

**Subject:** Supplanting

**Board Policy Reference:** CAAB (LEGAL) State and Federal Revenue Sources: Federal

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## **SUPPLANTING**

Grant administrators shall take steps to ensure the avoidance of supplanting existing, College funded expenses with grant dollars from any grant award that requires the grant to serve as a supplement to the College's financial contributions to the activities or programs that are supported by the grant. Grant administrators shall monitor all grant expenses to ensure they are supplementary and nature, and shall not allow expenses previously funded by the College to transition to grant funding without written documentation of the appropriateness within the rules or regulations of the grant. Such documentation should be retained by the grant administrator and forwarded to the Director of Accounting Services for retention in their office.