AGENDA

To participate in the Virtual Board of Trustee Meeting

Call Toll Free at:
   877 853 5257 or
   888 475 4499

Meeting ID: 974 5447 6530
Passcode: 679927

1. Call to Order
2. Invocation and Pledge of Allegiance
3. Opportunity for Citizens to Address the Board
   A. Citizens who desire to address the Board on any matter listed on the agenda may sign up to do so prior to this meeting. Public Comments will be received during this portion of the meeting. Please limit comments to three minutes. No discussion or final action will be taken by the Board.
4. Consideration of Approval of Consent Agenda
   A. Consideration of Approval of Minutes from the Virtual Regular Meeting on August 24, 2020
   B. Consideration of Approval of the Appointment of Full-Time Faculty
   C. Consideration of Approval of the Appointment of Full-Time Professional Staff
   D. Consideration of Approval of the Appointment of Adjunct Faculty
   E. Consideration of Approval of Part-Time Professional Staff
   F. Consideration of Approval of the Part-Time/Overload Salary Schedule for Fall 2020
   G. Consideration of Approval of the Budget Revision Schedule for Fourth Quarter 2019-2020
   H. Consideration of Approval of the Public Investment Act Disclosure (PFIA) 4th Quarter 2019-2020
5. Approval of Disbursements August 2020
6. Student/Faculty Spotlight
   A. Student Spotlight: Jim Reece, AEL Student
   B. Outstanding Faculty/Staff Presentation-Adult Education and Literacy: Caitlyn Stull, Cameron Gilmore, Nelva Rodriguez
7. President’s Report
8. Reports
   A. Faculty Council
   B. Academic Affairs and Educational Services Reports
   C. Temple College Foundation
   D. Board Committees
      1. Building/Facility Planning Committee Report
      2. Finance Committee Report
      3. Policy Committee Report
9. New Business
   A. Consideration of Approval of Policy Manual Review Committee Revisions
10. Miscellaneous
11. Executive Session to Consider Personnel, Legal Matters, and Real Estate
12. Adjournment
Minutes of Virtual Regular Board Meeting

The Board of Trustees
Temple College
August 24, 2020

A Regular and Virtual Meeting of the Board of Trustees of Temple College was held in the Louise L. Cox Board Room located in the Marc Niglazzo Administration Building, on Monday, August 24, 2020 beginning at 6:00 PM.

MEMBERS VIRTUALLY PRESENT
Bob Browder, Chairman
John Bailey, Vice Chairman
Harry Adams, Secretary
Dr. Andrejs Avots-Avotins
Katie Burrows
Steve Niemeier
Lydia Santibanez
Larry Wilkerson

ADMINISTRATION VIRTUALLY PRESENT
Dr. Christy Ponce, President
Judy Dohnalik, Assistant to the President and Board of Trustees.
Dr. Susan Guzman-Treviño, Vice President, Academic Affairs
Brandon Bozon, Vice President, Administrative Services
Dr. Evelyn Waiwaiole, Vice President, Development, and Executive Director of the Foundation
Gary Jackson, Associate Vice-President, Finance
Dr. Randy Baca, Associate Vice-President, Resource Management
Dr. Shelley Pearson, Associate Vice-President, Health Professions
Ellen Davis, Director, Marketing and Media Relations
Dr. Robbin Ray, Center Director, EWCHEC/Hutto Center

OTHERS VIRTUALLY PRESENT
Carey Rose
Claudia Turner
Joel Valley, Temple Daily Telegram
Stephen Phelps
1. Call to Order
   Bob Browder called the Board of Trustees to order at 6:00 p.m.

2. Invocation and Pledge of Allegiance
   Katie Burrows offered the invocation.
   Bob Browder recited the Pledge of Allegiance

3. Opportunity for Citizens to Address the Board
   A. Bob Browder asked if there was anyone there tonight wishing to speak before the Board. There were no citizens to address the Board.

4. Consideration of Approval of Consent Agenda
   Bob Browder asked if there were any items that the members wanted to remove from the consent agenda. He stated that if there were no objections, these items would be considered. After pausing for any objections, he stated that since there were no objections, these items were ready for consideration.

   On a motion by Lydia Santibanez, seconded by John Bailey, and without negative vote, the Board approved the Consent Agenda as presented.

   A. Consideration of Approval of Minutes from the Virtual Regular Meeting on June 15, 2020 and the Virtual Special Meeting on August 10, 2020
   B. Consideration of Approval of the Appointment of Full-Time Faculty
      The following individuals were recommended by the appropriate departmental and divisional supervisors, and by the Vice President of Academic Affairs for appointment as members of the Full-Time Faculty.
      • Philip Friedman - Full-Time-Assistant Professor---Chemistry (9 Month Tenure Track)-Chemistry and Physical Department-Mathematics, Sciences and Physical Education Division
      • Jamie Germond-Full Time-Assistant Professor-Associate Degree Nursing (9 Month Tenure Track)-Nursing Department-Health Professions Division
      • Reid Echols, Ph.D.-Full-Time-Assistant Professor-English (9 Month Tenure Track)-English and Foreign Languages Department-Liberal Arts Division
      • Sarah Honeycutt-Full-Time-Assistant Professor-English (9 Month Tenure Track)-English and Foreign Languages Department-Liberal Arts Division
      • Bonnie Walker-Full-Time-Assistant Professor-Math (9 Month Tenure Track)-Mathematics Department-Mathematics, Sciences and Physical Education Division
      • Marquita Brown-Full-Time-Assistant Professor-Associate Degree Nursing (9 Month Tenure Track)-Nursing Department-Health Professions Division
      • Rolando Shaw-Full-Time-Department Chair-Visual Arts (10 Month Tenure Track)-Visual Arts Department-Fine Arts Division
   C. Consideration of Approval of the Appointment of Adjunct Faculty
      The following individuals were recommended by the appropriate departmental and divisional supervisors, and by the Vice President of Academic Affairs for appointment as members of the Adjunct Faculty.
      ★ Adrienne Hunt-Adjunct Instructor-Clinical Teaching Assistant-Nursing Department-Health Professions Division
★ Robin Sleeth-Adjunct Professor-Dental Hygiene-Dental Hygiene Department-Health Professions Division
★ Yeonjoo Bae-Adjunct Professor-Private Music Lesson-Music Department-Fine Arts Division

D. Consideration of Approval of the Appointment of Full-Time Professional Staff
The following individuals were recommended by the appropriate departmental and divisional supervisor, and by the Vice President of Educational Services, for appointment as members of the Full-Time Professional Staff.
• Amanda Hart-Full-Time Professional Staff-Academic/E-Advisor-Advising Office-Student and Enrollment Services Division
• Tara Odom, Ed.D.-Full-Time Professional Staff-Financial Aid Advisor-Financial Aid Department-Student and Enrollment Services Division
• Becky Martinez-Full-Time Professional Staff-Student Success Coach
• Hattrice Freeman-Full-Time Professional Staff-Academic/E-Advisor-Student and Enrollment Services Division
• Ryan Brown-Full-Time Professional Staff-Director-Information Technology Support-Information & Technology Services Division
• Alexzandria Siprian-Full-Time Professional Staff-Academic Advisor-Student and Enrollment Services Division
• Heidi Heilemann-Full-Time Professional Staff-Office Manager-Texas Bioscience Institute

5. Approval of Disbursements June 2020 and July 2020
On a motion by Larry Wilkerson, seconded by Harry Adams, and without negative vote, the Board approved the Disbursements for June 2020 and July 2020 as presented.

6. President's Report
- Dr. Ponce announced that the ACCT Virtual Leadership Congress will be October 5-8, 2020 and any Board members wanting to attend the virtual conference may contact Judy Dohnalik and she will register participants. Lydia Santibanez is the recipient of the ACCT 2020 Western Regional Trustee Award and will be recognized by ACCT on October 7 during the Leadership Congress.
- Dr. Ponce also congratulated Gary Jackson on his retirement and thanked him for his 36 years of service to the college and for his leadership and serving as Associate Vice President of Finance. Gary established an endowment in honor of one of Temple College’s past employees who had cancer. Anyone wishing to make a contribution to support the endowment may make it out to the Foundation in honor of Gary Jackson or it can be made online.
- NJCAA recognized 17 players who earned NJCAA Academic Student Athlete Awards for 2019-2020:
  Five players made the First Team, which recognizes student-athletes with a 4.0 GPA. They were Audrey Escamilla (softball), Aaron Kruger (baseball), Max Puls (baseball), Sarah Schultz (volleyball) and Jackson Sioson (baseball). This is the second year Puls was named to the First Team.
  Four players made the Second Team, which recognizes student-athletes with a 3.80-3.99 GPA. They were Blake Bautz (baseball), Daeghan Drgac (softball), Hugo Florestedt (basketball) and McKenzie Purcell (softball).
Eight players made the Third Team, which recognizes student-athletes who maintain a 3.60-3.79 GPA. They were Jamie Agnew (volleyball), Blake Bolgiano (baseball), Kristen Boyd (softball), Ava McCoy (softball), Briana Perez (softball), Khouri Perkins (basketball), Brian Shadrick (baseball) and Price Siemerings (baseball). This is the second year Bolgiano was named to Third Team.

- A new above and beyond award was developed in recognition of those employees who went the extra mile by taking on extra duties and functions during the transition to virtual learning.
  Dr. Ponce recognized the above and beyond award recipients:
  - Tracey Cooper
  - Ellen Davis
  - Diedra Altic
  - Linda Barnes
  - Al Kent
  - Monica Lefner
  - Dr. Christine Simon
  - Mary Daniel
  - Dr. Shelley Pearson
  - Dinh Lam
  - Nancy Eaton
  - Brian St. Amour
  - Christa Quigley
  - Carey Rose
  - Kim George

- A thank you was extended to the Executive Cabinet for their leadership and for meeting weekly during the pandemic.

7. Student/Faculty Spotlight

A. Dr. Guzmán-Treviño announced that Kim George, an associate professor of English at Temple College, has been selected to receive the college’s 2020 Claudia and W. T. Barnhart Teacher of the Year Award.

B. 2020 NISOD Award Winners

Dr. Guzmán-Treviño recognized the faculty and staff members who were selected to receive 2020 awards from the National Institute for Staff and Organizational Development (NISOD). The recipients are Gene Ray Tucker, Associate Professor, History; Sara Solis, Coordinator, Adult Basic Education; Tracey Cooper, Executive Director, Nursing; Kim Alsup, Simulation Coordinator, Nursing; Kim George, Associate Professor and 2020 Claudia and W. T. Barnhart Award Recipient, English; and Allison Mankin, Academic Advisor, Student and Enrollment Services.

C. Phi Theta Kappa

Temple College’s Phi Theta Kappa honor society has been recognized as a five-star chapter under the leadership of Theresa Hall while serving as president of the chapter. There was a series of projects to increase their presence on campus. The chapter has received several statewide awards.

8. Reports

A. Faculty Council

Claudia Turner reported that everyone hit the ground running for the Summer 2020 semester through virtual classes. Nominations for the 2021 Claudia and W. T.
Barnhart Outstanding Faculty Award will be sent through to be accomplished via Survey Monkey link.

B. Academic Affairs and Educational Services Reports
A Focused Report is being prepared for the SACSCOC on-site committee. A virtual reaffirmation visit is scheduled for September 28-October 1, 2020. Temple College staff will provide virtual visits to our EWCHEC Taylor and Hutto campuses, Cameron Yoe High School, Rosebud-Lott High School, TBI, and main campus. Equity and Leadership Training was held August 11, 2020 for division directors and department chairs. Guest speaker and author, Dr. Tia Brown McNair, highlighted strategies on how to apply equality and equity in education.

C. Temple College Foundation
Evelyn Waiwaiole reported that there were 187 scholarships awarded in the amount of $126,160 for the fall semester 2020. In lieu of a donor tea held with scholarship recipients and donors, each student was sent a cup and was asked to make a short virtual thank you to the donors on Facebook. Donations in the amount of $83,650 for the Foundation Golf Tournament have been received.
A grant application will be submitted to the Greater Texas Foundation to bring TBI to Taylor. Greater Texas Foundation has asked that the cost of labs be removed and only keep the cost for faculty. A second round of edits will be due September 9.

D. Board Committees
1. Building/Facility Planning Committee Report
   The Building/Facility Planning Committee has not met since the last Board meeting.
2. Finance Committee Report
   Larry Wilkerson reported that the Finance Committee met on July 29, 2020. Topics discussed included a review of the 2020-2021 budget and an employee compensation bonus.
3. Policy Committee Report
   Katie Burrows stated that the Policy Committee reviewed policies CAI, CAIA, CAIC, FLB, and CHA for additions and deletions. These policies were presented for Board approval under item 9.F. on the agenda.

9. New Business

A. Consideration of Approval of the FY2020-2021 Budget
   The FY2020-2021 Budget was reviewed by the Board Finance Committee on July 29 and recommended that it be presented to the Board of Trustees for approval at its regular meeting on August 24, 2020.

   On a motion by Larry Wilkerson, seconded by Katie Burrows, and without negative vote, the Board approved the FY2020-2021 Budget as presented.

B. Conduct a Public Hearing on the 2020 Temple College Tax Rate
   The Public Hearing on the FY2020-2021 Temple College Tax Rate was called to order by Bob Browder at 6:00 p.m. Monday, August 24, 2020, 6:00 p.m. in the
Louise L. Cox Board Room located in the Marc Niglazzio Administration Building, for the purpose of hearing the 2020-2021 Budget Presentation. Bob Browder, Christy Ponce, and Brandon Bozon were physically present at the meeting. No citizens were in attendance to make public comments at the hearing and the Public Hearing was closed at 6:05 p.m.

C. Consideration of Approval of a Resolution to Set the Temple College 2020-2021 Tax Rate
   A tax rate of $0.1837 per $100 valuation has been proposed by the governing body of TEMPLE COLLEGE.
   
   PROPOSED TAX RATE $0.1837 per $100
   NO-NEW-REVENUE TAX RATE $0.1752 per $100
   VOTER-APPROVAL TAX RATE $0.1838 per $100
   
   The no-new-revenue tax rate is the tax rate for the 2020 tax year that will raise the same amount of property tax revenue for TEMPLE COLLEGE from the same properties in both the 2019 tax year and the 2020 tax year. The voter-approval rate is the highest tax rate that TEMPLE COLLEGE may adopt without holding an election to seek voter approval of the rate. The proposed tax rate is greater than the no-new-revenue tax rate. This means that TEMPLE COLLEGE is proposing to increase property taxes for the 2020 tax year.

   A roll call vote was called for the Approval of a Resolution to Set the Temple College 2020-2021 Tax Rate.
   Harry Adams – Yea
   Dr. Andrejs Avots-Avotins – Yea
   John Bailey – Yea
   Bob Browder – Yea
   Katie Burrows – Yea
   Steve Niemeier – Yea
   Lydia Santibanez – Yea
   Larry Wilkerson- Yea

   The Ayes have it and the resolution was adopted.

D. Consideration of the Approval of Adjustments to Accounts Receivable and Allowance for Doubtful Accounts for FY2020
   Audit guidelines require that the Board be informed of Account Receivable balances that are being removed from College ledgers because of being over three years of age. These accounts are being written off due to non-payment of courses, outstanding balances, student withdraws from classes after refund date. They are removed from the financial statement but a hold is retained on student accounts until the debt is paid.

   On a motion by Steve Niemeier, seconded by Harry Adams, and without negative vote, the Adjustments to Accounts Receivables and Allowance for Doubtful Accounts for FY2020 were approved as presented.
E. Consideration of Approval of Faculty Title Changes
The Board was asked to approve the following faculty members' title changes. The faculty have met the criteria for title changes.

**FACULTY TITLE CHANGES**

<table>
<thead>
<tr>
<th>NAME</th>
<th>DEPARTMENT</th>
<th>REQUESTED TITLE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Christine Simon</td>
<td>Social Sciences I-Psychology</td>
<td>Professor</td>
</tr>
<tr>
<td>Kim George</td>
<td>English and Foreign Languages-English</td>
<td>Professor</td>
</tr>
<tr>
<td>Corina Cain</td>
<td>Nursing-Clinical Coordinator</td>
<td>Professor</td>
</tr>
<tr>
<td>Corine Correa</td>
<td>Dental Hygiene</td>
<td>Associate Professor</td>
</tr>
<tr>
<td>Nancy Eaton</td>
<td>Nursing-Simulation Coordinator</td>
<td>Associate Professor</td>
</tr>
<tr>
<td>Lauren Girard</td>
<td>Dental Hygiene</td>
<td>Associate Professor</td>
</tr>
<tr>
<td>Chris Krejci</td>
<td>English and Foreign Languages-English</td>
<td>Associate Professor</td>
</tr>
<tr>
<td>Donald Marshall</td>
<td>Computer Information Systems</td>
<td>Associate Professor</td>
</tr>
<tr>
<td>Erica Perrine</td>
<td>Nursing-ADN</td>
<td>Associate Professor</td>
</tr>
<tr>
<td>Dawn Riess</td>
<td>Nursing-ADN</td>
<td>Associate Professor</td>
</tr>
<tr>
<td>Brooke Robinson</td>
<td>Nursing-ADN</td>
<td>Associate Professor</td>
</tr>
</tbody>
</table>

On a motion by Harry Adams, seconded by Lydia Santibanez, and without negative vote, the Faculty Title Changes were approved as presented.

F. Consideration of Approval of Policy Manual Review Committee Revisions
1. Policies:
   - CAI (LOCAL) APPROPRIATIONS AND REVENUE SOURCES - AD VALOREM TAXES - delete
   - CAIA (LOCAL) AD VALOREM TAXES - EXEMPTIONS AND PAYMENTS
   - CAIC (LOCAL) AD VALOREM TAXES - SELECTION AND DUTIES OF CHIEF TAX OFFICIALS - add
   - FLB (LOCAL) STUDENT RIGHTS AND RESPONSIBILITIES - STUDENT CONDUCT
   - CHA (LOCAL) SITE MANAGEMENT - SECURITY

On a motion by Katie Burrows, seconded by Larry Wilkerson, and without negative vote, the Policy Manual Review Committee Revisions were approved as presented.

10. Miscellaneous
A. Board Training Report 2019-2020-Legislatively Mandated-HB 1206
   Dr. Ponce reported that all Board of Trustees members have completed training as mandated by HB 1206. Harassment Training is required yearly and December 19, 2020 is the deadline for completion of the training for the academic year.
B. Board Self-Evaluation
The Principles of Accreditation: Foundations for Quality Enhancement adopted in December 2017 by the Southern Association of Colleges and Schools Commission on Colleges in Section 4. #2(g) requires the governing board of the institution to define and regularly evaluate its responsibilities and expectations. The Board has completed its self-evaluation and the information will be used in an upcoming Board retreat.

11. Executive Session to Consider Personnel, Legal Matters, and Real Estate
There were no items for discussion and an Executive Session was not called.

12. Adjournment
There being no further business, the Meeting of the Board of Trustees was adjourned on a motion by Steve Niemeier, and seconded by John Bailey at 7:15 p.m.

NEXT BOARD OF TRUSTEES MEETING:
The next regular Board Meeting of the Temple College Board of Trustees will be held virtually on Monday, September 21, 2020 at 6:00 p.m., in the Marc Niglazzo Administration Building on the Main Campus.

Minutes recorded, transcribed & submitted by:

Judith Dohnalik
Judith Dohnalik, Assistant to the Board of Trustees

Minutes Approved as Submitted: Date
Consideration of Approval of Appointment of Full-Time Faculty

Staff Recommendation: Approval

The following individual is being recommended by the appropriate departmental and divisional supervisors, and by the Vice President of Academic Affairs for appointment as a member of the Full-Time Faculty.

- **Melissa Parker - Full-Time**-Assistant Professor-English/Integrated Writing (9 Month)-English Department-Liberal Arts Division- Ms. Parker received a Master of Arts in Psychology degree from University of Mary Hardin-Baylor; a Master of Science in Early Childhood Education degree from Walden University and a Master of Arts in English degree from Grand Canyon University. She has worked in child development over twenty years.
AGENDA ITEM 4-C

Consideration of Approval of Appointment of Full-Time Professional Staff

Staff Recommendation: Approval

The following individuals are being recommended by the President for appointment as members of the Full-Time Professional Staff.

- **Brian Williams**-Full-Time-Coordinator-Veterans Affairs-Student and Enrollment Services Division-Mr. Williams received a Bachelor of Business Administration in Human Resource Management degree from Texas A&M University-Central Texas. He has experience with student planning, and has advised students in the past.

- **Robert Kaiser**-Full-Time-Specialist-Information Technology Support-Information and Technology Services Division- Mr. Kaiser received an Associate of Applied Science in Computing and Information Technology – Cyber Security – Digital Forensics degree from College of Southern Nevada. He has less than a year of experience in Information Technology.

- **Caleb Hogue**-Full-Time-Specialist-Information Technology Infrastructure and Networks-Information and Technology Services Division-Mr. Caleb received a Bachelor of Science in Information Technology degree from Western Governors University. He has over three years’ experience in Information Technology.

- **Kyle Flores**-Specialist-Information Technology Support-Hutto- Information and Technology Services Division-Mr. Flores received a Bachelor of Applied Technology degree from South Texas College. He has over three years’ experience in Information Technology.
Consideration of Approval of Appointment of Adjunct Faculty

Staff Recommendation: Approval

The following individuals are being recommended by the appropriate departmental and divisional supervisors, and by the Vice President of Academic Affairs for appointment as members of the Adjunct Faculty.

★ Melissa Smith-Adjunct Instructor-Associate Degree Nursing-Nursing Department-Health Professions Division- Ms. Smith received a Master of Science in Nursing degree from Uniformed Services University. She has a vast amount of experience in Mental Health and Medical-Surgical nursing in the military along with mentoring new nurses in their residency program.

★ Tony Woodard-Adjunct Professor-Associate Degree Nursing-Nursing Department-Health Professions Division-Mr. Woodard received a Master of Science in Nursing degree from Texas A&M University-Corpus Christi. He has over 30 years of nursing experience to include 18 years Adjunct teaching experience.

★ Kimberly Hagelstein-Adjunct Professor-Private Music Lesson-Music Department-Fine Arts Division- Dr. Hagelstein received a Doctoral of Musical Arts from University of Cincinnati College—Conservatory of Music. She has over eight years’ experience teaching along with performing as principal hornist in the Temple Symphony Orchestra and routinely performs as a solo hornist internationally.

★ Clarence Buff-Adjunct Professor-Criminal Justice-Criminal Justice Department-Business and Career Professions-Mr. Buff received a Master of Science in Criminal Justice Administration degree from Columbia Southern University. He has five years’ experience in criminal justice and three years’ experience as an Army Instructor with a year as a teaching assistant.

★ Michael Osborn-Adjunct Professor-Study Skills-Student and Enrollment Services Division-Mr. Osborn received a Master of Business Administration degree from Concordia University. He has been a guest lecturer on several occasions, online learning, as well as traditional on campus learning.

★ Liberty Adair-Adjunct Professor-Medical Office Technology-Business and Career Professions-Ms. Adair received a Master of Science in Radiologic Administration degree from Midwestern State University. She has over twenty years of experience in radiologic technology, nursing healthcare administration and working with students.
AGENDA ITEM 4-E

Consideration of Approval of Appointment of Part-Time Professional Staff

Staff Recommendation: Approval

The following individuals are being recommended by the appropriate departmental and divisional supervisor, and by the Vice President of Academic Affairs, for appointment as members of the Part-Time Professional Staff.

- **Mitchell McMullen** - Part-Time-Assistant Coach-Men’s Basketball-Intercollegiate Athletics-Mr. McMullen received a Bachelor of Science in Interdisciplinary Studies degree from Southwestern Assemblies of God University. He has three years’ experience coaching.

- **Nyla Cosby** - Part-Time-Assistant Coach-Women’s Basketball-Intercollegiate Athletics-Ms. Cosby received a Masters of Education in Psychology degree from Faulkner University. She has over three years’ experience coaching.

- **Rayniceia Harris** - Part-Time-Assistant Volleyball Coach-Intercollegiate Athletics-Ms. Harris has some college education. She has over five years’ experience in coaching.
MEMORANDUM

Vice President of Academic Affairs

To: Dr. Christy Ponce

From: Dr. Susan Guzmán-Treviño

Date: September 21, 2020

Re: Fall 2020 Part-Time/Overload Salaries

The Vice President of Academic Affairs has reviewed the part-time/overload reports for the 16-week and 1st 8-week classes submitted by the academic and technical divisions and is requesting Board approval of these reports, pending any necessary adjustments.

The table below summarizes the part-time/overload salary costs by division:

<table>
<thead>
<tr>
<th>Division</th>
<th>FA2019</th>
<th>FA2020</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fine Arts</td>
<td>$66,848.75</td>
<td>$90,812.25</td>
</tr>
<tr>
<td>Liberal Arts</td>
<td>$177,473.25</td>
<td>$157,987.50</td>
</tr>
<tr>
<td>Business and Career Professions</td>
<td>$75,584.07</td>
<td>$67,151.57</td>
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<tr>
<td>Math, Science &amp; Physical Education</td>
<td>$178,526.90</td>
<td>$135,671.50</td>
</tr>
<tr>
<td>Health Professions*</td>
<td>$74,699.25</td>
<td>$79,534.00</td>
</tr>
<tr>
<td>Total</td>
<td>$573,102.22</td>
<td>$531,102.22</td>
</tr>
</tbody>
</table>

* The Health Professions total does not include the hourly rate paid for clinical hours, which are reported on a timesheet and paid throughout the semester.
<table>
<thead>
<tr>
<th>BUDGET REVISION NUMBER</th>
<th>DEPARTMENT TITLE</th>
<th>JUNE</th>
<th>JULY</th>
<th>AUG</th>
</tr>
</thead>
<tbody>
<tr>
<td>2020-83</td>
<td>Amend budgeted revenue to match marketing test fee collected. Zero-net budget adjustment.</td>
<td>$43,146,004</td>
<td>$43,147,277</td>
<td>$43,147,277</td>
</tr>
<tr>
<td></td>
<td>TOTAL REVENUE</td>
<td>$43,147,277</td>
<td>$43,147,277</td>
<td>$43,147,277</td>
</tr>
<tr>
<td>2020-83</td>
<td>Amend budgeted expense to match marketing test fee collected. Zero-net budget adjustment.</td>
<td>$44,201,333</td>
<td>$44,203,606</td>
<td>$44,203,606</td>
</tr>
<tr>
<td>2020-86</td>
<td>Reallocation of EWCHEC expenses: $1,480</td>
<td>$44,203,606</td>
<td>$44,203,606</td>
<td>$44,203,606</td>
</tr>
<tr>
<td>2020-87</td>
<td>Reallocation of Retention and Recruitment expenses: $1,940</td>
<td>$44,203,606</td>
<td>$44,203,606</td>
<td>$44,203,606</td>
</tr>
<tr>
<td>2020-87</td>
<td>Reallocation of Business &amp; Cont. Education expenses: $15,000</td>
<td>$44,203,606</td>
<td>$44,203,606</td>
<td>$44,203,606</td>
</tr>
<tr>
<td>2020-91</td>
<td>Correct Student Enrollment Services salary budget: $301,204</td>
<td>$44,203,606</td>
<td>$44,203,606</td>
<td>$44,203,606</td>
</tr>
<tr>
<td>2020-94</td>
<td>Reallocation of Physical Education expenses: $1,600</td>
<td>$44,203,606</td>
<td>$44,203,606</td>
<td>$44,203,606</td>
</tr>
<tr>
<td>2020-95</td>
<td>Reallocation of Sonography and Division of Health Professions expenses: $1,540</td>
<td>$44,203,606</td>
<td>$44,203,606</td>
<td>$44,203,606</td>
</tr>
</tbody>
</table>

<p>| TOTAL EXPENDITURES   | $44,203,606 | $44,203,606 | $44,203,606 |</p>
<table>
<thead>
<tr>
<th>Interest Rate</th>
<th>Book/Market Value 5/31/2020</th>
<th>Receipts</th>
<th>Interest Earnings</th>
<th>Distributions</th>
<th>Book/Market Value 8/31/2020</th>
<th>Operating Funds</th>
<th>Restricted Funds</th>
</tr>
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<tbody>
<tr>
<td>0.50%</td>
<td>$20,000</td>
<td>$16,533</td>
<td>$31</td>
<td>$116,664</td>
<td>$20,000</td>
<td>$20,000</td>
<td>$0</td>
</tr>
<tr>
<td>0.00%</td>
<td>$356,375</td>
<td>$9,347,201</td>
<td>$0</td>
<td>$8,564,916</td>
<td>$1,138,660</td>
<td>$1,138,660</td>
<td>$-1,241,958</td>
</tr>
<tr>
<td>0.00%</td>
<td>$537,327</td>
<td>$1,860,659</td>
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<td>$358,381</td>
<td>$1,816,353</td>
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<td>$1,070</td>
<td>$4,839,749</td>
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<td>$3,293,921</td>
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<td>$3,267,409</td>
<td>$492,032</td>
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<td>0.00%</td>
<td>$369</td>
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</table>
| Total         | $1,652,368                  | $21,174,520| $31              | $19,163,919   | $3,663,000                  | $1,527,100     | $2,135,000      |}

**Notes:**
- 0.32%: $3,159,407, $1,481,378, $1,293, $1,480,383, $3,162,669, $0, $3,162,669
- 0.32%: $8,047,222, $0, $7,925, $2,572,306, $5,482,065, $5,482,065, $0
- 0.32%: $11,945,291, $2,824, $1,525, $2,472,283, $8,488,357, $8,488,357, $0
- 0.32%: $2,108,369, $0, $1,382, $0, $2,109,751, $2,109,751, $0
- 0.18%: $1,030, $0, $1, $0, $1,031, $1,031, $0
- 0.18%: $1,041, $0, $1, $0, $1,042, $1,042, $0
- Total: $25,262,360, $1,484,402, $23,127, $7,524,971, $19,244,915, $16,082,246, $3,162,669

**Notes for Special Situations:**
- 2.50%: $1,000,000, $0, $0, $0, $1,000,000, $1,000,000, $0
- 3.00%: $994,000, $0, $0, $0, $994,000, $994,000, $0
- $1,294,000, $0, $0, $0, $1,294,000, $1,294,000, $0
- $0, $0, $0, $0, $0, $0, $0
- $28,908,728, $22,658,922, $23,158, $26,688,890, $24,901,915, $19,603,346, $5,298,569

The report includes a description of the Investment Act and the Investment Policy of Temple College.
Connecting with institutional goals: The Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) is coming (virtually) to Temple College starting September 28th and going through October 1st. The mission of the Southern Association of Colleges and Schools Commission on Colleges is to assure the educational quality and improve the effectiveness of its member institutions. (SCACSCOC website)

This visit is very important for the college as it is the reaffirmation of our existing accreditation. The reaffirmation process (described on the SACSCOC website: https://www.sacscoc.org/accrediting-standards/reeaffirmation-process) consists of several steps, some of which the college has already completed. The college Executive Cabinet wrote the compliance report based on the SACSCOC Principles of Accreditation: Foundation for Quality Enhancement. That document has been reviewed by the off-site committee. NOW, with our virtual visit, Temple College has the opportunity to amplify, verify, and clarify our documentation in the compliance report. Peer evaluators (from colleges out of state) will “visit” our campus virtually. It will be an exciting time for our campus!

One component of the reaffirmation is our Quality Enhancement Plan or QEP. What is our QEP, you ask?

Focus to Finish is “an accelerated learning model that includes moving a large number of classes to an 8-week format. This Quality Enhancement Plan includes collaborative and yearlong scheduling.” (QEP Summary 6-2020) Further, the summary states, “Implementation of the QEP is expected to increase student success. “Foster Student Success” is the number one goal of the Temple College Strategic Plan for 2016-2021. Objectives of this goal are directly tied to retention, completion, and transfer: (a) increase course completion with an earned grade of "C" or better; (b) increase students' attainment of recognized credentials; (c) increase retention of credential-seeking students from term to term and year to year; (d) increase the number of career and technical education students who are employed or continue in higher education within one year of graduation, and (e) increase the number of transfers to baccalaureate granting institutions.

The specific goals of the QEP are as follows:

• Increase student success rates (earned grade of A, B, or C)
• Decrease the time to graduation
• Reduce course withdrawal rates
• Improve student retention from semester to semester and year to year
• Convert more part-time students to full-time status
• Increase two- and three-year graduation rates for first-time, full-time academic AA and AS degree-seeking students

Watch your email for more information on the SACSCOC visit!

Connecting to professional development: MAGNA COMMONS is coming! At our August meeting, the group voted to purchase a one year subscription to Magna Commons, a subscription-based, on-demand, online, and campus-wide digital library of all of Magna Publications Online Seminars. Topics are suitable for faculty and administrators. With over 200 topics ranging from FERPA to ONLINE INSTRUCTION and many more, this resource will be valuable. Directions for setting up accounts will be emailed soon!
Connecting with students: Speaking of connecting with students CONGRATULATIONS to our Claudia & W.T. Barnhart Outstanding Faculty Award Winner for 2020-2021, KIMBERLEY CLAWSON!!!

To quote her letter of nomination: In her role as a resident professor at TBI, Kim is very instrumental in the success of the Middle College program. She consistently receives praise from students, faculty, and staff at the facility. She has a unique approach to teaching and the students respond to her innovative and engaging activities. She is constantly looking for ways to enhance her student classroom experience. From dissecting sharks to sample collection field trips for her genetics class, students are excited and look forward to new activities she has planned. In addition, she is the orientation instructor for TBI SPOTS camp and makes it a point to be present at TBI events to support the students. She is actively engaged in recruiting for the program and attends Open House and Counselor showcases to promote the success of Temple College students. In fact, she always has a little crowd around her before, during, and after functions asking questions or simply engaging in friendly conversation.

Kim’s passion for science extends normal faculty duties. Her service-oriented approach to the college was again evident when we had the need for specific training to handle hazardous waste issues at TBI and Kim volunteered. She is vigilant about facility issues and communicates concerns when issues arise. Kim generally has a solution in mind, which is helpful in working through some of the problems an offsite facility. Her knowledge of biology and science pedagogy could be intimidating but Kim presents ideas and topics in a thoughtful and patient manner.

She is active in the community and maintains contacts with our partner research institutions such as Blacklands Research and Extension Center, Texas Bioscience District, Baylor Scott and White Health, and the Central Texas Veterans Health System. As such, she is an important ambassador for promoting Temple College in the community’s science and industry sectors.

Finally, Kim’s service extends beyond the classroom. She is a mentor to new faculty as well as a popular presenter at college professional development events. She shares her expertise on a wide range of topics including innovative classroom techniques and research from her work with genetics. I have only known Kim for a few years, but I have quickly discovered that her enthusiasm and passion have been a hallmark of her tenure at Temple College. Kim has a presence that resonates with students and colleagues. She promotes trust and personal responsibility providing an atmosphere where the students want to push themselves. She views her role as a de facto “sponsor” of TBI, which completes her holistic approach to their educational experience.

Connecting with each other: All Full and Part time are members of Faculty Council. (The group voted to dispense with dues this year.) Email communications will be sent to all faculty via the Temple College faculty email list.

WELCOME to our newest faculty members:
(approved at the August Board of Trustees Meeting)

Philip Friedman - Full-Time- Assistant Professor - Chemistry
Jamie Germond - Full-Time- Assistant Professor-Associate Degree Nursing
Reid Echols, Ph.D. - Full-Time- Assistant Professor-English
Sarah Honeycutt - Full-Time - Assistant Professor-English
Bonnie Walker - Full-Time - Assistant Professor-Math
Marquita Brown - Full-Time - Assistant Professor-Associate Degree Nursing
Rolando Shaw - Full-Time - Department Chair-Visual Arts
Adrienne Hunt - Adjunct Instructor-Clinical Teaching Assistant-Nursing Department-Health Professions Division
Robin Sleeth - Adjunct Professor-Dental Hygiene-Dental Hygiene Department-Health Professions Division
Yeonjoo Bae - Adjunct Professor-Private Music Lesson-Music Department-Fine Arts Division
Congratulations to our colleagues who received TITLE CHANGES at the August Board of Trustees meeting:

Christine Simon  Social Sciences I - Psychology  New Title: Professor
Kim George  English and Foreign Languages - English  New Title: Professor
Corina Cain  Nursing - Clinical Coordinator  New Title: Professor
Corine Correa  Dental Hygiene  New Title: Associate Professor
Nancy Eaton  Nursing - Simulation Coordinator  New Title: Associate Professor
Lauren Girard  Dental Hygiene  New Title: Associate Professor
Chris Krejci  English and Foreign Languages - English  New Title: Associate Professor
Donald Marshall  Computer Information Systems  New Title: Associate Professor
Erica Perrine  Nursing - ADN  New Title: Associate Professor
Dawn Riess  Nursing - ADN  New Title: Associate Professor
Brooke Robinson  Nursing - ADN  New Title: Associate Professor

Faculty Council Committee assignments will remain the same from last year. The group voted to dispense with the rules and maintain the Faculty Council structure for the next year. New members wishing to serve on a committee will contact the President.

Thank you to the officers willing to serve an additional year:
President  Claudia Turner (Nursing)
Vice-President  D Kirkland
Secretary-Treasurer  Kim George (English)
Immediate Past President  Jeff Fritz (EMT/Paramedic)

Have a great school year!
MEMORANDUM

Vice President of Academic Affairs

To: Dr. Christina Ponce
From: Dr. Susan Guzmán-Treviño
Subject: September 21, 2020 Academic Affairs Report

ACADEMIC AFFAIRS REPORT
Student Spotlight: Jim Reece, AEL Student

Outstanding Faculty/Staff Presentation: Adult Education and Literacy: Caitlyn Stull, Cameron Gilmore, Nelva Rodriguez

ACCREDITATION
- The Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) off-site committee reaffirmation visit is scheduled for September 28-October 1, 2020, and we are preparing for a virtual visit. Temple College staff will provide virtual visits to our EWCHEC Taylor and Hutto campuses, Cameron Yoe High School, Rosebud-Lott High School, TBI, and main campus.

- Temple College launched its “Focus to Finish” Quality Enhancement Plan. This accelerated learning strategy provides 8-week classes, so students can complete their credentials in a timely manner; it is expected that part-time students will be converted to full-time status.

FINE ARTS
- Yesenia (Garcia) Herrington, adjunct theatre instructor and a professional actress in Austin, was featured in the The Madres – a new American Theatre Critics Prize-winning play. American Theatre magazine, in which her photo was featured, is the largest theatre-specific publication in the United States.

- Dr. Sara Harris Baker, Director of Fine Arts Division, was elected Vice-President of TMEA Region VIII (encompassing Waco, Belton, Temple, Bryan/College Station, and surrounding areas) at the fall TMEA (Texas Music Educators Association) meeting.

LIBERAL ARTS
- The English Department has two new full-time instructors: Dr. Reid Echols and Ms. Sarah Honeycutt. Our new adjuncts are Ms. Jennifer Borrer, an embedded instructor of Government at Belton High School, and Ms. Julie Garza, an embedded instructor of History at Temple High School.

- We also congratulate Dr. Christine Simon for completing her Ph.D.
Additionally, Sigma Kappa Delta faculty co-sponsors will hold virtual office hours on Mondays from 12:30-1:30 PM via Zoom to give students across campuses an opportunity to chat with an English professor. This effort is spearheaded by Dr. Christopher Krejci, Dr. Beverly Van Note, Ms. Esther Guenat, Ms. Kim George, and Mr. Nicholas Kocurek.

eLEARNING

eLearning Operations

Fall Semester Logistics

- (686) 16-week course shells, (164) 1st 8-week course shells and (164) 2nd 8-week course shells. Nightly batch process continues to work correctly. We are managing course section builds and faculty and student enrollments.
- Tutorials for D2L, Microsoft Office 365, and technology tips have been created and added to the eLearning webpage to meet students need for on-demand tutorials. The links have been included in the News Items on D2L.
- Dual Credit eLearning Workshops for Students were conducted by Associate Director Christa Quigley at Holland High School and Rosebud-Lott High School. Both schools were very thankful for the efforts of Missy and Rosa in Dual Credit and the eLearning Department to focus on student needs.
- Zoom and Microsoft Teams are being utilized for synchronous (live) courses.
- VidGrid is being utilized for lecture recording.
- HonorLock proctored testing solution is available for all faculty and courses. Respondus Lockdown Browser/Monitor has been disabled.

Business & Community Ed

- Enrolled learners in CMA Module 1: Career Development, scheduled to begin September 6.
- Libby Barton added as program lead and Will Howard added as clinical lead

Online Tutorials for Students

- eLearning Workshop for students’ quiz and certificate have been created, and Christa is working with Webmaster Lindsay Williams to have them added to the Departmental web page.

Software Integrations

- HonorLock proctored testing solution available for all faculty and courses (Disabled Respondus Lockdown Browser/Monitor)
- Follow up meetings with faculty using Turnitin GradeMark migration
- Ellucian Integrated Learning Platform (iILP) with D2L course and enrollment management – statement of work was approved in July to be worked over fall and
spring semester. Workshop meetings with D2L and Ellucian scheduled for September 11 and September 24

Vendor Contracts and Expenditures

- Consulting Services for D2L - Ellucian Integrated Learning Platform (iLP) with D2L course and enrollment management - $7,800
- D2L Account Manager Meeting scheduled for September 25

Departmental Administration

- Working with Webmaster to edit Helpdesk and email web pages. Significant changes to the eLearning web page have been submitted, and the webmaster is currently reviewing.
- Working with IT Helpdesk Director and Manager to access training needs for new staff for current and upcoming terms.

Digital Higher Education Consortium of Texas (DigiTex)

- Christa has been in contact with coordinators at several schools participating with Academ, course sharing consortium. She is researching current course offerings and accessing the needs of our students. She is working with Academ sales reps to determine if the benefit of the partnership is more beneficial than the current financial aid consortium process we have in place with several partner schools for our students.

EAST WILLIAMSON COUNTY HIGHER EDUCATION CENTERS (EWCHEC)

- Staff in Hutto and Taylor worked extremely hard this summer and report significant increases in enrollment this fall at the Centers. Hutto enrollment is about 25% higher and Taylor about 7% higher than fall 2019 enrollment figures (prior to census). Staff continue to assist students with questions and concerns as they maneuver the virtual class environment.
- In addition, future opportunities continue to be a topic of conversation with the TCAT Foundation related to strategic planning in Taylor. Planning for virtual site visits on September 28th for the SACS-COC reaffirmation review is also underway.
MEMORANDUM

Vice President, Educational Services

To: Dr. Christina Ponce
From: Dr. Susan Guzmán-Treviño
Subject: September 21, 2020 Educational Services Report

BUSINESS AND CONTINUING EDUCATION (BCE)

Health Professions

- BCE is running its 12th cohort of the customized CMA course for Baylor Scott and White Hospital (BSWH). BSWH has selected 36 employees to participate in the year-long program.
- Spring registration begins October 12.

Customized Training

- BCE has provided Leadership training for Whinstone’s frontline supervisors.
- BCE has provided Commercial Driver Assessment and Skills Enhancement Refresher course for Mine Service Inc.’s aggregate truck drivers.

TWC Grants

- BCE continues to work with local businesses to provide training through the Texas Workforce Commission’s Skills Development Fund COVID-19 Special Initiative.
- BCE has submitted application for the following companies to receive training through the Skills Development Fund COVID-19 Special Initiative:
  - Whinstone US, Inc. – Application Approved
  - Mine Services Inc. – Application Approved
  - AIS Inc. – Approval Pending
  - Butler Weldments – Approval Pending
  - Holiday Inn Temple-Belton – Application in process

BCE Staff Announcements

Nelva Rodriguez has accepted the position of CE Specialist.

Featured Fall Courses

- Customer Service Specialist: September 14
- SAT PREP: September 14
- Dietary Management: September 14
- MS Excel Introduction: September 15
- TSI PREP: September 28
INSTITUTIONAL EFFECTIVENESS, RESEARCH, AND PLANNING (IERP)

Accreditation and Assessment
- Created peer review for Weave assessments for academic departments.
- Reviews were sent back to departments and divisions. We are still in the process of completing non-academic reports for 2019-20.

Training/Collaboration
- Weave training inside NeoLMS for faculty and staff
- Worked with Miriam Foster to create a report showing students close to completion and those who have completed but not “graduated”.
- Worked with Adrian Sora to run and review pending and completed report to contact students are close to completing their degree and to send credentials to students who didn’t apply.
- Created six-part Weave training module in faculty and staff Neo LMS.
- Attended two-part training, “Strategic Plan Workshop”, conducted by Weave.
- Currently working with Hatem Akl to participate in the NSC PDP program. The data requirement for this program is extensive and we are looking into ways to pull this data that will be easily maintainable. He will be talking with some other colleges to see if they will share their coding in Colleague to pull this data.

Grants
Accepted invitation to join a committee on a National Science Foundation grant, “Project Vision”, with Dr. Waiwaiawe, Dr. Guzman-Trevino, Stephen Phelps, Josh Wilson, and Donald Marshall.

Other
- Reviewed Great Colleges to Work For survey data for dissemination to college at large.
- Worked with Shawn Dach and Hatem Akl to determine if migrating to Informer from Zogotech is feasible. We have come to the conclusion that it is not feasible. Informer does not support metrics we can easily obtain from Zogotech such as success rates, graduation rates, and time to degree calculations. We will evaluate this possibility in the future, when we migrate to an SQL server and could possibly do some coding ourselves.

STUDENT AND ENROLLMENT SERVICES

General Information
The Student Enrollment Services team is currently registering for 2nd 8-week Fall 2020 classes.

Adult Education and Literacy (AEL)
- Dr. Guzman-Trevino appointed Mr. Jay Ruiz as the Interim Director to lead the transition of Adult Education and Literacy (AEL) program. As a result, a reorganization of positions was implemented to best address the long term needs of the program. Mr. James Skinner, AEL Associate Director is leading the hiring of a Coordinator of Enrollment Management and an Enrollment Assistant. A Career Navigation Assistant position was also created to fill the counseling portion of the role while Mr. Ruiz maintains manages the program functions and administration. This will allow for the growth of the program as TC AEL seeks to work more closely with CTC and their new partner, Heart of Texas Goodwill in the arena.
- Mr. Ruiz conducted a thorough audit of the entire Central Texas College (CTC) AEL program. The audit served both as a grant-mandated inspection and a base-line
measure of the program to determine what is needed during their transition. The foundation is being set for our respective programs to share assets that will maximize savings and service to our shared population.

- Fall enrollment for remote HSE and ESL are complete. Unfortunately, enrollment is down 28% from 350 to 255 during the same period last year. A number of variables may be contributing, COVID being the most obvious. The availability of remote-only learning for this population is a particular issue. On the positive side, the physical reopening of the Central Texas Workforce Solutions brings with it an anticipated rush of new enrollments. TC AEL is doing all it can to have the necessary employees on hand to handle the influx in October.

- The creation of the Digital Literacy and Academic Skills academies proved successful as feedback from students was 100% positive. Partnering with BCE for these services continues to bring light to a process that can be further streamlined. Students begin their EKG and Phlebotomy core/ABE class this week, and a CDL IET is slated to begin in the Sep/Oct timeframe.

- TC AEL is in the process of streamlining processes. The AL webpage is being updated to include the ability to download and upload enrollment paperwork online in a secure setting. AEL is working with TC IT to include AEL in the College system that would allow students to fully enroll online. Furthermore, a process was developed to allow all AEL students to obtain all TC student benefits. This allows the students to use the tools of success while serving as an incentive to transfer to TC upon completion of their HSE.

**Advising Center**

- Ms. Mandy Hart, Director of Advising reports academic advisors: Mr. Derrick Webb, Ms. Alexa Siprian, and Ms. Hattie Freeman have been working on advising students for Fall 2020 and assisting them with understanding Self Service/Student Planning. All advisors as well as Ms. Kaci Stone, Administrative Assistant are looking at best practices and implementation of Student Planning by using the course progress option for students.

- The Advising Center will be scheduling times for Zoom meetings with students during Fall 2020 semester on how to use their course progress when selecting courses for Spring 2021.

**Admissions and Records**

- Ms. Sarah Artus, Associate Director of Admissions and Records, reports in August 2020. Admissions and Records processed 715 applications for admissions. All applicants were emailed acceptance notifications. The acceptance email notifies prospective and returning students of the necessary steps to registration, email addresses to various departments at Temple College, and the availability of other services.

- Admissions and Records entered 3,483 transcripts in students’ records. Admissions and Records uses information from external transcripts for testing and course evaluations so that students can register for classes, receive an accurate degree plan, and apply for graduation.

- Ms. Vicki Hanaway Graduation Technician, has processed 88 degrees and/or certificates (3-Field of Study, 6-Reverse Transfer) and 1 Occupational Skill Award for summer 2020.

- Admissions and Records’ staff assisted with fall registration for students in the Health Sciences programs.
During the month of August, Admissions and Records assisted 459 people in person in addition to answering phone calls, email, and the school’s chat system, TAWK.

**Circle of Support**

- Dr. Christine Simon reports the Leopard Food Pantry averages 44 students per month, and the food pantry has been able to distribute diapers, laundry soap, and hygiene items. Students with other needs are being matched with community resources as needed.
- HEB awarded a one-time grant of $1,000 for the Leopard Food Pantry, and Walmart awarded a one-time grant of $1,500 to the Leopard Food Pantry. Dr. Simon and Ms. Dayjene Lum continue to build the relationship with Central Texas Food Bank for the monthly mobile food bank.

**Financial Aid**

- Ms. Mary Daniel, Director of Financial Aid, reports for 2019-2020, 2402 learners at Temple College received Pell grants for a total disbursed amount of $8,238,221.60. 1475 learners received Direct Loans for a total disbursed amount of $7,421,755.00.
- To date, 8203 learners have listed Temple College on their Free Application for Federal Student Aid (FASFA) for 2019-20 and 6038 for 20-21.

**Recruiting**

- Mr. Michael Pilgrim, Coordinator of Recruitment Programs reports we are not doing live campus tours due to COVID-19. For students who request a tour, recruiting staff have a simple online tour. Live campus tours will begin again when state and campus officials deem it is safe to return to school.
- The Texas Association of Collegiate Registrars and Admissions Officers (TACRAO) normally puts out a schedule of High School College Fairs for Colleges and Universities nationwide to sign up to attend. This year fairs will be virtual. Recruiting will take advantage of this to attend College Fairs not normally accessible as well as our regular fair attendance.
- Temple College has been working for almost 2 years to incorporate a Customer Relationship Management (CRM) program through Ellucian Recruit in order to enhance the student recruiting experience. Recruit has been very helpful through the COVID-19 process as students have been able to apply to Temple College without interruption. This new online process made it possible to accept students and register them completely online.
- According to Recruit Records in August, Temple College received 1,118 applications for fall 2020. There are 1,015 students who have submitted their application and may move forward once we receive supplemental items such as shot records or transcripts. Students who have inquired will receive information, marketing and next steps with action items to complete their application.
- Recruiting no longer sends emails to students who have completed their Temple College applications. Students get a welcome letter automatically now through Recruit when they complete their application. Students who complete their FASFA but have not completed their Temple College Application will continue to get an email and a postcard with instructions on how to complete the process through registration.

**Student Accommodations**
Ms. Misty Reid, Student Accommodations and International Student Advisor, created Student Accommodations training VidGrid video for Welcome Week.

**Student Life**

Ms. Ruth Bridges, Director of Student Life will be assisting in the Food Pantry this semester, and will be setting up Zoom meetings for the clubs. The monthly events are Mexican Independence Day, Constitution Week, National HIV/AIDS Awareness Day, and National Voter Registration Day.

**Student Success Coaches**

During the month of August, Mr. Shilo, Success Coach, has continued working remotely from home. Mr. Shilo continues to reach out to students via phone calls, SMS texts, and emails in relation to the number of at-risk alerts submitted. The success coach also provides a record of contacts to the instructors. Due to the college’s continued implementation of its COVID-19 policies, Mr. Shilo is also able to hold virtual success coaching sessions with students upon their request through ZOOM.

**Testing Center**

- Ms. Shannon Bralley, Director of Testing reports the Testing Centers at both Temple and Hutto were fully booked with entrance testing during the month of August. Testing capacity within the Temple lab is being maintained at sixteen students at a time, and seven in Hutto, maintaining a 6-foot distance between students. Staff closely monitor to ensure masks remain on during testing.

- Additionally, remote TSIA testing sessions have been scheduled daily, allowing up to 20 students to test per week as needed, to include evening hours at the student’s request. Testing for students with accommodations are being given as requested for classroom exams.

- The Temple testing location will be administering the Fire Marshall Certification exam Friday, September 4, 2020. Additionally, staff will be proctoring the national ACT test on Saturday September 12 and September 19, 2020. Testing staff will be watching a series of webinars the week of September 21, 2020 regarding the new TSIA2 exam, scheduled to go live in January.

**Writing Center**

Dr. Wes Wellborn reports the Writing Center staff is adapting to successfully assist students remotely, as well as face to face. Using messaging, email, and Zoom conferences, staff respond to student questions and concerns. Many have expressed gratitude that our services are available remotely and in person. Going forward, we will be investigating new options for comprehensive and effective student assistance in challenging circumstances.

**Veteran’s Affairs**

- Mr. Patrick Finnegan, Veteran Affairs Coordinator reports the VA department has registered 584 Veteran students for the fall 2020 semester so far. The department has entered 1,056 class certifications this month in the VAONCE (Veterans On-Line Certification Entry system) for this same time-period.

- Mr. Brian Williams continues to register students for fall 2nd 8-weeks. The department is entering grades and graduation information into the AI Portal (MyCAA and Air Force Tuition Assistance) and GoArmyEd Portal (Army Tuition Assistance). Mr. Williams is in the process of converting degree plans to the new MyCAA format in order for students to
upload them into the MyCAA system. This allows the student to take classes and use MyCAA benefits to pay for their classes. MyCAA is a benefit that pays for the tuition of spouses of active duty soldiers.

- The department continues working with students via phone, emails and Zoom meetings; staff are helping them with building student planning, registering as well as with the VA educational benefit issues. The department has been evaluating transcripts (both high school and college) to assist new students select classes and programs at TC and working closely with all areas of Student Enrollment Services as it takes much effort to bring all of elements together when we are working apart, especially for our new students. MS Teams connects all SES departments so we are able to get information and assistance quickly, making our operations as seamless and efficient as possible.

- Mr. Brian Williams transitioned into the Veterans Coordinator role this month and is now in the process of hiring a new Veteran Technician. Mr. Finneghan has accepted a faculty position in Business and Career Professions Division.
## PRELIMINARY

### REVENUES

#### Educational & General
- **State Funds**
  - State Appropriations: 9,541,815 (100%)
  - State Grants & Contracts: 436,941 (80%)
- **Federal Funds**
  - Federal Grants: 1,357,753 (98%)
  - Title IV Grants: 8,844,058 (97%)
- **Local Funds**
  - Private Grants, Gifts, & Contracts: 2,010,066 (99%)
  - Tuition: 12,816,077 (98%)
  - Fees: 3,921,909 (96%)
  - Exemptions, Waivers, & Discounts: (2,090,322) (106%)
  - Taxes: 9,303,113 (98%)
  - Other Local Funds: 1,024,637 (112%)

**Total Educational & General:** 46,966,047 (98%)

#### Transfers from OA to Other Funds
- Use Fees: (1,352,107) (99%)
- Taxes: (2,364,463) (100%)
- Parking, Energy Conservation, HVAC: (215,000) (100%)
- Other: 0 (0%)
- Transfer - TIF Remittance: 0 (0%)

**Total Transfers from OA to Other Funds:** (3,831,570) (100%)

#### Auxiliary Enterprises
- 12,800 (84%)

**TOTAL REVENUES:** 43,147,277 (98%)

### EXPENDITURES

#### Educational & General
- Instruction: 14,663,669 (98%)
- Public Service: 1,413,485 (103%)
- Academic Support: 2,382,032 (92%)
- Student Services: 3,821,095 (88%)
- Institutional Support: 7,785,532 (97%)
- Physical Plant: 3,189,966 (89%)

**Total Educational & General:** 33,255,779 (96%)

#### Student Aid
- 9,531,415 (105%)

#### Auxiliary Enterprises
- 1,318,490 (101%)

#### Contingency for Unexpected Expenditures
- 97,922 (0%)

**TOTAL EXPENDITURES:** 44,203,606 (98%)

**NET DIFFERENCE:** (1,056,329) (98%)

### CURRENT FISCAL YEAR

<table>
<thead>
<tr>
<th></th>
<th>Budget</th>
<th>Actual</th>
<th>% Actual to Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>8/31/20</td>
<td>8/31/20</td>
<td></td>
</tr>
<tr>
<td>REVENUES</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Educational &amp; General</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>State Funds</td>
<td>9,541,815</td>
<td>9,516,151</td>
<td>100%</td>
</tr>
<tr>
<td>State Grants &amp; Contracts</td>
<td>436,941</td>
<td>350,304</td>
<td>80%</td>
</tr>
<tr>
<td>Federal Funds</td>
<td>1,357,753</td>
<td>1,326,487</td>
<td>98%</td>
</tr>
<tr>
<td>Title IV Grants</td>
<td>8,844,058</td>
<td>8,563,093</td>
<td>97%</td>
</tr>
<tr>
<td>Local Funds</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Private Grants, Gifts, &amp; Contracts</td>
<td>2,010,066</td>
<td>1,994,509</td>
<td>99%</td>
</tr>
<tr>
<td>Tuition</td>
<td>12,816,077</td>
<td>12,417,263</td>
<td>98%</td>
</tr>
<tr>
<td>Fees</td>
<td>3,921,909</td>
<td>3,766,523</td>
<td>96%</td>
</tr>
<tr>
<td>Exemptions, Waivers, &amp; Discounts</td>
<td>(2,090,322)</td>
<td>(2,224,631)</td>
<td>106%</td>
</tr>
<tr>
<td>Taxes</td>
<td>9,303,113</td>
<td>9,134,894</td>
<td>98%</td>
</tr>
<tr>
<td>Other Local Funds</td>
<td>1,024,637</td>
<td>1,148,670</td>
<td>112%</td>
</tr>
<tr>
<td>Total Educational &amp; General</td>
<td>46,966,047</td>
<td>45,993,263</td>
<td>98%</td>
</tr>
<tr>
<td>Transfers from OA to Other Funds</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Use Fees</td>
<td>(1,352,107)</td>
<td>(1,243,770)</td>
<td>99%</td>
</tr>
<tr>
<td>Taxes</td>
<td>(2,364,463)</td>
<td>(2,361,469)</td>
<td>100%</td>
</tr>
<tr>
<td>Parking, Energy Conservation, HVAC</td>
<td>(215,000)</td>
<td>(215,000)</td>
<td>100%</td>
</tr>
<tr>
<td>Other</td>
<td>0</td>
<td>0</td>
<td>0%</td>
</tr>
<tr>
<td>Transfer - TIF Remittance</td>
<td>0</td>
<td>0</td>
<td>0%</td>
</tr>
<tr>
<td>Total Transfers from OA to Other Funds</td>
<td>(3,831,570)</td>
<td>(3,820,239)</td>
<td>100%</td>
</tr>
<tr>
<td>Auxiliary Enterprises</td>
<td>12,800</td>
<td>10,732</td>
<td>84%</td>
</tr>
<tr>
<td>TOTAL REVENUES</td>
<td>43,147,277</td>
<td>42,183,756</td>
<td>98%</td>
</tr>
</tbody>
</table>

### PRIOR FISCAL YEAR

<table>
<thead>
<tr>
<th></th>
<th>Budget</th>
<th>Actual</th>
<th>% Actual to Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>8/31/19</td>
<td>8/31/19</td>
<td></td>
</tr>
<tr>
<td>REVENUES</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Educational &amp; General</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>State Appropriations</td>
<td>9,264,539</td>
<td>9,593,290</td>
<td>104%</td>
</tr>
<tr>
<td>State Grants &amp; Contracts</td>
<td>537,506</td>
<td>490,988</td>
<td>91%</td>
</tr>
<tr>
<td>Federal Funds</td>
<td>1,151,066</td>
<td>1,091,545</td>
<td>95%</td>
</tr>
<tr>
<td>Title IV Grants</td>
<td>8,850,218</td>
<td>8,622,962</td>
<td>97%</td>
</tr>
<tr>
<td>Local Funds</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Private Grants, Gifts, &amp; Contracts</td>
<td>1,757,000</td>
<td>1,824,383</td>
<td>104%</td>
</tr>
<tr>
<td>Tuition</td>
<td>13,430,000</td>
<td>12,611,652</td>
<td>94%</td>
</tr>
<tr>
<td>Fees</td>
<td>4,221,316</td>
<td>3,719,065</td>
<td>88%</td>
</tr>
<tr>
<td>Exemptions, Waivers, &amp; Discounts</td>
<td>(1,966,500)</td>
<td>(5,014,029)</td>
<td>255%</td>
</tr>
<tr>
<td>Taxes</td>
<td>8,825,545</td>
<td>8,608,217</td>
<td>98%</td>
</tr>
<tr>
<td>Other Local Funds</td>
<td>912,731</td>
<td>963,775</td>
<td>106%</td>
</tr>
<tr>
<td>Total Educational &amp; General</td>
<td>46,980,521</td>
<td>42,511,848</td>
<td>90%</td>
</tr>
<tr>
<td>Transfers from OA to Other Funds</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Use Fees</td>
<td>(1,491,000)</td>
<td>(1,250,712)</td>
<td>84%</td>
</tr>
<tr>
<td>Taxes</td>
<td>(2,151,348)</td>
<td>(2,364,719)</td>
<td>110%</td>
</tr>
<tr>
<td>Parking, Energy Conservation, HVAC</td>
<td>(215,000)</td>
<td>(215,000)</td>
<td>100%</td>
</tr>
<tr>
<td>Other</td>
<td>0</td>
<td>(160,538)</td>
<td>0%</td>
</tr>
<tr>
<td>Transfer - TIF Remittance</td>
<td>0</td>
<td>0</td>
<td>0%</td>
</tr>
<tr>
<td>Total Transfers from OA to Other Funds</td>
<td>(3,857,348)</td>
<td>(3,900,969)</td>
<td>103%</td>
</tr>
<tr>
<td>Auxiliary Enterprises</td>
<td>7,600</td>
<td>11,465</td>
<td>151%</td>
</tr>
<tr>
<td>TOTAL REVENUES</td>
<td>43,130,773</td>
<td>38,532,344</td>
<td>89%</td>
</tr>
</tbody>
</table>

### EXPENDITURES

#### Educational & General
- Instruction: 14,348,932 (98%)
- Public Service: 1,292,665 (95%)
- Academic Support: 2,601,072 (85%)
- Student Services: 3,697,950 (98%)
- Institutional Support: 6,856,919 (106%)
- Physical Plant: 3,337,139 (94%)

**Total Educational & General:** 32,134,677 (98%)

#### Student Aid
- 9,517,220 (68%)

#### Auxiliary Enterprises
- 1,279,722 (107%)

#### Contingency for Unexpected Expenditures
- 199,154 (935) (0%)

**TOTAL EXPENDITURES:** 43,130,773 (98%)

**NET DIFFERENCE:** 0 (842,216)
Alcohol

A student shall be prohibited from using **possessing, controlling, manufacturing, transmitting, distributing, selling**, or being under the influence of intoxicating beverages on College District premises or off premises at a College District-sponsored activity, function, or event. With the prior consent of the Board or the Board’s designee, the provisions herein may be waived with respect to any specific event that is sponsored by the College District. State law shall be strictly enforced at all times on all property controlled by the College District in regard to the possession and consumption of alcoholic beverages.

 Controlled Substances

No student shall possess, use **control, manufacture, transmit, distribute, sell**, or attempt to possess, use **control, manufacture, transmit, distribute, sell**, or be under the influence of, any of the following substances on College District premises or off premises at a College District-sponsored activity, function, or event:

1. Any controlled substance or dangerous drug as defined by law, including but not limited to marijuana, any narcotic drug, hallucinogen, stimulant, depressant, amphetamine, or barbiturate.
2. Any abusable glue, aerosol paint, or any other volatile chemical substance for inhalation.
3. Any performance-enhancing substance, including steroids.
4. Any designer drug.
5. Any other intoxicant or mood-changing, mind-altering, or behavior-altering drug.

The transmittal, sale, or attempted sale of what is represented to be any of the above-listed substances shall also be prohibited under this policy.

Exceptions

*It shall not be considered a violation of this policy if the Exception*

A student:

1. Uses or possesses a controlled substance or who uses a drug authorized by a licensed physician through a prescription specifically for that student’s use;
2. Possesses a controlled substance or drug that a licensed physician has prescribed for the student’s child or other individual for whom the student is a legal guardian;
3. Cultivates, possesses, transports, or sells hemp as authorized by law;
4. Possesses, sells, or distributes Dextromethorphan.
**Paraphernalia**

The use, possession, control, manufacture, transmission, distribution, or sale of paraphernalia related to any prohibited substance is prohibited have violated this rule.

**Violation**

Students who violate this policy shall be subject to appropriate disciplinary action. [See FM and FMA]- Such disciplinary action may include referral to drug and alcohol counseling or rehabilitation programs or student assistance programs, suspension, expulsion, and referral to appropriate law enforcement officials for prosecution.

**Notice**

Each student taking one or more classes for any type of academic credit except for continuing education units shall be given a copy of the College District’s policy prohibiting the unlawful possession, use, or distribution of illicit drugs and alcohol, a description of the applicable legal sanctions under local, state, or federal law, and a description of the health risks associated with the use of illicit drugs and the abuse of alcohol. This notice shall include a description of any drug and alcohol counseling, treatment, rehabilitation, or reentry programs that are available to students.
STUDENT RIGHTS AND RESPONSIBILITIES
STUDENT EXPRESSION AND USE OF COLLEGE FACILITIES

**Note:** For expression and use of College District facilities and grounds by employees and employee organizations, see DGC. For expression and use of College District facilities and grounds by the community, including by nonstudents and organizations that are not registered student organizations, see GD.

**Distribution of Literature**
Written or printed materials, handbills, photographs, pictures, films, tapes, or other visual or auditory materials not sponsored by the College District shall not be sold, circulated, distributed, or posted on any College District premises by any College District student or registered student organization [see FKC], except in accordance with this policy.

The College District shall not be responsible for, nor shall the College District endorse, the contents of any materials distributed by students or registered student organizations that is not sponsored by the College District.

Materials distributed under the supervision of instructional personnel as a part of instruction or other authorized classroom activities shall not be governed by this policy.

Materials shall not be distributed by students or registered student organizations on College District property if:

1. The materials are obscene.
2. The materials contain defamatory statements about public figures or others.
3. The materials advocate imminent lawless or disruptive action and are likely to incite or produce such action.
4. The materials are considered prohibited harassment. [See DIAA, DIAB, FFDA, and FFDB]
5. The materials constitute nonpermissible solicitation. [See FI]
6. The materials infringe upon intellectual property rights of the College District. [See CT]

**Limitations on Content**
**Time, Place, and Manner Restrictions**
Distribution of the materials shall be conducted in a manner that:

1. Is not disruptive. [See FLB]
2. Does not impede reasonable access to College District facilities.
3. Does not result in damage to College District property.
4. Does not coerce, badger, or intimidate a person;

5. Does not interfere with the rights of others; and

6. Does not violate local, state, or federal laws or College District policies and procedures.

The distributor shall clean the area around which the literature was distributed of any materials that were discarded or leftover.

The vice president overseeing student services shall designate times, locations, and means of distribution so that materials may be displayed in a manner consistent with the purposes of the policy. Materials may be made available or distributed by students or registered student organizations to students or others in College District facilities and in areas that are not considered common outdoor areas.

Posting of Signs

For the purposes of this policy, “sign” shall be defined as a billboard, decal, notice, placard, poster, banner, or any kind of handheld sign, and “posting” shall be defined as any means used for displaying a sign.

Except for signs that violate the restrictions in this policy and administrative procedures, a student or registered student organization may publicly post a sign on College District property in common outdoor areas and in areas or locations designated by the vice president overseeing student services. No object other than a sign may be posted on College District property.

Restrictions

A sign shall not be larger than 22 inches by 28 inches, unless authorized by the vice president overseeing student services. A sign shall not be attached or posted:

1. To a shrub or plant;

2. To a tree, except by string to its trunk;

3. To a permanent sign installed for another purpose;

4. To a fence or chain or its supporting structure;

5. To a brick, concrete, or masonry structure;

6. To a statue, monument, or similar structure;

7. On or adjacent to a fire hydrant; or

8. In a College District building, except on a bulletin board designated for that purpose.
A student or registered student organization shall remove each sign not later than 14 days after posting or, if it relates to an event, not longer than 24 hours after the event to which it relates has ended.

A sign posted in accordance with this section shall not be removed without permission from the vice president overseeing student services, the student, or the registered student organization.

Materials distributed by a registered student organization must include a disclaimer indicating that the materials are not sponsored by the College District and do not represent the views of the College District or College District officials, faculty, or staff.

The grounds and facilities of the College District shall be made available to students or registered student organizations when such use does not conflict with use by, or any of the policies and procedures of, the College District. The requesting students or student organization shall pay all expenses incurred by their use of facilities in accordance with a fee schedule developed by the Board.

To request permission to meet or host a speaker in College District facilities, interested students or registered student organizations shall file a written request with the vice president overseeing student services in accordance with administrative procedures.

The students or the registered student organization making the request shall indicate that they have read and understand the policies and rules governing use of College District facilities and that they will abide by those rules.

The vice president overseeing student services shall approve or reject the request in accordance with provisions and deadlines set out in this policy and administrative procedures, without regard to the religious, political, philosophical, ideological, academic viewpoint, or other content of the speech likely to be associated with the student’s or registered student organization’s use of the facility.

Approval shall not be granted when the official has reasonable grounds to believe that:

1. The College District facility requested is unavailable, inadequate, or inappropriate to accommodate the proposed use at the time requested:
2. The applicant is under a disciplinary penalty or sanction prohibiting the use of the facility;

3. The proposed use includes nonpermissible solicitation [see FI];

4. The proposed use would constitute an immediate and actual danger to the peace or security of the College District that available law enforcement officials could not control with reasonable efforts;

5. The applicant owes a monetary debt to the College District and the debt is considered delinquent;

6. The proposed activity would disrupt or disturb the regular academic program;

7. The proposed use would result in damage to or defacement of property or the applicant has previously damaged College District property; or

8. The proposed activity would constitute an unauthorized joint sponsorship with an outside group.

The vice president overseeing student services shall provide the applicant a written statement of the grounds for rejection if a request is denied.

Common outdoor areas are traditional public forums and are not subject to the approval procedures. Students and student organizations may engage in expressive activities in common outdoor areas, unless:

1. The person’s conduct is unlawful;

2. The use would constitute an immediate and actual danger to the peace or security of the College District that available law enforcement officials could not control with reasonable efforts;

3. The use would materially or substantially disrupt or disturb the regular academic program; or

4. The use would result in damage to or defacement of property.

In accordance with administrative procedures, all students and registered student organizations shall be given access on the same basis for making announcements and publicizing their meetings and activities.
Students or registered student organizations distributing materials on campus or using College District facilities shall provide identification when requested to do so by a College District representative.

**Violations of Policy**
Failure to comply with this policy and associated procedures shall result in appropriate administrative action, including but not limited to, confiscation of nonconforming materials, suspension of a student’s or registered student organization’s use of College District facilities, and/or other disciplinary action in accordance with the College District’s discipline policies and procedures [see FM and FMA].

**Interference with Expression**
Faculty members, students, or student organizations that interfere with the expressive activities permitted by this policy shall be subject to disciplinary action in accordance with the College District’s discipline policies and procedures [see DH, FM, and FMA].

**Appeals**
Decisions made by the administration in accordance with this policy may be appealed in accordance with DGBA(LOCAL) or FLD(LOCAL), as applicable.

**Publication**
This policy and associated procedures must be posted on the College District’s website and distributed in the student and employee handbooks and other appropriate publications. They must also be distributed to students at orientation.
Student Solicitation

“Student solicitation” shall mean the sale or offer for sale of any property or service, whether for immediate or future delivery, and the receipt of or request for any gift or contribution by a student or registered student organization.

Permitted Solicitation

Student solicitation shall be permitted in or on premises owned or controlled by the College District only if the solicitation does not violate a sole-source vendor contract clause and the solicitation is:

1. The sale or offer for sale of any newspaper, magazine, or other publication in an area designated in advance by the vice president overseeing student services for the conduct of such activity;

2. The sale or offer for sale of any merchandise, food, or nonalcoholic beverages in an area designated in advance by the vice president overseeing student services for the conduct of such activity;

3. The collection of membership fees or dues by registered student organizations at the organizations’ meetings scheduled in accordance with College District policy and procedures on use of facilities. [See FLA]

4. The collection of admission fees for the exhibition of movies, performances, or other programs that are sponsored by a student or registered student organization and scheduled in accordance with College District policy and procedures on the use of facilities. [See FLA]

5. The sale of raffle tickets by a registered student organization that can present to the vice president overseeing student services written evidence from the Internal Revenue Service that the organization has been granted an exemption from taxation under 26 U.S.C. 501(c)(3);

6. The collection of donations by a registered student organization;

7. The sale of personal items by students;

8. The sale of items by a registered student organization to its members.

Any solicitations by a registered student organization must be on behalf of or for the benefit of a registered student organization or an organization granted an exemption from taxation under 26 U.S.C. 501(c)(3).

Student solicitation must comply with law and College District policies and procedures. No solicitation shall be conducted on the
grounds, sidewalks, or streets of any property either owned or controlled by the College District, except as approved by the vice president overseeing student-educational services.

Time Limit
No student or registered student organization shall solicit under this policy for more than the time limit established by administrative regulations for each fiscal year.

Exception
If approved by the vice president overseeing student-educational services, solicitation intended to raise funds to respond to a declared disaster or emergency is not subject to the established time limit.

Use of College District Name
Only authorized students or registered student organizations shall be allowed to sponsor and engage in solicitation and/or fund-raising activities under the name of the College District. All such activities shall be compatible with the mission and objectives of the College District and shall be approved by the vice president overseeing student-educational services in accordance with procedures developed for that purpose.

Conduct During Solicitation
Solicitation made pursuant to the terms of this policy must be conducted according to the following:

1. The solicitation shall not disrupt or disturb the regular academic or institutional programs being conducted in buildings or on property owned or controlled by the College District.

2. The solicitation shall not interfere with the free or unimpeded flow of pedestrian and vehicular traffic on sidewalks and streets and at places of ingress and egress to and from buildings owned or controlled by the College District.

3. The solicitation shall not harass, threaten, or intimidate the person or persons being solicited.

Sanctions
If a student or registered student organization is alleged to have violated this policy, the student or organization shall be subject to a reasonable investigation conducted by the vice president overseeing student-educational services.

If the vice president overseeing student-educational services determines that a solicitation is being conducted in a manner violating this policy, the vice president, educational services may prohibit the offending student or registered student organization from soliciting on the campus for such period or periods of time determined to be appropriate.

A student determined to be in violation of this policy shall be subject to disciplinary measures as described in policies FM and FMA.
In the case of a registered student organization, the vice president overseeing student services—educational services may revoke the registered status of the organization in accordance with policy FKC.