



Student Enrollment Services

Temple College

REQUEST TO WAIVE ACADEMIC SUSPENSION

A student on suspension may apply for a **one-time waiver** to the suspension policy, waivers are considered once each semester. *The following guidelines **must be** followed to apply for a waiver:*

1. Make a written request and meet with Adrian Sora, Temple College Student Enrollment Services Division office.
2. Explain why the minimum academic standards were not met this past semester.
3. Explain what you will do differently this semester which will help insure your academic success.
4. Explain why it is important for you to obtain this waiver of suspension.
5. Add any information that you think is pertinent to this request.
6. Include a transcript, if Temple College was not the last institution attended.
7. Include your full name, address, Temple College student ID number or social security number and telephone number.
8. Be aware the use of a waiver allows the Student Enrollment Services office to access your grades the semester in which you attend on a waiver.

Suspension waiver letters for the Summer 2009 semester are
due no later than 5:00p.m. Tuesday May 26th 2009.
Contact Adrian Sora in One College Centre or call 254-298-8328

You can hand carry your letter to the Student Enrollment Services office on the second floor of the One College Centre or email it to adrian.sora@templejc.edu mail it to the address below:

Temple College
Attn: Adrian Sora, Director of Recruitment and Retention
Student Enrollment Services Division
One College Centre
2600 S. First St
Temple, TX 76504