

# Temple College VA Certification Request

CHAPTER	30	31	33	35	1606	1607	VRAP
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Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Student ID# \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ E-Mail \_\_\_\_\_

Status Circle One →	Veteran	Dependent	Active	Reserve	Guard
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Primary Institution \_\_\_\_\_ Secondary Institution \_\_\_\_\_

Certification Semester/Year \_\_\_\_\_ Degree/Major \_\_\_\_\_

By signing below it is understood that Temple College will certify me for the term listed above for the classes that are on my degree plan. It is also understood that this certification is valid only for the term indicated above and that a new VA Certification Request is required each semester. Additionally, certification will not be complete unless there is a signed Student Certification Agreement provided with this Certification Request.

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Signature/Date

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MINF	STSP (33 / 31)

# Student Certification Agreement

The following information is provided to explain your responsibilities as a student using Veteran benefits at Temple College. You must initial each of the following statements and sign and date at the bottom.

This form, along with the Certification Request is required each semester.

- In order to be certified for VA benefits; the student must be working toward a certificate or degree at Temple College.
- The student is responsible for all tuition and fees associated with their chosen classes.
- No benefits will be certified without a Certification Request and Student Certification Agreement signed and on file for each semester.
- It is the responsibility of the student to report any adds, drops, withdrawals, or cancellations to the VA Coordinator within 48 hours (even if not initiated by the student). Failure to do so may result in a delay in payment or a debt to the VA.
- The student must provide all prior transcripts from other colleges and the military as applicable. Military credit will be evaluated on a case-by-case basis.
- It is the responsibility of the student to ensure that all classes are applicable to their active degree plan. Failure to do so may result in a debt to the VA and the college. Temple College will not accept responsibility for courses taken outside of the degree plan.
- Generally repeated course work will not be certified for a second attempt. There are minimal exceptions that must be evaluated on a case-by-case basis. The student will need to provide good cause to repeat a course.
- If the student wishes to change programs or majors, a Change of Program must be filled with Admissions and Records and with the VA Coordinator. This requires two individual forms to be completed, one per department.
- In order to take remedial courses that are not pre-requisites for college level course work, the student will need to provide test scores to show a deficiency in the remedial subject area. The student must then follow the developmental educational plan.
- The student must maintain satisfactory progress per the Temple College catalog. Student who fall below a 2.0 will be reported to the VA and benefits will be stopped until the student is again in good standing.
- If the student is provided a college waiver to attend classes after being on suspension, the student will need to gain approval from the VA Coordinator to receive educational benefits. A college waiver does not necessitate certification by the VA Coordinator.
- Certification of coursework to the VA prior to the receipt of all previous experience documents may result in an overpayment of benefits and will be the responsibility of the student.

I have read and fully understand the information provided in this document.

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Signature/Date