



Temple College Libraries
2600 South First St.
Temple, TX 76504

**Donation
General Collection
Temple College Libraries**

The Division Director, Learning Resources will evaluate all donations and gifts that fall within the scope for inclusion in the Temple College Libraries collection. Please read the following policy statement:

Donations and gifts will be accepted only if the library may handle them as it sees fit, which may include discarding them, if they are not judged to be desirable additions to the library's collection.

Complete and submit this form with the donation.

Donor Name: _____ Date: _____

Address: _____

City: _____ State/Zip: _____

Phone: _____ Email: _____

Description of material(s): _____

I have read the library policy on donations and gifts & agree to abide by the rules set forth. Furthermore, I grant to the Division Director, Learning resources or designee the right to dispose of any materials from this donation not deemed appropriate for inclusion in the Temple College Libraries collection.

Signature

Date