

## **SAFETY PROGRAM**

Temple College shall take every reasonable precaution regarding the safety of its employees, students, visitors, and all others with whom it conducts business. The Coordinator, Environmental and Risk Compliance – working closely with members of the Safety and Security Committee – shall be responsible for developing, implementing, and promoting a comprehensive safety program.

The general areas of responsibility include, but are not limited to, the following:

1. Guidelines and procedures for responding to emergencies.
2. Program activities intended to reduce the frequency of accident and injury, including:
  - a. Inspecting work areas and equipment.
  - b. Training frontline and supervisory staff.
  - c. Establishing safe work procedures and regulations.
  - d. Reporting, investigating, and reviewing accidents.
  - e. Promoting stewardship for College District property on the part of students, employees, and the community.
3. Program activities intended to reduce the ultimate cost of accidents and injuries through investigation and documentation.
4. Program activities that identify and develop prudent methods of financing loss costs on an annual basis, including assisting the Director, Purchasing with the purchase of commercial insurance, self-insured retentions, and risk pooling.
5. Traffic/vehicle safety programs and studies related to employees, students, and the community.

### Chemical Hygiene Plan

In an effort to comply with the requirements of the U.S. Department of Labor, Occupational Safety and Health Administration, 29 CFR Part 1910.1450, *Occupational Exposures to Hazardous Chemicals in Laboratories*, Temple College has developed a Chemical Hygiene Plan. The plan has been developed to meet the following objectives:

- To educate and protect students, faculty and staff from health concerns associated with the use of hazardous laboratory chemicals;
- To assure that chemical exposures are not in excess of the permissible exposure limit adopted by OSHA; and
- To protect college visitors and property against potentially dangerous accidents associated with the handling, storage and disposal of hazardous chemicals.

The Chemical Hygiene Plan can be found on the College website.

<http://tclive.templejc.edu/Campus/Procedures-Policies.aspx>

### Hazardous Waste Management Plan

As part of an overall commitment to protect the environment as well as the health and safety of its staff, faculty, and students, Temple College promotes the safe handling and

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disposal of all waste in an environmentally sound manner consistent with local, state, and federal regulations. In an effort to assist college personnel in safely and efficiently managing the hazardous waste they generate, the College has created policies, responsibilities, and procedures for disposal of hazardous waste generated at Temple College.

The Hazardous Waste Management Plan can be found on the College website.

<http://tclive.templejc.edu/Campus/Procedures-Policies.aspx>

### Safety and Security Audit

At least once every three years, the College shall conduct a safety and security audit of the District's facilities. To the extent possible, the College shall follow safety and security audit procedures developed by the Texas School Safety Center (TxSSC) or a comparable public or private entity. The College shall report the results of the safety and security audit to the Board and, in the manner required by the TxSSC, to the TxSSC. *Education Code 37.108 (b)-(c).*

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