



**FIRST TIME BORROWER INSTITUTIONAL APPLICATION  
(FOR TUITION & BOOKS)**

First time borrowers are eligible for institutional funds to cover tuition, fees, and books. Any funds received must be repaid to the Business Office.

**Requirements:**

1. Must be enrolled in at least 6 semester hours and maintain at least 6 hours.
2. Must be maintaining satisfactory progress.
3. Must be cleared of all debts to the college.
4. Must show evidence of financial aid or ability to repay the funds.

Name	Social Security Number	Date
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Address	City	State	Zip
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Semester:     Fall                       Spring                       Summer

How will you repay the funds? \_\_\_\_\_

Employer	Position	Salary
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Work Address	City	State	Zip
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**APPLICATIONS WILL NOT BE APPROVED IF INCOMPLETE!!**

References: (**Must** list two. **Must** be a parent, relative, or close friend)

Name _____	Name _____
Address _____	Address _____
Phone Number _____	Phone Number _____

**FOR OFFICE USE ONLY:**

Approved \_\_\_\_\_      Denied \_\_\_\_\_      Date \_\_\_\_\_

AR Account \_\_\_\_\_      Check \_\_\_\_\_



FIRST TIME BORROWER INSTITUTIONAL PROMISSORY NOTE

Name (Please Print)

Social Security Number/TC ID#

For value received, I, the undersigned borrower do promise to pay to the order of Temple College, Temple, Bell County, Texas, the PRINCIPAL SUM of any unpaid tuition, fees, and bookstore charges (up to the actual amount of my Stafford Loan check) for the following semester:

FALL\_\_

SPRING\_\_

SUMMER\_\_

I understand that if my loan check is not sufficient enough to cover all of my tuition, fees, and books I will pay the difference at the time of registration.

I shall have the right to prepay this note in full at any time during regular business hours. I understand that I shall not receive funds from any Title IV student aid program until the note is paid in full. Receipt of these funds shall accelerate the due date.

In the event that this loan is not paid in full by the said date, I agree to pay a late fee of \$10.00. Further, I understand that a hold will be placed on my records, and that I will not be permitted to re-enroll until the loan is paid in full.

I agree to pay reasonable collection fees, including court costs, as permitted by law, in the event that this note is placed in the hands of a collection agency or attorney for collection. I further agree that Temple College may retain all awards, degrees, and records to which I would otherwise be entitled.

All late charges are subjected to revision of prior arrangements made and approved by the Director of Financial Aid or the Director of Student Accounts.

Due Date:

I have read and fully understand the requirements set forth above.

Signature

Date

FOR OFFICE USE ONLY:

Processed by: \_\_\_\_\_ Date \_\_\_\_\_

Apply to AR Account \_\_\_\_\_

Check requested Date \_\_\_\_\_

Tuition and Fees-

Book Amount-

Holds Removed-

Ck Amt.-