</td>
<td>49%</td>
<td>34,548,676</td>
<td>16,158,054</td>
<td>47%</td>
</tr>
</tbody>
</table>

**Student Aid**

|                     | 10,937,765     | 11,824,119     | 108%               | 10,974,162     | 7,332,759      | 67%                |

**Auxiliary Enterprises**

|                     | 915,320        | 474,780        | 52%                | 871,595        | 469,441        | 54%                |

**Contingency for Unexpected Expenditures**

|                     | 104,551        | 0              | 0%                 | 399,531        | 0              | 0%                 |

**TOTAL EXPENDITURES**

|                     | 50,292,395     | 31,234,691     | 62%                | 46,793,964     | 23,960,254     | 51%                |

**NET DIFFERENCE**

|                     | 0              | 8,422,722      |                    | 0              | 9,998,353      |                    |
## REVENUES

### Educational & General

#### State Funds
- **State Appropriations**: 2022 Budget: 9,230,615, 2022 Actual: 4,807,015, % Actual: 52%
- **State Grants & Contracts**: 2022 Budget: 2,938,457, 2022 Actual: 680,352, % Actual: 23%

#### Federal Funds
- **Federal Grants**: 2022 Budget: 6,582,626, 2022 Actual: 8,750,704, % Actual: 133%
- **Title IV Grants**: 2022 Budget: 8,805,354, 2022 Actual: 5,319,271, % Actual: 60%

#### Local Funds
- **Private Grants, Gifts, & Contracts**: 2022 Budget: 2,770,142, 2022 Actual: 2,628,816, % Actual: 95%
- **Tuition**: 2022 Budget: 12,856,900, 2022 Actual: 10,583,078, % Actual: 82%
- **Fees**: 2022 Budget: 3,954,925, 2022 Actual: 3,262,459, % Actual: 82%
- **Exemptions, Waivers, & Discounts**: 2022 Budget: (2,425,732), 2022 Actual: (2,035,857), % Actual: 84%
- **Taxes**: 2022 Budget: 13,178,149, 2022 Actual: 12,565,872, % Actual: 95%
- **Other Local Funds**: 2022 Budget: 421,219, 2022 Actual: 230,346, % Actual: 55%

#### Federal Grants
- **Federal Grants**: 2022 Budget: 6,582,626, 2022 Actual: 8,750,704, % Actual: 133%
- **Title IV Grants**: 2022 Budget: 8,805,354, 2022 Actual: 5,319,271, % Actual: 60%

#### Local Funds
- **Private Grants, Gifts, & Contracts**: 2022 Budget: 2,770,142, 2022 Actual: 2,628,816, % Actual: 95%
- **Tuition**: 2022 Budget: 12,856,900, 2022 Actual: 10,583,078, % Actual: 82%
- **Fees**: 2022 Budget: 3,954,925, 2022 Actual: 3,262,459, % Actual: 82%
- **Exemptions, Waivers, & Discounts**: 2022 Budget: (2,425,732), 2022 Actual: (2,035,857), % Actual: 84%
- **Taxes**: 2022 Budget: 13,178,149, 2022 Actual: 12,565,872, % Actual: 95%
- **Other Local Funds**: 2022 Budget: 421,219, 2022 Actual: 230,346, % Actual: 55%

#### Federal Grants
- **Federal Grants**: 2022 Budget: 6,582,626, 2022 Actual: 8,750,704, % Actual: 133%
- **Title IV Grants**: 2022 Budget: 8,805,354, 2022 Actual: 5,319,271, % Actual: 60%

#### Local Funds
- **Private Grants, Gifts, & Contracts**: 2022 Budget: 2,770,142, 2022 Actual: 2,628,816, % Actual: 95%
- **Tuition**: 2022 Budget: 12,856,900, 2022 Actual: 10,583,078, % Actual: 82%
- **Fees**: 2022 Budget: 3,954,925, 2022 Actual: 3,262,459, % Actual: 82%
- **Exemptions, Waivers, & Discounts**: 2022 Budget: (2,425,732), 2022 Actual: (2,035,857), % Actual: 84%
- **Taxes**: 2022 Budget: 13,178,149, 2022 Actual: 12,565,872, % Actual: 95%
- **Other Local Funds**: 2022 Budget: 421,219, 2022 Actual: 230,346, % Actual: 55%

### Transfers from OA to Other Funds
- **Use Fees**: 2022 Budget: (1,222,000), 2022 Actual: (994,772), % Actual: 81%
- **Taxes**: 2022 Budget: (4,630,628), 2022 Actual: (4,443,905), % Actual: 96%
- **Parking, Energy Conservation, HVAC**: 2022 Budget: (215,000), 2022 Actual: 0, % Actual: 0%
- **Other**: 2022 Budget: 0, 2022 Actual: 0, % Actual: 0%
- **Transfer - TIF Remittance**: 2022 Budget: 0, 2022 Actual: 0, % Actual: 0%

#### Total Transfers from OA to Other Funds
- 2022 Budget: (6,067,628), 2022 Actual: (5,438,677), % Actual: 90%

#### Auxiliary Enterprises
- **5,000**

#### TOTAL REVENUES
- **52,250,027**

### EXPENDITURES

#### Educational & General
- **Instruction**: 2022 Budget: 16,928,348, 2022 Actual: 8,402,270, % Actual: 50%
- **Public Service**: 2022 Budget: 1,311,419, 2022 Actual: 626,746, % Actual: 48%
- **Academic Support**: 2022 Budget: 3,689,211, 2022 Actual: 3,225,538, % Actual: 87%
- **Student Services**: 2022 Budget: 4,414,352, 2022 Actual: 1,905,612, % Actual: 43%
- **Institutional Support**: 2022 Budget: 10,466,114, 2022 Actual: 5,899,343, % Actual: 56%
- **Physical Plant**: 2022 Budget: 3,414,583, 2022 Actual: 1,738,505, % Actual: 51%

#### Total Educational & General
- **40,224,027**

#### Student Aid
- **11,012,765**

#### Auxiliary Enterprises
- **915,320**

#### Contingency for Unexpected Expenditures
- **97,915**

#### TOTAL EXPENDITURES
- **52,250,027**

#### NET DIFFERENCE
- **0**
AGENDA ITEM 5-H

Consideration of the Approval of the Texas Commission on Law Enforcement Standards and Education (TCLEOSE) Mandated Racial Profiling Report for 2021

Staff Recommendation: Approval

The Board is asked to review and approve the Texas Commission on Law Enforcement Standards and Education (TCLEOSE) required report as submitted by the Temple College Police Department.
RACIAL PROFILING REPORT FOR 2021

Temple College D.P.S.

Reporting Dates: January 1, 2021 – December 31, 2021

Submitted to the Texas Commission on Law Enforcement on February 11, 2022.

Honorably Submitted to President Dr. C. Ponce and to the Temple College Board of Trustees

Chief Markum
Director of Public Safety/
Chief of Police
Temple College Police Department
Racial Profiling Report | Exempt

Agency Name: TEMPLE COLLEGE D.P.S.  
Reporting Date: 02/11/2022  
TCOLE Agency Number: 027007

Chief Administrator: MICHAEL L. MARKUM

Agency Contact Information:  
Phone: (254) 298-8911  
Email: Chief.Markum@templejc.edu

Mailing Address:  
2600 SOUTH FIRST ST.  
TEMPLE, TX 76504

FULL EXEMPTION RACIAL PROFILING REPORT

Article 2.132 CCP Law Enforcement Policy on Racial Profiling a.) In this article:

1.) "Law enforcement agency" means an agency of the state, or of a county, municipality, or other political subdivision of the state, that employs peace officers who make traffic stops in the routine performance of the officers' official duties.

I certify it is not the policy of this agency to make traffic stops in the routine performance of the officers' official duties.

Executed by: 02/11/2022  
Chief of Police  
Date: 02/11/2022

Submitted electronically to the

The Texas Commission on Law Enforcement
Racial Profiling Reporting Requirements for Texas

Temple College Department of Public Safety

House Bill 3389 changed several portions of the Code of Criminal Procedure. The major change that is now in the law (CCP Article 2.131 - 2.132) is that all agencies must report racial profiling data to TCLEOSE as well as their governing body.

Each agency must file an annual online report by selecting and completing the reporting option that applies to their particular situation. Reports are filed online through the TCLEOSE Department Reporting System. The reporting period for the previous year begins on January 1 of the current year and ends on March 1 of the current year.

Code of Criminal Procedure


Art. 2.132. LAW ENFORCEMENT POLICY ON RACIAL PROFILING.

(a) In this article:

(1) "Law enforcement agency" means an agency of the state, or of a county, municipality, or other political subdivision of the state, that employs peace officers who make motor vehicle stops in the routine performance of the officers' official duties.

(2) "Motor vehicle stop" means an occasion in which a peace officer stops a motor vehicle for an alleged violation of a law or ordinance.

(3) "Race or ethnicity" means of a particular descent, including Caucasian, African, Hispanic, Asian, Native American, or Middle Eastern descent.

(b) Each law enforcement agency in this state shall adopt a detailed written policy on racial profiling. The policy must:

(1) clearly define acts constituting racial profiling;
(2) strictly prohibit peace officers employed by the agency from engaging in racial profiling;

(3) implement a process by which an individual may file a complaint with the agency if the individual believes that a peace officer employed by the agency has engaged in racial profiling with respect to the individual;

(4) provide public education relating to the agency's complaint process;

(5) require appropriate corrective action to be taken against a peace officer employed by the agency who, after an investigation, is shown to have engaged in racial profiling in violation of the agency's policy adopted under this article;

(6) require collection of information relating to motor vehicle stops in which a citation is issued and to arrests made as a result of those stops, including information relating to:

(A) the race or ethnicity of the individual detained;

(B) whether a search was conducted and, if so, whether the individual detained consented to the search; and

(C) whether the peace officer knew the race or ethnicity of the individual detained before detaining that individual; and

(7) require the chief administrator of the agency, regardless of whether the administrator is elected, employed, or appointed, to submit an annual report of the information collected under Subdivision (6) to:

(A) the Commission on Law Enforcement Officer Standards and Education (TCLEOSE); and

(B) the governing body of each county or municipality served by the agency, if the agency is an agency of a county, municipality, or other political subdivision of the state.

(c) The data collected as a result of the reporting requirements of this article shall not constitute prima facie evidence of racial profiling.

(d) On adoption of a policy under Subsection (b), a law enforcement agency shall examine the feasibility of installing video camera and transmitter-activated equipment in each agency law
enforcement motor vehicle regularly used to make motor vehicle stops and transmitter-activated equipment in each agency law enforcement motorcycle regularly used to make motor vehicle stops. If a law enforcement agency installs video or audio equipment as provided by this subsection, the policy adopted by the agency under Subsection (b) must include standards for reviewing video and audio documentation.

(e) A report required under Subsection (b)(7) may not include identifying information about a peace officer who makes a motor vehicle stop or about an individual who is stopped or arrested by a peace officer. This subsection does not affect the collection of information as required by a policy under Subsection (b)(6).

(f) On the commencement of an investigation by a law enforcement agency of a complaint described by Subsection (b)(3) in which a video or audio recording of the occurrence on which the complaint is based was made, the agency shall promptly provide a copy of the recording to the peace officer who is the subject of the complaint on written request by the officer.

(g) On a finding by the Commission on Law Enforcement Officer Standards and Education that the chief administrator of a law enforcement agency intentionally failed to submit a report required under Subsection (b)(7), the commission shall begin disciplinary procedures against the chief administrator.


With the addition of the "Sandra Bland Act" and adjustments to the racial profiling law there are new changes to reporting that go into effect beginning Jan. 1st, 2018 - Dec. 31st, 2018 and thereafter for each calendar year.
MEMORANDUM

Office of the Vice President for Administrative Services

To: Dr. Ponce & Board of Trustees

From: Brandon Bozon

Date: March 21, 2022

Re: Approval of Amendment to the FY 2022 Budget

Temple College received notice from THECB that it was awarded an additional $30,651 for the FY21-22 Perkins Basic grant. The budget amendment will increase both budgeted revenues and expenses.

Recommendation: Approve amendment to the FY 2022 budget to appropriate additional grant funds received for the Perkins Basic grant.
### PERKINS BASIC

#### Revenues

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</tr>
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#### Expenditures

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<tr>
<td><strong>Grand Total</strong></td>
<td><strong>$ 30,651.00</strong></td>
</tr>
</tbody>
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AGENDA ITEM 6

Approval of Disbursements for February 2022 and March 2022

Staff Recommendation: Approval

Mr. Wilkerson will review the Summary Check Register for the month of February 2022 and March 2022 before the meeting.
AGENDA ITEM 9-A

Reports: Faculty Council

Staff Recommendation: No Action Required

Claudia Turner, President of the Temple College Faculty Council, will present a report on Faculty Council activities.
Faculty Council Report to the Temple College Board of Trustees
April, 2022

Faculty Advancement Committee

Each year Faculty Council receives funding from the college to be distributed for travel to conferences by the Faculty Advancement Committee. In the organization’s description of the committee, it states: Faculty Advancement: Reviews and awards individual or departmental requests for funding to attend workshops, seminars, or hosting of guest speakers. The funds are provided by the Board of Trustees.

The following guidelines apply to the Faculty Advancement Grant funds:

Financial
1. The availability of funds is based upon the amount granted by the College each academic year.
2. Awards will be limited to:
   - $500 per proposal benefiting an individual;
   - $1,000 per departmental proposal; and
   - $2,000 per joint proposal submitted by two or more departments.
3. Funds may be awarded in partial amounts requested in the proposal.

Eligibility
1. All Temple College full and part time faculty and instructional departments are eligible to submit proposals. Priority will be given to those applicants who have not received an award the previous year.
2. During semesters when multiple proposals are submitted, priority will be given to proposals benefiting the maximum number of faculty and/or departments.
3. Denied proposals may be resubmitted for consideration in subsequent semesters.
4. Any additional money needed to complete a project/event not included in the original proposal will be the responsibility of the recipient(s).

Application process
1. Complete the Faculty Advancement Grant Application form.
2. Attach a completed Temple College Travel Request form if proposal includes off campus travel. (The College’s general procedures/policies for off campus travel must be followed.) The submitted form must have the signatures of the appropriate Department Chair and Division Director.
3. Provide any supporting documentation (announcement, brochure, letters of recommendation, etc.) with the Faculty Advancement Grant Application form.
4. Applications should be submitted to the Faculty Advancement Committee Chair at least four weeks prior to the deadline date of the project/event. Special situations will be handled as time permits.
5. If approved, the Faculty Member will then submit the Temple College Travel Request form along with the approval from the Faculty Advancement Committee through the normal channels for approval. (Travel request form should only show what amount still needs to be approved after any money from the Faculty Advancement Grant has been approved.

This year’s committee awarded the following faculty the $500.00 individual grants.

- Lisa Keil, Business: Ms. Keil’s application states: “I am requesting the funding to attend the Teachers of Accounting at Two Year Colleges conference in Savannah, GA. This is a very informative conference, and it directly applies to my position and the classes I teach. The conference provides valuable skills and resources I can use myself, and also provide to other instructors in the department. The conference provides professional development and also CPE credits I need to maintain my CPA license. It also allows for networking with other instructors at community colleges across the U.S. There are also multiple vendors at the conference that may provide some additional resources we may consider using in our classes.”
Priscilla Santana, Music: Ms. Santana’s request was to attend BROADWAY TEACHERS 22nd ANNUAL WORKSHOP at the A.R.T. New York Theatre, 502 West 53rd Street New York City in July, 2022. The Broadway Teachers Workshop is an annual conference designed to inspire teachers and directors of middle school, high school, college and community theatres with new teaching methods, enhanced production skills and an exchange of ideas with peers and professional Broadway artists behind the scenes on Broadway in New York City. All participants receive a letter certifying 30 hours of Professional Development and have the option to simultaneously earn 3 Graduate Level Credits through UNLV. Some of the workshops offered include: Directing Plays: Scene Study: With actors from Broadway’s TO KILL A MOCKINGBIRD, Directing Musicals: Musical Theatre Scene Study: With actors from Broadway’s COMPANY, Comedy: What are the fundamentals of comedy? Staging? Timing? Casting? Style? Learn from one of Broadway’s greatest comic directors, Moulin Rouge Dance Class: Learn a combination from the Broadway show with their Dance Captain, Understanding Sondheim: David Loud & Friends in concert and conversation, Path To Broadway: Up close with Broadway’s finest Performers, and many more.

Nancy Eaton & Audra Xenakis, Nursing: Each funded $500.00 to attend the International Nursing Association of Clinical and Simulation Learning (INASCL) Conference 2022; June 15 – June 18, 2022 in Milwaukee, WI. This is an international conference that is offered to Faculty who teach in various healthcare settings focusing primarily on Simulation. Ms. Eaton & Ms. Xenakis’s application to present a break out session on the department’s Nursing Skills Fair was accepted. The INACSL Conference is a leading forum for simulation aficionados, researchers, and vendors providing the ideal environment to gain and disseminate current, state-of-the-art knowledge in the areas of skills, simulation operations, and applications in an evidenced-based venue. Healthcare professionals will have the opportunity to network with colleagues and exhibitors, discuss best practices as it relates to competencies, safety, and quality performance indicators, and advance the science of simulation. Conference Objectives include: Experience the newest innovations in nursing simulation and learning resources while revisiting tried-and-true methodologies; Explore future simulation opportunities using evidence-based practice; Determine new directions for simulation and learning resource centers; Explore strategies to integrate technology in curriculum and practice; Examine the challenges of managing nursing simulation/learning resource centers; Network with colleagues and experts. To quote Ms. Eaton’s application for funding: INASCL is an international organization. Presenting at the conference will significantly increase the visibility of Temple College as an innovator in simulation and immersive training. Increased visibility of Temple College should attract more students to the School of Nursing.

A department award in the amount of $1000.00 was granted to the Biology Department at the request of Dr. Jason Locklin. His request was for seven faculty and 20 students to attend the 125th annual meeting of the Texas Academy of Science at the University of Houston Clear Lake the weekend of Feb 25, 2022. Dr. Locklin stated in his application, “This is a student-friendly conference where speakers (professionals, graduate students, and undergraduate students) from all science areas present their research. We also have one research proposal being considered for funding as well as a student presenting her dental hygiene research data.” In answer to the question, How will the individual, department, or college benefit from this project/event? he stated “Professional development and networking for faculty; networking and exposure to scientific meetings for students; TC will be well-represented at the conference (we are one of two community colleges that routinely attend the conference with students.” Department faculty funded through this request were: Jason Locklin, Sudeep Majumdar, Felix Greco, Eduardo Salazar, Jeff Troy, Marsha May, and Chad Cryer.

In addition, Faculty Council funds the Magna (Professional Development) Subscription through these funds. This subscription service provides faculty and staff with professional activities that may be accessed on their own time and completed at their own pace. Subject topics include: classroom management, blended and flipped learning, teaching strategies, critical thinking, online course design, active learning, inclusion, assessment, and so many more. Faculty receive professional development credit for completing these learning activities.

On behalf of Faculty Council, I extend our sincere thanks to the members of this year’s committee who gave of their time to review the applications and make decisions regarding funding. Wendy Armstrong, Biology, Committee Chair; Patrick Finnegan, Business; Thea Andrews, Nursing; Isaac Masoner, Business; and Lauren Girard, Dental Hygiene.
MEMORANDUM
Provost, Academic Affairs and Student Services

To: Dr. Christina Ponce
From: Dr. Susan Guzmán-Treviño
Subject: April 2022 Academic Affairs and Student Services Report

ACADEMIC AFFAIRS AND STUDENT SERVICES REPORT

STUDENT SPOTLIGHT: We will highlight TBI-Temple students who participated in a service-learning project called Ecology Day. These students are Mariana Mancillas, Alysia Ramirez, Emma Salazar, and Hermione Kanady.

OUTSTANDING EMPLOYEE SPOTLIGHT: We will feature Ms. Wendy Fettig, Dual Credit Student Success Navigator. Ms. Fettig was recognized by the Temple Education Foundation for the difference she is making in the lives of students.

DIVISION OF BUSINESS AND CONTINUING EDUCATION (BCE)

- TWC Grants
  - Skills Development Fund Grant with Baylor Scott and White Health:
    - Training continues as scheduled. Fall and spring cohorts are underway. A condensed 12-week course will be begin April 4, with 30 students.

- Employer Engagement
  - BCE will provide a customized Business Writing course to Texell Credit Union employees beginning April 7.

- Community Programs
  - Launch Temple begins Tuesday, April 5.
    - An entrepreneur class was offered to support small business owners. Entrepreneurs will create a business plan and work with a mentor throughout the course.
  - Go2Work: Customer Service and Workplace
    - Thirteen students participated in the Go2Work program at no cost. Students will have the opportunity to sit for a national Customer Service Specialist certification exam and attend a job fair hosted by Workforce Solutions of Central Texas.
  - Summer Experience
    - BCE will offer to Creative Art camps for incoming 3rd – 5th graders.
      - There will be no charge for the one-week camps meeting, Monday – Friday, from 8:30 a.m. – 4:30 p.m.
      - June 6 – 10, Taylor Campus
July 11 - 15 Temple Campus

Financial Opportunities for Students
- Reskilling Grant opportunities are available for students. If eligible, grant will cover up to $2,500 per student.

New Program Offerings
- NCCER
  - BCE is moving through the next steps in the accreditation process. BCE Staff will participate in a master trainer course in April. The first NCCER course is planned to run in June.

- Polysomnography Technician
  - BCE is finalizing curriculum for the CPGST program. The program is 80 hours and prepares students for entry roles as Polysomnography Technicians. BCE will submit curriculum for STAR accreditation in April.
  - Seeking full-time employee for Polysomnography Trainer position. Interested applicants can apply at www.templejc.edu/about/human-resources/
  - Seeking Physician - Board Certified in Sleep Medicine to serve as Clinical Director.

EAST WILLIAMSON COUNTY HIGHER EDUCATION CENTERS (EWCHEC)
- Priority summer registration for specifically identified students began March 28 for Legacy Early College High School and other students in Taylor and Hutto.
- Enrollment staff continue to work with our local high schools by having weekly on-site visits to assist graduating seniors seeking college admission as well as dual credit enrollments for fall 2022.
- Student life events this month are centered on Easter and will include egg decorating stations, lobby games, hidden eggs, and plenty of candy.

- EWCHEC Area Student & Community Events this month:
  - April 1 – Open House – Hutto Center
  - April 6 – TBI Ambassador Reception – Hutto Center
  - April 11 – REACH Senior Presentations – Hutto ISD
  - April 13 – Hutto Chamber Luncheon – Hutto Center
  - April 14 – Hutto Power Breakfast – Hutto Holiday Inn
  - April 18 – Taylor Chamber Luncheon featuring Taylor ISD – Taylor Event Center
  - April 19 – Temple College Engineering Presentations – Taylor HS
  - April 20 – Executive Luncheon & Meeting – Taylor Chamber

STUDENT ENROLLMENT SERVICES
General Information
- Summer registration will begin March 28, 2022, for priority and April 4, 2022, for regular registration. Fall registration will begin May 2, 2022, for priority and May 9, 2022, for regular registration.
Academic Advising

- Academic Advisors, Ms. Alexz Martinez, Ms. Hattrice Freeman, Ms. Laura Rodriguez, Mr. Derrick Webb, and Director Ms. Suzanna Bachman have been assisting students with spring 2022 drops and summer registration planning. We are approving classes on self-service, communicating via email, and providing in-person assistance.

- In March 2022, Ms. Bachman reports the advising office has seen 457 students, as well as provided email and phone advising assistance for registration, change of majors, graduation applications, add/drops, and assistance using self-service. Students were emailed drop dates, registration dates, and scholarship application reminders.

- Ms. Bachman trained new faculty on registration for the new Musical Theatre programs beginning in fall.

Admissions and Records

- Admissions and Records has processed 544 applications for admissions to Temple College this month. All applicants were emailed acceptance letters. The acceptance email notifies prospective and returning students of the necessary steps to registration, email addresses to various departments at Temple College, as well as the availability of other services.

- Admissions and Records entered 2,002 transcripts in students’ records in January. Admissions and Records uses information from external transcripts for testing and course evaluations so that students can register for classes, receive an accurate degree plan, and apply for graduation.

- At this time, we have received 531 applications for graduation for spring 2022 with a total of 618 possible degrees and certificates to award. We have received 47 applications for summer graduation with 49 potential awards.

- We received 30 reverse transfers from other institutions.

- Sarah Artus processed 10 course substitution forms and three military experience credits. Military credits take military training, using the ACE Military Training Guide, and the Veteran Affairs department approved each course that qualifies.

- Admissions received and processed 236 transcripts online from Parchment.

- Admissions is working with Alexa Dunne from University of Arizona to create an articulation agreement and pathway crosswalks. This partnership will allow Temple College students to transfer to University of Arizona seamlessly from Temple College.

- Toni Salazar is working with the TC LULAC council 22305 and the Adult LULAC 4971 on fundraising, scholarships, college and community events.
Financial Aid

- Mary Daniel, Director of Financial Aid, reports for 2021-2022, 1798 learners at Temple College received Pell grants for a total disbursed amount of $5,246,820.84; 971 learners received Direct Loans for a total disbursed amount of $5,097,231.00.

- To date, 7008 learners have listed Temple College on their Free Application for Federal Student Aid (FASFA) for 21-22.

- For the month of March, we saw 203 students in our office.

Math Lab

- The Temple College Math Lab continues to provide its services to the student community. We are sorry to announce that the current coordinator, Matthew Wolfe, will be resigning this Friday the 25 of March. He is continuing his career in Fort Worth at Tarrant County College as a Research Analyst, and he would like to express his gratitude to the board for the opportunity to serve students.

- The fillable form for appointment scheduling is now live and operational. It is expected that it will greatly improve operations in the math lab.

- Student traffic has continued to be steady over the course of the semester. A small pre-exam spike is noticeable on the weekly visits visualization. Students are primarily seeking assistance with statistics, pre-calculus, and college algebra. We thank the administration and board of Temple College for enabling us to continue to provide this service to the student community during the spring semester.

Math Lab – Daily Attendance

Math Lab – Weekly Attendance
Student Accommodations

- March 30 - April 1, 2022, Ms. Misty Reid, Coordinator will attend Texas Association on Higher Education and Disability conference in San Antonio to learn more about disability laws and accommodations for students with disabilities in higher education.

- As of March 28, 2022, Ms. Reid has emailed 360 letters for 120 accommodation students to instructors for the spring 2022 semester at Temple College. Ms. Reid is still accepting new accommodation students for the spring and summer 2022 semester.

- Ms. Reid is currently accepting applications for F1 visa international students for the fall 2022 semester and has four F1 visa students graduating in May.

- Ms. Reid is currently planning for the 3rd annual Job Fair for Students with Disabilities to be held in the Temple College Academic Center on Friday April 8, 2022. Area employers will be present to meet with our students.

Veterans Affairs (VA)

- Mr. Brian Williams, Veteran Affairs Coordinator, reports VA has registered 395 (at 3165 hours) Veteran students for the spring 2022 semester. This number is 48 less than fall 2021. We have also entered 135 class students/certifications in the VAONE (Veterans On-Line Certification Entry) since our February 2022 report.

Writing Center

- Writing Center Coordinator, Mr. Michael Hein, reports the Writing Center (WC) has seen substantial utilization of consultations by students from February 26 to March 28, 2022.

- We have continued outreach via informational interviews and other correspondence with key departments, and tabling sessions at Hutto, Taylor, and TBI Temple are slated for Tuesday, March 29.

- An APA workshop was provided at the Hutto campus.

- Improvements to our TSI and HESI preparation materials and service continue.

- Our project to improve Who’s Next functionality continues to move forward as well.

- A student survey was completed. Responses were overwhelmingly positive, and our team has discussed how we can respond to what little constructive criticism we received.

- **Utilization Student Consultations (02/26 – 03/28)**
  - Total – 62
  - In-Person – 47 (main campus; Hutto and Taylor to be reported at end of first eight weeks)
  - Email – 15
  - Video Conferencing – 0

- **TC Outreach**
  - Two informational interviews completed (Health Sciences, Temple College Foundation)
Tabling at Hutto, Taylor, and TBI Temple campuses slated for Tuesday, March 29

- **Expansion of Services/Materials**  
  APA workshop provided by Writing Center Consultant, Sue DeFrancesco, at Hutto  
  Expansion of HESI and TSI materials and services continues

- **Writing Center Improvement Projects**  
  Student Survey via Survey Monkey  
  Students contacted = 118  
  Responses – Total = 19; Percentage = 16%  
  - Feedback:  
    - 100% felt respected and welcomed.  
    - 95% (18 of 19) were satisfied with their consultation(s)  
    - 95% (18 of 19) would recommend the WC to other students  
  Further outreach to individual Criminal Justice (CJ) faculty will be performed before going further with professional development from CJ to the WC.

**eLearning, Education Technologies and Online Services**

**eLearning Operations**

**Watermark End of Course Survey – Spring 2022 1st 8-Week Term**

- Coordinated with Special Projects Coordinator, Becky Musil to review and verify courses for survey list, posted D2L announcement email to students, and screen recorded faculty and student experience to verify that project was configured and executed correctly. With the improvements to the student and faculty communications made by Becky there were minimal contacts from students for assistance with completion.

- We have identified needs for evaluations for non-academic BCE courses, and Workforce and eLearning will be working with Becky, the BCE/Workforce stakeholders and the Ellucian Support Team for this project.

**D2L**

- Summer semester 2022 D2L course shells are tentatively scheduled for release in early April pending final build and quality checks of schedule by departments and Ellucian team.

- Fall semester 2022 D2L course shells are tentatively scheduled for release in mid-June pending final build and quality checks of schedule by departments and Ellucian team.

**VidGrid Screen Recording Service for Faculty**

- Email communications to be send out to faculty and respective staff regarding the need to conduct “spring cleaning” of old outdated recordings to free up storage space. Recordings that can be reused will not need to be deleted, rather just old, outdated recordings.
Annual Department Budget

- We are working on our annual budget for 2022/2023 academic year. In addition, we will submit a working job upgrade request for director position to reflect additional duties as college continues to grow. Budget and respective forms are due April 29.

Councils and Committees

eLearning Advisory Committee

- We are in the process of updating membership list, communicated in March ESC meeting. In addition, an email was sent out to existing divisions identify/verify representative or designated attendee. Also, we are looking for a few new faculty volunteers (in addition to existing members).

Proctored Testing Solutions Committee

- Brian St. Amour to meet with Policy Committee Chair, Shannon Bralley, to discuss status of policy development, especially for testing center. Topics which need to be addressed are expectations and policy for using Honorlock in the Testing Center and other expectations of faculty for having exams proctored in the testing center.

- Honorlock utilization is holding steady as shown:

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<th>Aug</th>
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</table>

* Spring semester started 1/18 explaining low usage.

Textbook Policy Committee

- Christa Quigley, Associate Director and DigiTex Coordinator participated in both Standardized Textbook Policy Committee Meeting Zoom calls and shared her knowledge of past Textbook initiatives with all present members, and we are working to develop the framework for this current initiative.

Professional Development
Texas Distance Learning Association

- Brian St. Amour presented at the March 21-23 conference in Galveston, Texas on the subject of *When Mission-Critical Services Are Interrupted: Being a Better First Responder*. Brian will also present at the virtual conference on April 7-8. The subject matter is timely, based on recent potential impacts to computing services due to freezing weather, power outages, and global conflicts. This presentation will be added to our Center for Teaching and Learning for access by faculty and staff.

- Brian St. Amour also co-presented with conference platinum sponsor, D2L, to discuss the benefits of using D2L Brightspace for faculty and students at Temple College. Emphasis was placed on uptime, service and support, and a rich set of features which benefit faculty and contribute to student success.

Update of Annual HERC Report for Region 7 & THECB

- Brian St. Amour is continuing to gather edits from divisions for report which is due in May

Institutional Effectiveness

- eLearning closed out 2021/2022 academic year collected data, updated action items, and made changes to on-going assessment efforts. Team will identify and enter WEAVE system department goals/objectives/measures for 2022/2023 academic year.
AGENDA ITEM 9-E-1

Board Committees: Building/Facility Planning Committee Report

Staff Recommendation: No Action Required

Mr. John Bailey, Chairman, Building/Facility Planning Committee, will report that the committee has not met since the last Board meeting.
AGENDA ITEM 9-E-2

Board Committees: Finance Committee

Staff Recommendation: No Action Required

The Board Finance Committee met on March 7, 2022. The minutes will be presented at the May 16, 2022 Board of Trustees meeting. The Finance Committee has not met since the March 7, 2022 meeting.
AGENDA ITEM 9-E-3

Board Committees: Policy Committee

Staff Recommendation: No Action Required

Mrs. Burrows will report that the Policy Committee has not met since the last Board meeting.
AGENDA ITEM 9-A

Consideration of Approval of Faculty Recommended for Tenure Effective Fall 2022

Staff Recommendation: Approval

The Board is asked to approve the following faculty who have met all requirements for the granting of tenure for Temple College. The administration recommends that tenure be granted for fall 2022.

**Health Professions Division**
- Megan Strmiska, Assistant Professor, Vocational Nursing
- Niomi Quinteros-Assistant Professor, Vocational Nursing

**Mathematics, Science, and Physical Education Division**
- Michael Foote, Associate Professor, Mathematics
- Dr. Felix Greco, Assistant Professor, Biology

Each tenure candidate will be introduced by the appropriate department chair or division director.
MEMORANDUM
Office of the Vice President for Administrative Services

To: Dr. Ponce and Board of Trustees

From: Brandon Bozon

Date: March 4, 2022

Re: Consider an Interlocal Agreement with the Texas Association of School Boards (TASB) Risk Management Fund.

Staff Recommendation: Approval
Interlocal Agreement with the Texas Association of School Boards

Description: Consider an Interlocal Agreement with Texas Association of School Boards Risk Management Fund.

Recommendation: The Board is asked to consider an Interlocal Agreement with the Texas Association of School Boards (TASB) Risk Management Fund.

The Texas Association of School Boards (TASB) Risk Management Fund was organized in 1974 and offers member higher education institutions and independent school districts (ISD) comprehensive coverage that are directly tailored for the risks faced by public schools across Texas. The membership currently consists of 1,039 community colleges and ISD’s across Texas.

The Texas Interlocal Cooperation Act within the Texas Government Code 791 permits joint participation by local governments, states, state agencies, and certain non-profit corporations. Each community college or ISD in Texas may join the TASB cooperative by executing an Interlocal Contract to participate. This document sets out the conditions, requirements, and processes of how participating entities may use the agreement for the purchase of goods and services.

The TASB Interlocal Agreement for the Risk Management Fund is structured where participating members may choose what types of coverages they want. The College is currently a member of the risk fund and we have auto, property, liability, cyber, and workers’ compensation coverages with the fund. TASB has updated their interlocal participation agreement and they have requested the College approve the new agreement. The changes are noted in the attached frequently asked questions and explanation of changes memo.

There is no cost to Temple College to approve the new Interlocal Agreement. The Board of Trustees is asked to approve the Interlocal Agreement with TASB and designate the President to sign the Interlocal Agreement.

Funds Available:

Budgeted

52
AGENDA ITEM-10-B

Fund Balance

Other: No Budget Impact

Approved:

Brandon Bozon
Vice President for Administrative Services

Date
March 1, 2022

Dr. Christina Ponce Temple
College
christina.ponce@templejc.edu

Participation in TASB Risk Management Fund Coverage Programs

Dear Dr. Ponce:

Please accept this letter as formal written notice that the Interlocal Participation Agreement (IPA) between Temple College and the TASB Risk Management Fund (Fund) is amended by the Fund effective May 1, 2022. The IPA is the foundational agreement by which eligible organizations join the Fund.

The amended IPA will replace your current IPA with the Fund. A copy of the new IPA is included for review and execution. It was last amended in 2012. Pursuant to Chapter 791 of the Texas Government Code, the new IPA must be authorized and approved by your Board of Trustees.

Along with the new IPA, a Frequently Asked Questions document with more information and a summary of changes is included to assist you in executing the agreement. The updates to the IPA focus on three areas: 1) clarity of purpose and meaning, 2) updates to Fund Member duties and obligations, and 3) revisions to the dispute resolution provisions.

The IPA must be approved through Board action and returned to the Fund. Your organization may take one of following approaches related to the new IPA:

• Seek authorization from your Board of Trustees and return the executed IPA to the TASB Risk Management Fund at tasbrmf@tasbrmf.org no later than May 13, 2022. A countersigned copy will be returned to you for your records.

• Take no action. The IPA will go into effect May 1, 2022, and your current coverage will continue under the terms of the new IPA. However, your next renewal proposal for Fund coverage will require a board-approved executed IPA unless you terminate coverage at that time.

• Terminate coverage in all Fund programs effective April 30, 2022, by providing written notice of termination to the Fund by April 29, 2022.

Please reach out to your TASB Risk Management Marketing Consultant for assistance with this process. We thank you for your membership in the TASB Risk Management Fund. We are very proud of our 48-year record of proven strength, stability, and service to Texas public school districts and other educational entities and look forward to our continued partnership.
Sincerely,

Dubravka H. Romano  
Associate Executive Director  
Risk Management Services  
Texas Association of School Boards, Inc.

CC: Brian Supak, Laura Hutchens  
    Heide Gaden (Heide.Gaden@tasb.org)

Attachments: Frequently Asked Questions and Explanation of Changes, Amended Interlocal Participation Agreement
Pursuant to the Texas Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, this Interlocal Participation Agreement (Agreement) is entered into by and between the Texas Association of School Boards Risk Management Fund (Fund) and the undersigned local government of the State of Texas (Fund Member). The Fund is an administrative agency of local governments (Fund Members) that cooperate in performing administrative services and governmental functions relative to risk management.

**TERMS AND CONDITIONS**

In consideration of the mutual covenants and conditions contained in this Agreement and other good and valuable consideration, including, without limitation, the agreement of the Fund and Fund Members to provide risk management programs as detailed in this Agreement, the receipt and sufficiency of which are hereby acknowledged, Fund Member and the Fund, intending to be legally bound, and subject to the terms, conditions, and provisions of this Agreement, agree as follows:

1. **Authority.** Fund Member hereby approves and adopts the Restatement of Interlocal Agreement, dated May 20, 1997, which restated the Interlocal Agreement dated July 2, 1974, establishing the predecessor of the Fund. The Restatement of Interlocal Agreement is incorporated into this Agreement by reference and is available from the Fund upon request. This Agreement serves to outline the relationship between the Fund and Fund Member. While the Texas Interlocal Cooperation Act provides the overarching basis for the Fund, certain Fund programs are further authorized pursuant to various statutes, such as Chapter 504 of the Texas Labor Code, pertaining to workers’ compensation; and Chapter 2259, Subchapter B, of the Texas Government Code, pertaining to other risks or hazards.

2. **Program Participation.** This Agreement enables Fund Member to participate in one or more of the Fund’s available programs. Because this is an enabling Agreement, Fund Member must also execute a separate Contribution and Coverage Summary (CCS) for each Fund program from which it seeks coverage and/or administrative services. Only a valid CCS will confer the right to participate in a specific program and each CCS shall be incorporated into this Agreement. Through participation in any Fund program, Fund Member waives none of its immunities and authorizes the Fund, or its designee, to assert such immunities on its behalf and on behalf of the Fund or its designee.

3. **Term of Agreement.** This Agreement shall be effective from the date of the last signature below and shall remain in effect unless terminated as provided in this Agreement. This Agreement will automatically terminate if Fund Member ceases to participate in at least one of the Fund’s programs (due to the expiration of a CCS participation term or the valid termination of same) or fails to meet the membership qualifications of the Fund as provided in this Agreement and as determined by the Fund in writing.

4. **Termination.** Unless this Agreement is automatically terminated as described above, this Agreement, and/or any component CCS applicable to Fund Member, can be terminated as set forth below. However, unless specifically required in a CCS, the termination of any single Fund program under a CCS shall not also result in the automatic termination of another pending CCS, or this enabling Agreement if any other CCS is still in force for Fund Member. Rather, each Fund program can only be terminated as provided in this Agreement.

   a. **By Either Party with 30 Days Notice before Renewal.** Any CCS may be terminated by either party with termination to be effective on any successive renewal date by giving written notice to the other party no later than 30 days prior to automatic renewal.

   b. **By Fund Member upon Payment of Late Notice Fee.** If Fund Member fails to terminate a CCS as provided above, it may still terminate participation in any Fund program prior to the renewal date by paying a late notice fee as herein provided. If Fund Member terminates the CCS before the renewal date, but with fewer than 30 days’ advance written notice, Fund Member agrees to pay the Fund a late notice fee in the amount of 25% of the annual contribution for the expiring participation term. Fund Member expressly acknowledges that the late notice fee is not a penalty, but a reasonable approximation of the Fund’s damages for the Fund Member’s untimely withdrawal from the program identified in the CCS. However, once the renewal term of a CCS commences, Fund Member can no longer terminate the CCS by paying a late notice fee; the CCS shall renew and Fund Member must pay 100% of the annual contribution for the renewal period.

   c. **By the Fund upon Breach by Fund Member.** The Fund may terminate this Agreement or any CCS based on breach of any of the following obligations, by giving 10 days’ written notice to Fund Member of the breach; and Fund Member’s failure to cure the breach within said 10 days (or other time period allowed by the Fund):

      1) Fund Member fails or refuses to make the payments or contributions required by this Agreement;

      2) Fund Member fails to cooperate and comply with any reasonable requests for information and/or records made by the Fund;
3) Fund Member fails or refuses to follow loss prevention or statutory compliance requirements of the Fund, as provided in this Agreement; or

4) Fund Member otherwise breaches this Agreement.

If the Fund terminates this Agreement, or any CCS, based on breach as described above, Fund Member agrees that the Fund will have no responsibility of any kind or nature to provide coverage on the terminated Fund program post-termination. Further, Fund Member shall bear the full financial responsibility for any unpaid open claim and expense related to any claim, asserted or unasserted and reported or unreported, against the Fund or Fund Member, or incurred by the agents or representatives of Fund Member.

In addition to the foregoing, if termination is due to Fund Member’s failure to make required payments or contributions, Fund Member agrees that it shall pay the Fund liquidated damages in the amount of 50% of the annual contribution for the participation term identified in the terminated CCS.

5. Contributions.

a. **Agreement to Pay Contribution.** Fund Member agrees to pay its contribution for each Fund program in which it participates based on a plan developed by the Fund. The amount of contribution will be stated in the relevant CCS and will be payable upon receipt of an invoice from the Fund. Late fees amounting to the maximum interest allowed by law, but not less than the rate of interest authorized under Chapter 2251, Texas Government Code, shall begin to accrue daily on the first day following the due date and continue until the contribution and late fees are paid in full. If Fund Member fails to pay the amounts due under this Agreement, including any CCS, the Fund may redirect other amounts due to the Fund Member, payments received from Fund Member, or amounts held by the Fund for Fund Member’s benefit, to offset the amount owed. Any offset will not extinguish Fund Member’s obligation for any and all payments due under this Agreement, including any CCS.

b. **Other Payments Due to the Fund.** In addition to contributions, if the Fund Member owes other payments to the Fund, such as deductibles or claim overpayments, and Fund Member fails to timely pay the amounts due, the Fund may redirect other amounts due to the Fund Member, payments received from Fund Member, or amounts held by the Fund for the Fund Member’s benefit to offset the amounts owed.

c. **Estimated Contribution and Contribution Adjustment.** In specified situations, the amount of contribution shown in the CCS will be identified as an estimate. The Fund reserves the right to request an audit of updated exposure information at the end of the CCS participation term and adjust contributions if Fund Member’s exposure changes during the CCS participation term. As a result of the exposure review, any additional contribution payable to the Fund shall be paid by Fund Member, and any overpayment of contribution by Fund Member shall be returned or credited by the Fund. The Fund reserves the right to audit the relevant records of Fund Member in order to conduct this exposure review.

Upon expiration of each participation period, Fund Member may request a contribution adjustment due to exposure changes. Such request must be made in writing within 60 days after the end of the participation period. Fund Member must provide documentation as requested by the Fund to demonstrate that the exposure change warrants a contribution adjustment.

The annual contribution may be adjusted due to an exposure change or audit as presented in the CCS. The Fund may also request a contribution adjustment should the Fund’s underwriting income for any program within a given program year be inadequate to pay the ultimate cost of claims incurred for that year, the Fund may collect an adjusted contribution from any current or former Fund Member if that Fund Member’s contribution is inadequate to pay the Fund Member’s claims incurred during that year.

6. **Coverage Summary.** Fund Member agrees to abide by each CCS that governs its participation. A CCS will incorporate the program specific coverage document, if any, which sets forth the scope of coverage and/or services from the Fund. This Agreement will be construed to incorporate the CCS, Coverage Agreements, Endorsements, and Addenda, if any, whether or not physically attached. A CCS for a Fund program will state the participation term. After Fund Member’s execution of a CCS, the CCS will automatically renew annually, unless terminated in accordance with this Agreement. Any renewal containing a change in the amount of contribution or other terms will be subject to the Amendment by Notice process described in this Agreement.

7. **Loss Prevention.** The Fund may provide loss prevention services to Fund Member. Fund Member agrees to adopt the Fund’s reasonable and customary standards for loss prevention and to cooperate in implementing any and all reasonable loss prevention and statutory compliance recommendations or requirements. The Fund makes no warranty on Fund loss prevention recommendations.
8. **Other Duties of Fund Member.**

a. **Standards of Performance.** Time shall be of the essence in Fund Member’s reporting of any and all claims to the Fund, payment of any contributions or monies due to the Fund, and delivery of any written notices under this Agreement.

b. **Claims Reporting.** Notice of any claim must be provided to the Fund as required by law or the applicable Coverage Agreement. Failure by Fund Member to timely report a claim may result in denial of coverage or payment of fines or penalties imposed by law or regulatory agencies. If the Fund advances payment of any fine or penalty arising from Fund Member’s late claim reporting, Fund Member will reimburse the Fund for all such costs.

c. **Cooperation and Access.** Fund Member agrees to cooperate and to comply in a timely manner with all reasonable requests for access, information and/or records made by the Fund or by a third-party acting for the Fund. Fund Member further agrees to provide complete and accurate statements of material facts, to not misrepresent or omit such facts, or make false statements to the Fund. The Fund Member agrees that any information held by the Fund’s Administrator, or its’ affiliated entities may be provided to the Fund. The Fund reserves the right to audit the relevant records of Fund Member to determine compliance with this Agreement.

9. **Administration of Claims.** The Fund or its designee agrees to administer all claims for which Fund Member has coverage after Fund Member provides timely written notice to the Fund. Fund Member hereby authorizes the Fund or its designee to act in all matters pertaining to handling of claims for which Fund Member has coverage pursuant to this Agreement. Fund Member expressly agrees that the Fund has sole authority in all matters pertaining to the administration of claims and grants the Fund or its designee full decision-making authority in all matters, including without limitation, decisions concerning claim values, payment due on the claim, settlement, subrogation, litigation, or appeals.

10. **Excess Coverage/Reinsurance.** The Fund, in its sole discretion, may purchase excess coverage or reinsurance for any or all Fund programs. In the event of a substantial change in terms or cost of such coverage, the Fund reserves the right to make adjustments to the terms and conditions of a CCS as allowed by the Amendment by Notice process under this Agreement. If any reinsurer, stop loss carrier, and/or excess coverage provider fails to meet its obligations to the Fund or any Fund Member, the Fund is not responsible for any payment or any obligations to Fund Member from any reinsurer, stop loss carrier, or excess coverage provider.

11. **Subrogation and Assignment of Rights.**

a. Fund Member, on its own behalf and on behalf of any person entitled to benefits under this Agreement, assigns all subrogation rights to the Fund. The Fund has the right, in its sole discretion, without notice to Fund Member, to bring all claims and lawsuits in the name of Fund Member or the Fund. Fund Member agrees that all subrogation rights and recoveries belong first to the Fund, up to the amount of benefits, expenses, and attorneys’ fees incurred by the Fund, with the balance, if any, being paid to Fund Member, unless otherwise specifically stated in the Agreement. Award of funds to any person entitled to coverage, whether by judgment or settlement, shall be conclusive proof that the injured party has been made whole. Fund Member’s right to be made whole is expressly superseded by the Fund’s subrogation rights. If Fund Member procures alternate coverage for a risk covered by the Fund, the latter acquired coverage shall be deemed primary coverage concerning that risk.

b. Fund Member shall do nothing to prejudice or waive the Fund’s existing or prospective subrogation rights under this Agreement. If Fund Member has waived any subrogation right without first obtaining the Fund’s written approval, the Fund shall be entitled to recover from Fund Member any sums that it would have been able to recover absent such waiver. Recoverable amounts include attorneys’ fees, costs, and expenses.

12. **Appeals.** Fund Member shall have the right to appeal any written decision or recommendation to the Fund’s Board of Trustees, and the Board’s determination will be final. Any appeal shall be made in writing to the Board Chair within 30 days of the decision or recommendation.

13. **Bylaws, Policies, and Procedures.** Fund Member agrees to abide by the Bylaws of the Fund, as they may be amended from time to time, and any and all written policies and procedures established by the Fund (which are available from the Fund upon written request). If a change is made to the Fund’s Bylaws, written policies or procedures which conflicts with or impairs a CCS, such change will not apply to Fund Member until the renewal of such CCS, unless Fund Member specifically agrees otherwise.

14. **Payments.** Fund Member represents and warrants that all payments required under this Agreement of Fund Member shall be made from its available current revenues.
15. **Fund Member’s Designation of Coordinator.** Fund Member agrees to designate an employee with appropriate authority as coordinator (Program Coordinator) for Fund Member on this Agreement or any CCS executed by Fund Member. Fund Member’s Program Coordinator shall have express authority to represent and to bind Fund Member, shall fully communicate with the Fund regarding Fund business, and shall not delegate this communication to a third party. The Fund will not be required to contact any other individual regarding matters arising from or related to this Agreement. Fund Member reserves the right to change its Program Coordinator as needed, by giving written notice to the Fund; such notice is not effective until actually received by the Fund. Notice provided to the Chief Executive Officer of Fund Member shall also serve as notice to the Program Coordinator.

16. **Risk Sharing Agreement.** This Agreement is a risk sharing and risk participation agreement and should not be construed to be a contract of insurance. If any ambiguity exists in this Agreement, including any CCS or specific coverage document, the provision shall not be construed against the Fund as drafter of this Agreement. The Fund is not an insurance company nor is any member an insured. The Fund is a self-insured risk pool through which its members agree to share risk and actively participate in their contractual obligations to lessen risk and cost for all members. Any reference in this Agreement to an insurance term or concept is coincidental, is not intended to characterize the Fund as “insurance” as defined by law, shall be deemed to apply to self-insurance, and is not to be construed as being contrary to the self-insurance concept.

17. **Representation.** Fund Member authorizes the Fund to represent Fund Member in any lawsuit, dispute, or proceeding arising under or relating to any Fund program and/or coverage in which Fund Member participates. The Fund may exercise this right in its sole discretion and to the fullest extent permitted or authorized by law. Fund Member shall fully cooperate with the Fund, its designee, and the Fund’s chosen counsel, including, without limitation, supplying any information necessary or relevant to the lawsuit, dispute, or proceeding in a timely fashion. Subject to specific revocation, Fund Member designates the Fund to act as a class representative on its behalf in matters arising out of this Agreement.

18. **Members’ Equity.** The Fund Board, in its sole discretion, may declare a distribution of the Fund’s members’ equity to Fund Members. Members’ equity belongs to the Fund. No current or former individual Fund Member is entitled to an individual allocation or portion of members’ equity.

19. **Entire Agreement.** This Agreement, together with the Restated Interlocal Agreement, Bylaws, CCSs, and Coverage Agreements that are in effect as to Fund Member from time to time, represent and contain the complete understanding and agreement of the Fund and Fund Member, and there are no representations, agreements, arrangements, or undertakings, oral or written, between the Fund and Fund Member other than those set forth in this Agreement duly executed in writing. In the event of conflict between the terms of this Agreement and the Restated Interlocal Agreement, Bylaws, CCS, or any Coverage Agreement, the specific terms of the later adopted agreement shall prevail to the extent necessary to resolve the conflict. This Agreement replaces all previous Interlocal Participation Agreements between the Fund and Fund Member. Notwithstanding the foregoing, this Agreement does not supersede any unexpired participation term or pending claim under an existing agreement between Fund Member and Fund.

20. **Amendment by Notice.** This Agreement, including any of its component CCSs or coverage documents, may be amended by the Fund, in writing, by providing Fund Member with written notice before the earlier of (i) the effective date of the amendment or (ii) the date by which Fund Member can terminate without payment of late notice fees or liquidated damages. Unless this Agreement expressly provides otherwise, an amendment shall only apply prospectively and Fund Member shall have the right to terminate this Agreement, or a component CCS to which the amendment applies, before the amendment becomes effective, as provided in this Agreement. If Fund Member fails to give the Fund timely written notice of termination, Fund Member shall be deemed to have consented to the Fund’s amendment and agrees to abide by and be bound by the amendment, without necessity of obtaining Fund Member’s signature.

The Fund may amend this Agreement or any CCS effective upon renewal. Amendments may be for any reason including changes to the terms or contribution amount.

The Fund may also amend this Agreement or any CCS, effective during the term of a CCS, for any reason including but not limited to the following:

a. State or federal governments, including any court, regulatory body, or agency thereof, adopt a statute, rule, decision, or take any action that would substantially impact the rights or financial obligations of the Fund as it pertains to this Agreement, or any Fund program or CCS.

b. The terms of the Fund’s stop-loss or excess coverage or reinsurance change substantially.

If the Fund exercises the option to amend the Agreement or any CCS during the term of a CCS and prior to renewal, the Fund shall give Fund Member 30 days advance written notice. Fund Member will then have the right during the 30-day period to give the Fund written notice of termination of the applicable Fund program, effective upon the expiration of the 30-day notice period (or longer period if so provided by the Fund in writing).
21. **Severability; Interpretation.** If any portion of this Agreement shall be declared illegal or held unenforceable for any reason, the remaining portions shall continue in full force and effect. Any questions of particular interpretation shall not be interpreted against the drafter of this Agreement, but rather in accordance with the fair meaning thereof.

22. **Dispute Resolution.** This Agreement shall be governed by and construed in accordance with the laws of the State of Texas, without regard to conflict of law principles that would require the application of the laws of another state. The Fund retains its governmental immunity except to the extent it is waived by the legislature. The parties agree that the following adjudication procedures apply to any legal dispute, and that the Fund Member’s right to file suit against the Fund is contingent upon compliance with these procedures pursuant to Texas Local Government Code section 271.154:

   a. Prior to filing suit, the Fund Member must comply with all of its obligations under this Agreement and any specific Coverage Agreement including an appeal to the Fund Board as described by Section 12 of this Agreement. A good-faith appeal to the Fund Board is a pre-suit adjudication procedure that is required before litigation by a Fund Member against the Fund.

   b. Prior to filing suit, the Fund Member will participate in good faith in mediation in Travis County, Texas before a mediator approved by both parties; and

   c. Any suit against the Fund must be brought in Travis County, Texas.

   In the event of a lawsuit or formal adjudication between Fund Member and the Fund, the prevailing party is entitled to recover reasonable and necessary attorneys’ fees and expenses, including expert fees, that are equitable and just.

   **Waiver and Estoppel.** No provision of this Agreement will be deemed waived by either party unless expressly waived in writing by the waiving party. No waiver shall be implied by delay or any other act or omission. No waiver by either party of any provision of this Agreement shall be deemed a waiver of such provision with respect to any subsequent matter relating to such provision. Estoppel may not be asserted against either party so as to prevent that party from enforcing or insisting on the other party’s compliance with any provision of this Agreement.

   **Assignment.** This Agreement or any duties or obligations imposed by this Agreement shall not be assignable by Fund Member without the prior written consent of the Fund. Fund Member shall not transfer any interest in Fund claim related payments to any third party, including, but not limited to litigation finance companies, attorneys, banks, public adjusters, architects, engineers, or contractors. Any action by the Fund Member which grants or attempts to grant to any third party an interest in or control over any claim payment, including, but not limited to, the Member’s entry into a contingent fee contract, will immediately suspend any obligation by the Fund to make any claim payment under this Agreement. The obligation of the Fund to make any such claim payments shall not be restored unless and until the Fund Member provides the Fund with evidence reasonably satisfactory to the Fund that any such transfer or attempt to transfer an interest in or control over such claim payment to a third party has effectively been terminated.

23. **Authorization.** By the execution of this Agreement, the undersigned individuals warrant that they have been authorized by all requisite governance action to enter into and to perform the terms and conditions of this Agreement and that the Fund Member authorizes the Program Coordinator or Chief Executive Officer to approve and bind the Fund Member to any current or future CCS entered into under this Agreement.

24. **Notice.** Unless expressly stated otherwise in this Agreement, any notice required or provided under this Agreement by either party to the other party shall be in writing and shall be sent by first class mail, postage prepaid or by a carrier for overnight service or by electronic means typically used in commerce. Notice to the Fund shall be sufficient if made or addressed as follows: TASB Risk Management Fund, P.O. Box 301, Austin, Texas 78767-0301, or tasbrmf@tasbrmf.org. The Fund’s required notice address may be updated through explicit written or electronic notice to Fund Members. Notice to a Fund Member shall be sufficient if addressed to the Program Coordinator or Fund Member’s Chief Executive Officer and mailed to Fund Member’s physical or electronic address of record on file with the Fund.

25. **Miscellaneous.** These provisions apply throughout this Agreement:

   a. **Fund reference.** Any reference to the Fund in this Agreement includes reference to its designees.

   b. **CCS reference.** References to a Contribution and Coverage Summary (CCS) includes a reference to all separate coverage portions of a CCS and/or any similar service agreement between the Fund and a Fund Member.

   c. **“Including.”** Unless the context requires otherwise, the term “including” means “including but not limited to.”

   d. **Successors.** This Agreement binds and inures to the benefit of the parties and their successors.

   e. **Headings.** The headings are for convenience only and do not affect the interpretation of this Agreement.
26. **Signatures/Counterparts.** The failure of a party to provide an original, manually executed signature to the other party shall not affect the validity or enforceability of this Agreement. Either party may rely upon a facsimile or imaged signature as if it were an original. This Agreement may be executed in several separate counterparts, each of which shall be an original and all of which shall constitute one and the same instrument.

WHEREFORE, the parties agree to be bound by this Agreement by signing below.

For FUND MEMBER: **Temple College**

By: ________________________________ Date: ______________
Signature of Fund Member’s Authorized Representative

Printed Name of Fund Member’s Authorized Representative

________________________________________

Date approved by Fund Member’s Board of Trustees: ________________________________

For TASB Risk Management Fund Use Only

For TASB RISK MANAGEMENT FUND:

By: ________________________________ Date: ______________
Chair, TASB Risk Management Fund Board of Trustees
Texas Association of School Boards
Risk Management Fund

Financial Statements as of and for the Years Ended August 31, 2021 and 2020, and Report of Independent Auditors
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Report of Independent Auditors

The Board of Trustees
Texas Association of School Boards Risk Management Fund

Report on the Financial Statements

We have audited the accompanying financial statements of the Texas Association of School Boards Risk Management Fund, which comprise the statements of net position as of August 31, 2021 and 2020, and the related statements of revenues, expenses and changes in net position and cash flows for the years then ended, and the related notes to the financial statements.

Management’s Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in conformity with U.S. generally accepted accounting principles; this includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free of material misstatement, whether due to fraud or error.

Auditor’s Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor’s judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity’s preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity’s internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.
**Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Texas Association of School Boards Risk Management Fund at August 31, 2021 and 2020, and the results of its operations, changes in its financial position and its cash flows for the years then ended in conformity with U.S. generally accepted accounting principles.

**Required Supplementary Information**

U.S. generally accepted accounting principles require that the management’s discussion and analysis on pages 3 to 8 and the ten-year claims development information and reconciliation of unpaid claims and claim adjustment expense liability by type of contract schedules on pages 23 to 27 be presented to supplement the financial statements. Such information, although not a part of the financial statements, is required by the Governmental Accounting Standards Board, which considers it to be an essential part of financial reporting for placing the financial statements in an appropriate operational, economic or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management’s responses to our inquiries, the financial statements and other knowledge we obtained during our audit of the financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

November 4, 2021
The Texas Association of School Boards Risk Management Fund (the “Fund”) herein sets forth a narrative overview and analysis of its financial activities for the fiscal year ended August 31, 2021.

Overview of the Financial Statements

The Texas Association of School Board Risk Management Fund’s financial statements consist of three components: 1) financial statements, 2) notes to the financial statements, and 3) required supplementary information. The financial statements present the results of operations from the following Fund programs: Workers’ Compensation, Auto, Property, Liability and Unemployment Compensation.

Financial Highlights

Assets exceeded Fund liabilities at August 31, 2021, by $252.9 million and no amounts were designated as restricted as of the end of the year.

The statement of net position presents the Fund’s net assets (total assets less total liabilities) as Net Position (Members’ Equity). The Fund’s governing Board of Trustees called for the use of Members’ Equity to support operations for the year. Net position increased by $33.4 million during the 2020-2021 fiscal year. The increase to $252.9 million was primarily due to increases in gross contributions earned, and realized and unrealized gains in our investment portfolio due to favorable market conditions.

The Fund’s investment portfolio continues to generate a steady source of income on which the Fund relies to support its operations. This financial strength helped in weathering the challenges of the past couple of years, as the COVID-19 pandemic resulted in unprecedented unemployment compensation claims across the country, including within Texas school districts. Additionally, Winter Storm Uri caused extensive damage throughout Texas school districts that culminated into the largest single loss event in the Fund’s history. Despite these challenges, the Fund’s investment portfolio is well-diversified to withstand the volatility in the financial marketplace and the Fund will continue to be a steady partner for its members.

Fund Accounting and Financial Statements

The Fund is a public entity risk pool created under the Texas Interlocal Cooperation Act and all of the Fund’s programs are accounted for as an enterprise fund within the Governmental Accounting Standards Board (GASB) framework.

The Fund’s reserves include case-based reserves, incurred but not reported (IBNR) claims and unallocated loss adjustment expenses (ULAE) for Workers’ Compensation, Auto, Property, and Liability. The Fund also carries reserves for certain claims where the Fund provided a layer of stop-loss coverage to self-funded workers’ compensation members from September 1, 1988 to August 31, 1992. Reserves are established by management in consultation with the Fund’s independent consulting actuary.

The Statement of Net Position presents information regarding all of the Fund’s assets and liabilities, with the difference between the two being reported as Net Position. Over time, increases or decreases in Net Position may provide a useful indicator regarding how the Fund is meeting the needs and expectations of its members.
The Statement of Revenues, Expenses and Changes in Net Position presents the financial results of the Fund. This statement presents information showing how the Fund’s Net Position changed during the most recent fiscal year. The Fund utilizes enterprise fund accounting and thus uses the accrual method of accounting. All changes in Net Position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenue and expenses are reported in this statement for some items that will result in cash flows in future fiscal periods (e.g. loss and loss adjustment expenses, accrued investment income and reinsurance premiums payable).

The Statement of Cash Flows presents the sources and uses of cash from operating activities, financing activities, and investing activities. This statement ends with the cash in the statement of net position. A reconciliation of operating income to cash provided by the operating activities is also presented. The basic financial statements begin on page 9.

Notes to the Financial Statements

The notes provide additional information that is integral to a full understanding of the financial information presented in the financial statements. The notes to the financial statements begin on page 12.

Supplemental Information

In addition to the basic financial statements and accompanying notes, this financial report also presents certain required supplementary information regarding the Fund’s ten-year claims development history and reconciliation. Setting member contribution rates today to cover the assumed risk of possible future loss occurrences are largely guided by claim development. Analysis of trends in claims development indicates whether losses are increasing, decreasing, or remain constant. Required supplementary information is located on pages 24-27.
Financial Analysis for the Fund

The Statements of Net Position – As of August 31, 2021, 2020, and 2019

Comparative Condensed Statements of Net Position
As of August 31, 2021, 2020, and 2019

<table>
<thead>
<tr>
<th></th>
<th>2021</th>
<th>2020</th>
<th>2019</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Assets:</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash and investments</td>
<td>$ 377,427,702</td>
<td>$ 367,731,073</td>
<td>$ 326,298,736</td>
</tr>
<tr>
<td>Other current assets</td>
<td>47,187,049</td>
<td>13,251,578</td>
<td>16,230,421</td>
</tr>
<tr>
<td>Long-term assets</td>
<td>203,419</td>
<td>255,758</td>
<td>62,068</td>
</tr>
<tr>
<td><strong>Total Assets</strong></td>
<td>$ 424,818,170</td>
<td>$ 381,238,409</td>
<td>$ 342,591,225</td>
</tr>
<tr>
<td><strong>Liabilities and equity:</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Current liabilities</td>
<td>$ 98,167,559</td>
<td>$ 95,661,355</td>
<td>$ 77,096,114</td>
</tr>
<tr>
<td>Long-term liabilities</td>
<td>73,780,984</td>
<td>66,057,531</td>
<td>61,972,027</td>
</tr>
<tr>
<td><strong>Total Liabilities</strong></td>
<td>171,948,543</td>
<td>161,718,886</td>
<td>139,068,141</td>
</tr>
<tr>
<td><strong>Net Position:</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Members' Equity (Unrestricted)</td>
<td>252,869,627</td>
<td>219,519,523</td>
<td>203,523,084</td>
</tr>
<tr>
<td><strong>Total liabilities and net position</strong></td>
<td>$ 424,818,170</td>
<td>$ 381,238,409</td>
<td>$ 342,591,225</td>
</tr>
</tbody>
</table>

Cash and Investments

The Fund carried cash, cash equivalents and investments of $377.4 million, $367.7 million, $326.3 million on August 31, 2021, 2020, and 2019. The Fund’s investments are made in accordance with the Fund’s Investment Policy, which is reviewed and approved annually by the Fund’s Board of Trustees. The Fund’s investments consist primarily of corporate and government bonds, mortgage-backed securities, and equity mutual funds. The increase during 2020-2021 was primarily due to increased contribution revenue, steady investment income, and solid realized and unrealized gains in the investment portfolio due to favorable market conditions, which offset an increase in net incurred losses for the year.

Other Current Assets

Other current assets primarily consist of contributions receivable, stop loss coverage receivable, and accrued interest receivable. The majority of the fluctuation during the 2020-2021 fiscal year is due to the increase of stop loss coverage receivable of $32.8 million. The significant increase is a direct result of the Fund’s losses for Winter Storm Uri being capped at $7.5 million for one event; therefore, paid losses in excess of this specific retention is ceded to reinsurers.
Current Liabilities

Current liabilities primarily consist of the current portion of the reserves for losses and LAE, prepaid contributions, and unearned contributions-net of prepaid stop loss premiums. The majority of the fluctuation during the 2020-2021 fiscal year is due to the increase in accrued expenses and other liabilities of $7.2 million, reserves for losses and LAE of $3.1 million, and unearned contributions-net of prepaid stop loss premiums of $3.0 million which is offset by a decrease in unemployment compensation (UC) claims payable of $11.0 million. During the 2019-2020 fiscal year, the majority of the fluctuation was due to the increase in the current portion of reserves of $8.4 million as well as the increase in UC claims payable of $10.9 million.

Reserves

Reserves for losses and loss adjustment expenses were approximately $128.5 million, $117.7 million, and $105.2 million at August 31, 2021, 2020, and 2019. Actuarial projected reserves increased by approximately $10.8 million during 2020-2021. The majority of this increase is due to increased claim losses in the property program, including the Fund’s loss from Winter Storm Uri at $7.5 million.

The Fund discounts its workers’ compensation reserves to reflect an estimate of anticipated investment earnings on accumulated contributions during the payout period of the reserves. The Fund discounts reserves due to the relatively low variability in the amount and timing of future loss payments. Accordingly, reserves are presented at net present value using a discount rate of 4% as of August 31 of each year. The reserve discount as of August 31, 2021, 2020, and 2019, was $12.2 million, $12.7 million, and $12.8 million.

Net Position – Members’ Equity

Net Position (Members’ Equity) increased by approximately $33.4 million during 2020-2021, increased by $16.0 million during 2019-2020, and increased by $6.2 million during 2018-2019. The increase during 2020-2021 was primarily due to increases in gross contributions earned, and realized and unrealized gains in our investment portfolio due to favorable market conditions.

As of August 31, 2021, there were no amounts of Net Position that the Fund’s Board of Trustees had declared restricted as all such funds were determined necessary for operations of the Fund. At the end of the current fiscal year, Net Position totaled $252.9 million.
### The Statements of Revenue, Expenses and Changes in Net Position – Fiscal years ended August 31, 2021, 2020, and 2019

#### Comparative Condensed Statements of
Revenues, Expenses and Changes in Net Position
For the Years Ended August 31, 2021, 2020, and 2019

<table>
<thead>
<tr>
<th></th>
<th>2021</th>
<th>2020</th>
<th>2019</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Operating revenues:</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Gross contributions earned</td>
<td>$147,936,800</td>
<td>$123,810,817</td>
<td>$111,193,428</td>
</tr>
<tr>
<td>Other revenue</td>
<td>419,136</td>
<td>396,904</td>
<td>399,020</td>
</tr>
<tr>
<td>Stop-loss and reinsurance premiums</td>
<td>(24,817,477)</td>
<td>(19,536,783)</td>
<td>(17,309,226)</td>
</tr>
<tr>
<td><strong>Net operating revenues</strong></td>
<td>123,538,459</td>
<td>104,670,938</td>
<td>94,283,222</td>
</tr>
<tr>
<td><strong>Non-operating revenues:</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Investment income – net of expenses</td>
<td>9,478,612</td>
<td>11,087,329</td>
<td>11,525,813</td>
</tr>
<tr>
<td>Realized and change in unrealized gains (losses) from investments</td>
<td>19,487,431</td>
<td>11,389,348</td>
<td>9,701,820</td>
</tr>
<tr>
<td><strong>Net non-operating revenue</strong></td>
<td>28,966,043</td>
<td>22,476,677</td>
<td>21,227,633</td>
</tr>
<tr>
<td><strong>Total revenues</strong></td>
<td>152,504,502</td>
<td>127,147,615</td>
<td>115,510,855</td>
</tr>
<tr>
<td><strong>Operating expenses:</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Net incurred losses</td>
<td>73,719,489</td>
<td>60,744,244</td>
<td>70,327,565</td>
</tr>
<tr>
<td>Administrative and other expenses</td>
<td>45,434,909</td>
<td>50,406,932</td>
<td>38,966,223</td>
</tr>
<tr>
<td><strong>Total operating expenses</strong></td>
<td>119,154,398</td>
<td>111,151,176</td>
<td>109,293,788</td>
</tr>
<tr>
<td>Change in net position</td>
<td>33,350,104</td>
<td>15,996,439</td>
<td>6,217,067</td>
</tr>
<tr>
<td>Members' Equity -- Beginning of the year</td>
<td>219,519,523</td>
<td>203,523,084</td>
<td>197,306,017</td>
</tr>
<tr>
<td><strong>Members' Equity -- End of year</strong></td>
<td><strong>$ 252,869,627</strong></td>
<td><strong>$ 219,519,523</strong></td>
<td><strong>$ 203,523,084</strong></td>
</tr>
</tbody>
</table>

**Contributions**

Member contributions are the Fund’s main source of revenue and are recorded upon execution of the Interlocal Participation Agreement (IPA) and recognized as earned. These documents between the Fund and its members set forth the coverage terms, agreement period, required contribution, and the obligations of the parties.

For the fiscal years ended August 31, 2021, 2020, and 2019, the Fund reported earned contributions and Administrative-Services-Only (ASO) fees of $147.9 million, $123.8 million, and $111.2 million. Contributions increased for all program lines primarily due to increases in contribution rates.
Net operating revenue is calculated using program revenue, other revenue, and stop loss premiums expensed during the fiscal year. For the fiscal years ended August 31, 2021, 2020, and 2019, the Fund reported net operating revenue of $123.5 million, $104.7 million, and $94.3 million. Net operating revenue increased in 2021 primarily due to the increase of contributions for all program lines.

The Fund continues to operate in a challenging market environment. After weathering years of severe losses in the Property program and challenges in maintaining Workers’ Compensation membership, this year’s renewal strategy continued the Fund’s comprehensive coverage approach. The Fund’s laser focus on Texas public schools gives underwriting staff unique insight into the risks facing members. Through the Fund’s relationship with the Texas Association of School Boards, Inc. (TASB), staff has access to additional insight about current and prospective members that other providers do not. As a result, membership in all Fund programs increased, and the renewal rates remained above 96% across all lines of coverage. Contributions for the Fund’s programs were expected to increase 12% due to rate increases, but actually increased over 20% primarily because of higher exposures in the Property program. The increase in rates is a part of our recovery process, implemented to curb the large losses sustained by the programs over recent years.

**Investment Income, realized and change in unrealized gains (losses) from investments**

Investment income continues to contribute significantly to the Fund’s overall financial strategy. Interest and dividend earnings on fixed investment securities compose a large part of investment income. The Fund marks to market all investments on a monthly basis. The Fund reports realized and unrealized gains or losses from investments as a component of the results of operations. The Fund earned $9.5 million in investment income (net of fees) for the year ended August 31, 2021, compared to $11.1 million for the year ended August 31, 2020, and $11.5 million for the year ended August 31, 2019. For the years ended August 31, 2021, 2020, and 2019, the Fund recognized an unrealized net gain of $3,586,533, $10,988,806, and $10,729,019, respectively, on the investment portfolio. Net non-operating revenue includes the change in unrealized gains or losses, realized gains or losses, and interest and dividend earnings net of fees.

**Operating Expenses**

As of August 31, 2021, 2020, and 2019, total expenses were $119.2 million, $111.2 million, and $109.3 million, respectively. During the 2020-2021 fiscal year, the increase resulted from an increase in net incurred losses for the Property program mainly due to Winter Storm Uri. During the 2019-2020 fiscal year, the increase is primarily due to an increase in expenses for the Unemployment Compensation program as a result of the COVID-19 pandemic.

The Fund has no staff. Instead, it contracts with TASB for administration and management of its programs and it reports this expense as Program Administrative Fees. TASB performs marketing, underwriting, claims administration, loss prevention, financial operations, and other administrative and operational activities on behalf of the Fund. The Fund has a Service Agreement with TASB and pays TASB an administrative fee for TASB’s responsibilities as outlined in the Service Agreement. The administrative fee is approved annually by the Fund’s Board of Trustees and reimburses TASB’s actual costs incurred for administration of the Fund’s programs. The Fund incurred TASB administrative fees of $30.2 million, $30.1 million, and $28.6 million as of August 31, 2021, 2020, and 2019, respectively.

In addition to the Service Agreement for administration of the Fund’s program, the Fund and TASB have entered into an Affinity and License Agreement. The Agreement recognizes the role that TASB played in creation of the Fund and allows the Fund to use TASB’s name and logo. The sponsorship and license fee was $1.8 million as of August 31, 2021, 2020, and 2019, and is reported as sponsorship fees.
# Texas Association of School Boards Risk Management Fund

## Statements of Net Position

**AS Of August 31, 2021 And 2020**

<table>
<thead>
<tr>
<th></th>
<th>2021</th>
<th>2020</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Assets</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Current assets:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash and cash equivalents</td>
<td>$16,430,852</td>
<td>$21,335,373</td>
</tr>
<tr>
<td>Mutual funds</td>
<td>70,314,269</td>
<td>77,353,398</td>
</tr>
<tr>
<td>Fixed income securities</td>
<td>1,704,361</td>
<td>2,908,511</td>
</tr>
<tr>
<td>Contributions receivable</td>
<td>8,815,159</td>
<td>7,716,656</td>
</tr>
<tr>
<td>Stop loss coverage receivable</td>
<td>36,108,343</td>
<td>3,276,807</td>
</tr>
<tr>
<td>Accrued interest receivable</td>
<td>1,538,679</td>
<td>1,703,060</td>
</tr>
<tr>
<td>Prepaid expenses and other assets</td>
<td>724,868</td>
<td>555,055</td>
</tr>
<tr>
<td>Total current assets</td>
<td>135,636,531</td>
<td>114,848,860</td>
</tr>
<tr>
<td>Non-current assets:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fixed income securities</td>
<td>288,978,220</td>
<td>266,133,791</td>
</tr>
<tr>
<td>Other assets</td>
<td>203,419</td>
<td>255,758</td>
</tr>
<tr>
<td>Total non-current assets</td>
<td>289,181,639</td>
<td>266,389,549</td>
</tr>
<tr>
<td><strong>Total Assets</strong></td>
<td>$424,818,170</td>
<td>$381,238,409</td>
</tr>
<tr>
<td><strong>Liabilities and Net Position</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Current liabilities:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Reserve for losses and LAE at estimated net present value</td>
<td>$54,747,609</td>
<td>$51,639,362</td>
</tr>
<tr>
<td>Unemployment compensation claims payable</td>
<td>1,093,448</td>
<td>12,046,861</td>
</tr>
<tr>
<td>Unearned contributions - net of prepaid stop loss premiums</td>
<td>25,925,408</td>
<td>22,920,148</td>
</tr>
<tr>
<td>Checks payable on losses</td>
<td>2,507,070</td>
<td>2,391,545</td>
</tr>
<tr>
<td>Accrued expenses and other liabilities</td>
<td>13,894,024</td>
<td>6,663,439</td>
</tr>
<tr>
<td>Total current liabilities</td>
<td>98,167,559</td>
<td>95,661,355</td>
</tr>
<tr>
<td>Non-current liabilities:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Reserve for losses and LAE at estimated net present value</td>
<td>73,780,984</td>
<td>66,057,531</td>
</tr>
<tr>
<td>Total non-current liabilities</td>
<td>73,780,984</td>
<td>66,057,531</td>
</tr>
<tr>
<td><strong>Total Liabilities</strong></td>
<td>171,948,543</td>
<td>161,718,886</td>
</tr>
<tr>
<td><strong>Net Position:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Members' Equity (Unrestricted)</td>
<td>252,869,627</td>
<td>219,519,523</td>
</tr>
<tr>
<td><strong>Total Liabilities and Net Position</strong></td>
<td>$424,818,170</td>
<td>$381,238,409</td>
</tr>
</tbody>
</table>
TEXAS ASSOCIATION OF SCHOOL BOARDS
RISK MANAGEMENT FUND

STATEMENTS OF REVENUES, EXPENSES AND CHANGES IN NET POSITION
FOR THE YEARS ENDED AUGUST 31, 2021 AND 2020

<table>
<thead>
<tr>
<th></th>
<th>2021</th>
<th>2020</th>
</tr>
</thead>
<tbody>
<tr>
<td>OPERATING REVENUES:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Member contributions</td>
<td>$145,662,243</td>
<td>$120,920,311</td>
</tr>
<tr>
<td>Administrative-service-only fees</td>
<td>2,274,557</td>
<td>2,890,506</td>
</tr>
<tr>
<td>Other revenue</td>
<td>419,136</td>
<td>396,904</td>
</tr>
<tr>
<td>Stop-loss and reinsurance premiums</td>
<td>(24,817,477)</td>
<td>(19,536,783)</td>
</tr>
<tr>
<td>Net operating revenue</td>
<td>123,538,459</td>
<td>104,670,938</td>
</tr>
<tr>
<td>OPERATING EXPENSES:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Claims expense</td>
<td>222,837,457</td>
<td>62,011,363</td>
</tr>
<tr>
<td>Reinsurance recoveries</td>
<td>(149,117,968)</td>
<td>(1,267,119)</td>
</tr>
<tr>
<td>Net incurred losses</td>
<td>73,719,489</td>
<td>60,744,244</td>
</tr>
<tr>
<td>Unemployment compensation claim reimbursements</td>
<td>9,236,929</td>
<td>15,049,636</td>
</tr>
<tr>
<td>Program administrative fees</td>
<td>30,197,407</td>
<td>30,093,448</td>
</tr>
<tr>
<td>General and administrative</td>
<td>3,828,045</td>
<td>3,153,554</td>
</tr>
<tr>
<td>Contract service fees</td>
<td>154,883</td>
<td>128,583</td>
</tr>
<tr>
<td>Sponsorship and royalties</td>
<td>2,017,645</td>
<td>1,981,711</td>
</tr>
<tr>
<td>Total operating expenses</td>
<td>119,154,398</td>
<td>111,151,176</td>
</tr>
<tr>
<td>OPERATING (LOSS) INCOME</td>
<td>4,384,061</td>
<td>(6,480,238)</td>
</tr>
<tr>
<td>NON-OPERATING REVENUES:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Investment income — Net of expenses</td>
<td>9,478,612</td>
<td>11,087,329</td>
</tr>
<tr>
<td>Realized and change in unrealized gains (losses) from investments</td>
<td>19,487,431</td>
<td>11,389,348</td>
</tr>
<tr>
<td>NON-OPERATING REVENUE, NET</td>
<td>28,966,043</td>
<td>22,476,677</td>
</tr>
<tr>
<td>CHANGE IN NET POSITION</td>
<td>33,350,104</td>
<td>15,996,439</td>
</tr>
<tr>
<td>NET POSITION:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Members’ Equity (Unrestricted) Beginning of year</td>
<td>219,519,523</td>
<td>203,523,084</td>
</tr>
<tr>
<td>Members’ Equity (Unrestricted) End of year</td>
<td>$252,869,627</td>
<td>$219,519,523</td>
</tr>
</tbody>
</table>
# TXAS ASSOCIATION OF SCHOOL BOARDS  
**RISK MANAGEMENT FUND**  
**STATEMENTS OF CASH FLOWS**  
**FOR THE YEARS ENDED AUGUST 31, 2021 AND 2020**

<table>
<thead>
<tr>
<th></th>
<th>2021</th>
<th>2020</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>CASH FLOWS FROM OPERATING ACTIVITIES:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash from members</td>
<td>$149,843,557</td>
<td>$126,740,158</td>
</tr>
<tr>
<td>Cash from reinsurers</td>
<td>32,963,051</td>
<td>8,405,709</td>
</tr>
<tr>
<td>Claims paid, including unemployment compensation claims</td>
<td>(148,757,193)</td>
<td>(59,580,396)</td>
</tr>
<tr>
<td>Cash paid to reinsurers</td>
<td>(24,934,952)</td>
<td>(18,738,601)</td>
</tr>
<tr>
<td>Cash paid to vendors and TASB</td>
<td>(34,180,335)</td>
<td>(33,375,585)</td>
</tr>
<tr>
<td>Cash paid in royalties</td>
<td>(2,017,645)</td>
<td>(1,981,711)</td>
</tr>
<tr>
<td>Cash from (used in) other revenue</td>
<td>7,649,722</td>
<td>(2,783,086)</td>
</tr>
<tr>
<td>Net cash (used in) provided by operating activities</td>
<td>(19,433,795)</td>
<td>18,686,488</td>
</tr>
<tr>
<td><strong>CASH FLOWS FROM INVESTING ACTIVITIES:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Purchase of investments</td>
<td>(183,823,138)</td>
<td>(155,557,156)</td>
</tr>
<tr>
<td>Proceeds from sales and maturities of investments</td>
<td>188,709,419</td>
<td>135,227,252</td>
</tr>
<tr>
<td>Investment income</td>
<td>9,642,993</td>
<td>11,356,502</td>
</tr>
<tr>
<td>Net cash provided by (used in) investing activities</td>
<td>14,529,274</td>
<td>(8,973,402)</td>
</tr>
<tr>
<td><strong>NET (DECREASE) INCREASE IN CASH AND CASH EQUIVALENTS</strong></td>
<td>(4,904,521)</td>
<td>9,713,086</td>
</tr>
<tr>
<td><strong>CASH AND CASH EQUIVALENTS:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Beginning of year</td>
<td>21,335,373</td>
<td>11,622,287</td>
</tr>
<tr>
<td>End of year</td>
<td>16,430,852</td>
<td>21,335,373</td>
</tr>
</tbody>
</table>

**RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH (USED IN) PROVIDED BY OPERATING ACTIVITIES:**

|                                |                          |                          |
| (Increase) decrease in contributions receivable | (1,098,503) | 124,928 |
| (Increase) decrease in stop-loss coverage receivable | (32,831,536) | 1,592,872 |
| (Increase) decrease in prepaid expenses and other assets | (117,475) | 798,182 |
| Increase in unearned contributions, |                          |                          |
| net of stop-loss premiums       | 3,005,260                | 2,804,414                |
| Increase (decrease) in checks payable on losses | 115,525 | (373,753) |
| Increase in reserve for losses and loss adjustment expenses |                          |                          |
| at estimated net present value  | 10,831,700               | 12,479,880               |
| (Decrease) increase in unemployment compensation claims payable | (10,953,413) | 10,920,194 |
| Increase (decrease) in accrued expenses and other liabilities | 7,230,586 | (3,179,991) |
| **NET CASH (USED IN) PROVIDED BY OPERATING ACTIVITIES** | $ (19,433,795) | $ 18,686,488 |
What is the IPA?

The Interlocal Participation Agreement (IPA) is the foundational agreement of the TASB Risk Management Fund (Fund). The Fund is a self-funded risk pool, and the IPA is the agreement through which Fund Members participate in the Fund. The IPA sets out the basic terms, conditions, and requirements of Fund membership.

Through an executed IPA, Fund Members may participate in the various lines of coverage offered by the Fund. Membership in each specific Fund program is created and controlled through a Contribution and Coverage Summary (CCS).

The IPA is approved once by each Fund Member’s board. It remains in effect until the Fund Member ceases to participate in at least one Fund coverage program or the Fund terminates the IPA.

Does the IPA require Board approval?

Yes. The Fund is an interlocal entity formed under the provisions of Chapter 791 of the Texas Government Code. This law requires that an interlocal agreement be authorized by the governing body of each party to the agreement.

What is the effective date of the IPA?

The amended IPA is effective on May 1, 2022, for all Fund Members. Members should return a board-approved IPA prior to May 13, 2022. If the Fund Member takes no action, the IPA will still go into effect.

For Members who take no action, renewal proposals for coverage on or after May 1, 2022, will be contingent on the member returning a board-approved IPA. Coverage effective on or after May 1, 2022, will not be renewed without a properly executed IPA.

Members may also terminate coverage in all Fund programs effective April 30, 2022, by providing written notice to the Fund by April 29, 2022.

Why is the IPA Changing?
The IPA was last approved by the Fund Board in April 2012 as a universal IPA covering all Fund programs. It has not been modified since 2012. The Fund reviews and updates its IPA at least once every ten years or more frequently, as needed.

The amendments to the IPA focus on three separate areas: 1) clarity of purpose and meaning, 2) updating Fund Member duties and obligations, and 3) revising the dispute resolution provisions.

**What are the specific changes to the IPA?**

A thorough explanation of the changes is included in this document on the following page.

**Can my organization make changes to the IPA?**

No. This IPA was approved by the TASB Risk Management Fund Board on November 12, 2021, and is effective on May 1, 2022. The IPA is a Board-approved agreement and is universal. All members of the Fund agree to the same terms of participation.

**What if my organization doesn’t agree to the terms of the new IPA?**

Fund Members who do not agree to the terms of the new IPA may terminate coverage in all Fund programs effective April 30, 2022, by providing written notice to the Fund by April 29, 2022, prior to the IPA going into effect on May 1, 2022.

**Who can I contact for additional information?**

General questions can be directed to your Risk Management Marketing Consultant. If your questions are specific to the terms of the IPA, please contact Paul Taylor, Director of Legal and Regulatory Affairs in TASB Risk Management Services, at paul.taylor@tasb.org.

**What are the steps for signing and returning the IPA?**

As part of the Board approval process, the Board may authorize an administrator to sign the IPA. Electronic signatures are acceptable. The date of Board approval must be recorded on the signature page.

Please return the executed IPA to tasbrmf@tasbrmf.org no later than May 13th, 2022. Once the executed IPA is received, it will be countersigned by the Fund and a copy will be provided for your records.
Explanation of Changes to the IPA

The amendments to the IPA focus on three separate areas: 1) clarity of purpose and meaning, 2) updating Fund Member duties and obligations, and 3) revising the dispute resolution provisions.

Clarity:

- Section 2, Program Participation, removes references to the original Fund programs to allow expansion of programs and services by the Fund.
- Section 5, Agreement to Pay Contributions, now separately addresses situations where Fund Members fail to pay contributions or fail to repay the Fund any other amounts owed. The adjusted contribution provision is also moved to this section.
- Section 6, Contribution and Coverage Summary, states the CCS, Coverage Agreements, Endorsements, and Addenda are incorporated into the IPA as one agreement.
- Section 8, Other Duties of Fund Member, is expanded to address Cooperation and Access and authorizes the Fund access to member data held by the Fund’s administrator and its other affiliated entities.
- Section 11, Subrogation and Assignment of Rights, combines the two former sections on Subrogation into one section.

Updates to Member Duties and Obligations:

- Section 4, Termination, specifies that a Fund Member attempting to terminate the agreement after their renewal term begins still owes the full contribution amount.
- Section 7, Loss Prevention, states that loss prevention recommendations are given without warranty.
- Section 15, Fund Member’s Designation of Coordinator, states the Fund Member must appoint an employee with appropriate authority as Program Coordinator and may not delegate communication to a third-party.
- Section 16, Risk Sharing Agreement, states the IPA is a risk sharing and risk participation agreement and is not a contract of insurance. This section also provides that any ambiguity in the agreement will not be construed against the Fund.
- Section 23, Authorization, states the Fund Member authorizes the Program Coordinator or CEO to approve and bind current and future agreements with the Fund.
- In addition to the authorized signature, the new IPA requires entry of the date of approval of the IPA by the Fund Member’s Board of Trustees.
Revisions to Dispute Resolution provisions:

- Section 22, **Dispute Resolution**, requires an appeal to the Fund Board and mediation in Travis County, before pursuing litigation. The IPA requires that a suit against the Fund be filed in Travis County.
- A **Waiver and Estoppel** provision is added to the IPA to ensure that the parties to the agreement can enforce the contractual provisions in the IPA.
- The **Assignment** clause is updated and moved to Section 22 and states that a Fund Member may not transfer any interest in claim-related payments from the Fund to a third party. Action by the Fund Member which grants or attempts to grant interest or control over any claim payments suspends the Fund’s obligation to make any claim payments under the agreement. This provision prohibits assignments to a third-party under a contingency fee contract or similar agreement.
March 9, 2022

Finance Committee Meeting: Academic Year 2022-2023 Tuition and Fees

Purpose
The purpose of this memo is to outline potential changes to the tuition and fee schedule for the 2022-2023 academic year.

Background Information
At the meeting of the Board Finance Committee on March 7, 2022, College staff made four recommendations to the 2022-2023 tuition and fee schedule for the academic year. The Finance Committee concurred with the staff recommendations, and has recommended the 2022-2023 academic year tuition and fee schedule, reflecting those adjustments.

The College adopts its tuition and fee schedule annually. The following chart summarizes the College's tuition and fees since the fall of 2015, including the proposed changes for the coming academic year.

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition</td>
<td>$67</td>
<td>$67</td>
<td>$75</td>
<td>$77</td>
<td>$77</td>
<td>$77</td>
<td>$77</td>
<td>$77</td>
</tr>
<tr>
<td>Out of District Fee</td>
<td>$70</td>
<td>$70</td>
<td>$72</td>
<td>$73</td>
<td>$74</td>
<td>$74</td>
<td>$74</td>
<td>$74</td>
</tr>
<tr>
<td>Use Fee</td>
<td>$13</td>
<td>$13</td>
<td>$13</td>
<td>$13</td>
<td>$13</td>
<td>$13</td>
<td>$13</td>
<td>$13</td>
</tr>
<tr>
<td>Technology Fee</td>
<td>$7</td>
<td>$7</td>
<td>$7</td>
<td>$7</td>
<td>$9</td>
<td>$22</td>
<td>$22</td>
<td>$25</td>
</tr>
<tr>
<td>General Fee</td>
<td>$2</td>
<td>$2</td>
<td>$2</td>
<td>$2</td>
<td>$2</td>
<td>$2</td>
<td>$2</td>
<td>$5</td>
</tr>
<tr>
<td>Total In-District</td>
<td>$89</td>
<td>$89</td>
<td>$97</td>
<td>$99</td>
<td>$101</td>
<td>$114</td>
<td>$114</td>
<td>$120</td>
</tr>
<tr>
<td>Total Out of District</td>
<td>$159</td>
<td>$159</td>
<td>$169</td>
<td>$172</td>
<td>$175</td>
<td>$188</td>
<td>$188</td>
<td>$194</td>
</tr>
<tr>
<td>DC In District</td>
<td>$64</td>
<td>$64</td>
<td>$67</td>
<td>$69</td>
<td>$71</td>
<td>$71</td>
<td>$71</td>
<td>$66</td>
</tr>
<tr>
<td>DC Out of District</td>
<td>$134</td>
<td>$134</td>
<td>$139</td>
<td>$112</td>
<td>$115</td>
<td>$115</td>
<td>$115</td>
<td>$99</td>
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<tr>
<td>Select Other Fees</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Internet or Hybrid</td>
<td>$35</td>
<td>$35</td>
<td>$35</td>
<td>$35</td>
<td>$35</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Health Science</td>
<td>$20</td>
<td>$20</td>
<td>$20</td>
<td>$20</td>
<td>$20</td>
<td>$50</td>
<td>$50</td>
<td>$70</td>
</tr>
<tr>
<td>EWCHEC</td>
<td>$8</td>
<td>$8</td>
<td>$8</td>
<td>$8</td>
<td>$8</td>
<td>$8</td>
<td>$8</td>
<td>$0</td>
</tr>
</tbody>
</table>

Recommendation 1: General Fee and Technology Fee
As part of its general tuition and fees, Temple College charges a $2 general fee and $22 technology fee per credit hour. The general fee has not been adjusted in over a decade. The technology fee was adjusted from $9 to $22 in the 2020-2021 academic year. However, that adjustment did not result in a net-increase in revenues to the College, as it was an offset for the elimination of the $35 per credit hour that was previously charged to only online or hybrid courses. The increase of these two fees will help to offset the increased cost of all services, and specifically technology services. For the coming academic year, staff recommends increasing both the general and technology fee by $3 per semester credit hour, to $5 and $25 per semester credit hour, respectively.
These fee adjustments are proposed instead of adjusting the tuition, as increases in tuition yield only 94% of the increased revenue to the College. This is because the Texas Public Education Grant (TPEG) statue requires that 6% of tuition revenue must be set aside for local financial aid.

**Recommendation 2: Increase Health Science Course Fee**

Temple College charges $50 per semester credit hour as a health science course fee. The intention of this fee is to provide an offset of the additional personnel, capital and operating costs that are required to deliver courses in the health science fields. This fee was increased from $20 to $50 per semester credit hour to address the continued increase in the cost of the delivery of these courses. For the coming academic year, staff recommends increasing this fee to $70 per semester credit hour.

The College completed a comprehensive evaluation of its net revenues/(investment) in programs, organized by department. A summary of that evaluation is attached to this memo. In FY 2020-2021, Health Science programs required an investment of between $188 to $904 per semester credit hour to operate. The analysis included only direct instructional expenses, and did not include any allocation of student or academic support services, administrative service or capital resources. Further, those figures include only tuition and fees revenue. While it is not feasible for the College to charge fees to bring the net revenue/(investment) in all programs to balance for all health professions programs and maintain the College’s mission of affordability, increases are necessary to keep the programs financially viable for the College, especially as we aim to grow them in the future.

It is worth noting that the College’s health science programs do an excellent job of controlling operational expenses relative to their peers across the state. On average, our cost to deliver on a contact hour basis was 90% of the state average. The net investment requirement is primarily due to a high staffing cost per billable credit hour, which are driven by the following:

1.) Due to the extensive amounts of lab and clinical times required for many health science courses, they have a higher faculty load to billable credit hour ratio. While a traditional lecture course has a 1:1 ratio, and a traditional 4 hour lecture + lab science course has a 1.25:1 ratio, health science courses have an average faculty load to billable credit hour ratio of approximately 1.7:1. Therefore, while a full-time faculty member teaching lecture courses must teach 15 credit hours per semester to fulfill their teaching load requirements, the average full-time load for health professions professors is approximately 9 hours. This leads to a lower number of billable credit hours per enrollment to offset the cost of faculty.

2.) Accreditation requirements, and in some cases space constraints, cap class sizes at lower numbers than a traditional lecture course. For some lab or clinical courses, that number is as low as four students per section. This leads to a lower number of total enrollments to offset the cost of faculty.

While small class sizes and extensive training lead to the delivery of exceptional education to our students, it creates an unavoidable financial challenge. The most pronounced example of this is in the College’s Dental Hygiene program, where providing a total of 432 credit hours in academic year 2020-2201 required $441,533 in staff cost.
Any fee increase has the potential to reduce demand for a course. However, Temple College’s health science programs currently have demand in excess of supply. Currently, competitive selection is used to determine admittance into a number of the health science programs, and there are significant wait-lists for the most in-demand programs. An increase in the health science course fee would provide greater financial stability for the College and equity across programs, while not adversely affecting enrollment.

The position of the College staff is that the Finance Committee should consider an increase in the health science course fee by up to $20 per hour, to a total of $70 per hour for recommendation to the Board for academic year 2022-2023.

Looking to the future, the College will have to continue to evaluate strategies to reduce the investment required to operate our health professions programs. Those could include:
- Continued increases in health science fee.
- Course fees assigned to specific courses that have a very high faculty burden due to lab or clinical hours or low enrollment caps.
- Increasing the use of adjunct professors in lieu of additional full-time faculty as programs grow.
- Grant opportunities or industry partnerships to fund programs or provide scholarships to assist students in paying increased tuition.

Recommendation 3: Increase Dual Credit Waiver
Temple College waives $43 per semester credit hour to dual credit students within its taxing district and $73 per semester credit hour to dual credit students that live outside its taxing district. In FY 2021, $813,785 in tuition and fees were waived for dual credit students, not including those students enrolled at Taylor Legacy Early College High School.

The College continues to face pressure to reduce its tuition and fees for dual credit students. In part, this is driven by school districts looking to reduce the cost for their districts and students, but it is also driven by the continued growth of competitors. TSTC and UT-Onramps both offer dual credit courses at lower costs to high schools within the Temple College service district. While the formats differ, the lower cost has made these options appealing to our school district partners, and have created an expectation that Temple College increase its dual credit waiver to remain competitive.

To respond to our school district partners, and remain competitive in the dual credit market, College staff recommends increasing the dual credit waiver to $54 per semester credit hour for dual credit students within its taxing district and $95 per semester credit hour for dual credit students that live outside its taxing district. While partially offset by the proposed increase in the general and technology fee, the increase in the waiver will still lower the in-district dual credit tuition rate from $71 to $66 per hour, and the out-of-district dual credit tuition rate from $115 to $99 per hour. This will lower the cost of a three-hour course to $198 and $297 for in-district and out-of-district students, respectively. College staff believes this adjustment will provide a price point that is more marketable to our dual credit students and strengthen the College’s relationship with our school district partners.
Recommendation 4: Eliminate EWCHEC Fee for courses taken at the Hutto Center

The College charges a fee of $8 per semester credit hour for courses taken at the Taylor or Hutto centers in East Williamson County. The fee is designed to offset the operational cost of the centers. As we near the point that the proceeds of the branch campus maintenance tax are sufficient to cover the operating (non-instructional) costs of the Hutto Center, it is an appropriate time to discuss the timeline for eliminating this student fee for courses taught at the Hutto Center. Based on the growth in Hutto, this point will likely be reached in 2022-2023. The fee could remain in place at the Taylor center to help offset the cost of those operations, which cannot be covered by the Hutto ISD branch campus maintenance tax. However, approximately 85% of credits offered at the Taylor Center are to Legacy Early High School students or other dual credit students, so the resulting fee is typically waived.

<table>
<thead>
<tr>
<th>Hutto - M&amp;O</th>
<th>2019 Actuals</th>
<th>2020 Actuals</th>
<th>2021 Budget</th>
<th>2022 Budget</th>
<th>Change ($)</th>
<th>Change (%)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Branch Maintenance Tax</td>
<td>$ 1,597,034</td>
<td>$ 1,831,029</td>
<td>$ 2,062,569</td>
<td>$ 2,409,887</td>
<td>$ 347,318</td>
<td>17%</td>
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<tr>
<td>EWCHEC Fee</td>
<td>$ 57,827</td>
<td>$ 64,790</td>
<td>$ 65,795</td>
<td>$ 63,008</td>
<td>$ (2,787)</td>
<td>-4%</td>
</tr>
<tr>
<td>EWCHEC Fee Waiver</td>
<td>$(10,565)</td>
<td>$(14,685)</td>
<td>$(14,155)</td>
<td>$(13,536)</td>
<td>$ 619</td>
<td>-4%</td>
</tr>
<tr>
<td>Partner Contributions</td>
<td>$ 76,333</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Other Revenue</td>
<td>$ 2,985</td>
<td>$ 4,720</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total Revenue</strong></td>
<td>$ 1,723,614</td>
<td>$ 1,885,854</td>
<td>$ 2,114,209</td>
<td>$ 2,459,360</td>
<td>$ 345,150</td>
<td>16%</td>
</tr>
<tr>
<td>Hutto Administration</td>
<td>$ 216,838</td>
<td>$ 194,637</td>
<td>$ 231,121</td>
<td>$ 260,977</td>
<td>$ 29,856</td>
<td>13%</td>
</tr>
<tr>
<td>Lease &amp; Facilities Maintenance</td>
<td>$ 1,142,663</td>
<td>$ 1,106,493</td>
<td>$ 1,186,057</td>
<td>$ 1,299,278</td>
<td>$ 113,221</td>
<td>10%</td>
</tr>
<tr>
<td>IT</td>
<td>$ 317,286</td>
<td>$ 386,090</td>
<td>$ 444,972</td>
<td>$ 572,430</td>
<td>$ 127,458</td>
<td>29%</td>
</tr>
<tr>
<td>Library</td>
<td>$ 78,904</td>
<td>$ 108,212</td>
<td>$ 109,219</td>
<td>$ 109,671</td>
<td>$ 452</td>
<td>0%</td>
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<tr>
<td>Advertising &amp; Marketing</td>
<td>$ 10,456</td>
<td>$ 10,427</td>
<td>$ 9,445</td>
<td>$ 9,445</td>
<td>-</td>
<td>0%</td>
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<td>Security</td>
<td>$ 62,630</td>
<td>$ 51,890</td>
<td>$ 74,363</td>
<td>$ 75,450</td>
<td>$ 1,087</td>
<td>1%</td>
</tr>
<tr>
<td>Student &amp; Enrollment Services</td>
<td>$ 258,993</td>
<td>$ 268,434</td>
<td>$ 272,249</td>
<td>$ 270,385</td>
<td>$(1,864)</td>
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<tr>
<td><strong>Total Expense</strong></td>
<td>$ 2,087,770</td>
<td>$ 2,126,183</td>
<td>$ 2,327,426</td>
<td>$ 2,597,636</td>
<td>$ 270,210</td>
<td>12%</td>
</tr>
<tr>
<td><strong>Net Surplus/(Deficit)</strong></td>
<td>$(364,156)</td>
<td>$(240,328)</td>
<td>$(213,217)</td>
<td>$(138,276)</td>
<td>$ 74,940</td>
<td></td>
</tr>
</tbody>
</table>

College staff recommends eliminating the EWCHEC fee. The potential revenue loss of $52,000 will almost entirely be offset by increased branch campus maintenance tax receipts. This adjustment will simplify our fee schedule and help to make Temple College more competitive in Williamson County.

**Fiscal Impact Summary**

Based on 2020-2021 enrollment, the impact of the recommended changes would be $431,532, broken down as follows:

<table>
<thead>
<tr>
<th>Recommendation</th>
<th>Fiscal Impact</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Increase General Fee</td>
<td>$267,045</td>
<td>$3 increase per semester credit hour ($2 to $5)</td>
</tr>
<tr>
<td>Increase Tech Fee</td>
<td>$267,045</td>
<td>$3 increase per semester credit hour ($22 to $25)</td>
</tr>
<tr>
<td>Increase DC Waivers</td>
<td>$(233,420)</td>
<td>$11 increase (net $5) in-district and $22 increase (net $16)</td>
</tr>
<tr>
<td>Increase Health Science Fee</td>
<td>$182,540</td>
<td>$20 increase per semester credit hour ($50 to $70)</td>
</tr>
<tr>
<td>Elimination of EWCHEC Fee</td>
<td>$(51,678)</td>
<td>Elimination of $8 per semester credit hour</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$431,532</strong></td>
<td></td>
</tr>
<tr>
<td>Division</td>
<td>Department</td>
<td>Net Tuition and Fee</td>
</tr>
<tr>
<td>----------------------------------</td>
<td>-------------------------------------</td>
<td>---------------------</td>
</tr>
<tr>
<td>Liberal Arts</td>
<td>Social Sciences I &amp; II</td>
<td>$3,129,997</td>
</tr>
<tr>
<td>Fine Arts</td>
<td>Speech Humanities Drama Dance</td>
<td>$634,793</td>
</tr>
<tr>
<td>Business and Career Professions</td>
<td>Business Management</td>
<td>$585,251</td>
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<tr>
<td>Liberal Arts</td>
<td>English and Foreign Languages</td>
<td>$1,774,972</td>
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<tr>
<td>Math Science and Physical Ed.</td>
<td>Biology</td>
<td>$1,442,169</td>
</tr>
<tr>
<td>Math Science and Physical Ed.</td>
<td>Math</td>
<td>$1,340,338</td>
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<td>Business and Career Professions</td>
<td>Computer Information Systems</td>
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<tr>
<td>Fine Arts</td>
<td>Visual Arts</td>
<td>$334,261</td>
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<tr>
<td>Math Science and Physical Ed.</td>
<td>Chemistry &amp; Physical Sciences</td>
<td>$586,312</td>
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<td>Liberal Arts</td>
<td>Academic Foundations and Education</td>
<td>$391,694</td>
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<tr>
<td>Business and Career Professions</td>
<td>Child Development</td>
<td>$95,605</td>
</tr>
<tr>
<td>Business and Career Professions</td>
<td>Criminal Justice</td>
<td>$163,923</td>
</tr>
<tr>
<td>Math Science and Physical Ed.</td>
<td>Physical Education</td>
<td>$174,935</td>
</tr>
<tr>
<td>Fine Arts</td>
<td>Music</td>
<td>$413,633</td>
</tr>
<tr>
<td>Business and Career Professions</td>
<td>Engineering Technology</td>
<td>$65,290</td>
</tr>
<tr>
<td>Health Professions</td>
<td>Surgical Technology</td>
<td>$132,718</td>
</tr>
<tr>
<td>Health Professions</td>
<td>Associate Degree Nursing</td>
<td>$771,270</td>
</tr>
<tr>
<td>Health Professions</td>
<td>Respiratory Care</td>
<td>$129,227</td>
</tr>
<tr>
<td>Health Professions</td>
<td>Sonography</td>
<td>$131,446</td>
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<tr>
<td>Health Professions</td>
<td>Emergency Medical Services</td>
<td>$190,654</td>
</tr>
<tr>
<td>Health Professions</td>
<td>Vocational Nursing</td>
<td>$246,698</td>
</tr>
<tr>
<td>Health Professions</td>
<td>Dental Hygiene</td>
<td>$89,944</td>
</tr>
</tbody>
</table>

|                             |                                     | $13,229,392         | $13,567,168     | $(337,777)  | $(3.61)                 | 93,567       |