

COMMENCEMENT COMMITTEE

Function and Purpose:

The Commencement Committee will plan and implement the recommended and approved activities related to commencement ceremonies.

Composition:

- Division Director, Student and Enrollment Services (Chair)
- Director, Admissions and Records/Registrar
- Vice President, Educational Services
- Administrative Assistant to the President
- Administrative Assistant to the Vice President of Educational Services
- Graduation Technician
- Admissions and Records Staff
- Coordinator, Recruitment
- Coordinator, Student and Enrollment Services - Hutto
- Coordinator, Student and Enrollment Services - Taylor
- Director, Marketing and Media Relations
- Faculty and Staff appointed by the Chair

Committee meets annually each February and on-call by the Chair.

Board Approval Date: November 19, 2012

Effective Date: November 20, 2012

Final Revision Date: October 24, 2012

Policy Manual Review Committee – No Changes: January 15, 2015