



# 2009-2010 Verification Worksheet

## Federal Student Aid Programs

Independent

FORM APPROVED  
OMB NO. 1845-0041

Your application was selected for review in a process called "Verification." In this process, your school will be comparing information from your application with signed copies of your (and your spouse's, if you are married) 2008 Federal tax forms, or with W-2 forms or other financial documents. The law says we have the right to ask you for this information before awarding Federal aid. If there are differences between your application information and your financial documents, you or your school may need to make corrections electronically or by using your Student Aid Report (SAR).

Complete this verification form and submit it to your financial aid administrator as soon as possible, so that your financial aid won't be delayed. Your financial aid administrator will help you.

### What you should do

1. Collect your (and your spouse's) financial documents (signed Federal income tax forms, W-2 forms, etc.).
2. Talk to your financial aid administrator if you have questions about completing this worksheet.
3. Complete and sign the worksheet.
4. Submit the completed worksheet, tax forms, and any other documents your school requests to your financial aid administrator.
5. Your financial aid administrator will compare information on this worksheet and any supporting documents with the information you submitted on your application. You or your school may need to make corrections electronically or by using your SAR.

### A. Student Information

|                            |            |          |                                  |
|----------------------------|------------|----------|----------------------------------|
| Last name                  | First name | M.I.     | Social Security Number           |
| Address (include apt. no.) |            |          | Date of birth                    |
| City                       | State      | ZIP Code | Phone number (include area code) |

### B. Family Information

List the people in *your household*, including:

- yourself, and your spouse if you have one, and
- your children, if you will provide more than half of their support from July 1, 2009 through June 30, 2010, even if they do not live with you, and;
- other people if they now live with you, and you provide more than half of their support and will continue to provide more than half of their support from July 1, 2009 through June 30, 2010.

Write the names of all household members in the space(s) below. Also write in the name of the college for any household member, excluding your parent(s), who will be attending at least half time between July 1, 2009 and June 30, 2010, and will be enrolled in a degree, diploma, or certificate program. If you need more space, attach a separate page.

| Full Name                     | Age       | Relationship | College                |
|-------------------------------|-----------|--------------|------------------------|
| <i>Marcha Jones</i> (example) | <i>24</i> | <i>Wife</i>  | <i>City University</i> |
|                               |           | Self         |                        |
|                               |           |              |                        |
|                               |           |              |                        |
|                               |           |              |                        |
|                               |           |              |                        |

## A. 2008 Additional Financial Information

Check and complete the appropriate box below, if a 2008 income tax return was not filed and filing was not required (use the W-2 form or other earnings statements if available)

Student earned wages \$\_\_\_\_\_  Spouse earned wages \$\_\_\_\_\_

Provide the requested amounts for items listed below. Do not leave any space blank; if the items do not apply, enter zero. Amounts reported should be for 2008 calendar year.

| <u>Source</u>   | <u>Student/Spouse</u>  |
|---|--|
| Education credits (Hope and Lifetime Learning tax credits from IRS Form 1040-line 50 or 1040A-line 31)  | Total Annual Amount (2008) →                                   |
| Child support <b>paid</b> because of divorce or separation. <b>Do Not</b> include support for children in the household.  | Total Annual Amount (2008) →                                   |
| Taxable earnings from need-based employment programs, such as Federal Work study  | Total Annual Amount (2008) →<br>(Do Not Include VA work-study) |
| Grant and scholarship aid reported to the IRS in the adjusted gross income.   | Total Annual Amount (2008) →                                   |
| Combat pay or special combat pay. <i>Only enter the amount that was taxable and included in the adjusted gross income. Do not enter untaxed combat pay reported on the W-2 (Box 12, Code Q)</i> | Total Annual Amount (2008) →                                   |
| <b>Total</b>  |  |

## B. 2008 Untaxed Income

| <u>Source</u>  | <u>Student/Spouse</u>        |
|--|------------------------------|
| Amount reported on W-2 form boxes 12a thru 12d (Codes D, E, F, G, H, S).   | Total Annual Amount (2008) → |
| IRA deductions and payments to self-employed SEP, SIMPLE, and Keogh and other Qualified plans from IRS Form 1040-line 28+line 32 or 1040A line-17          | Total Annual Amount (2008) → |
| Child support <b>received</b> for all children. Do not include foster care or adoptive payments.   | Total Annual Amount (2008) → |
| Tax exempt interest income from IRS form 1040 line 8b or 1040A-line 8b   | Total Annual Amount (2008) → |
| Untaxed portions of IRA distributions IRS form 1040-lines (15a minus 15b) or 1040A lines (12a-12b) exclude rollovers. If negative, enter zero here.        | Total Annual Amount (2008) → |
| Untaxed portions of pensions from IRS form 1040 lines (16a minus 16b) or 1040A lines (12a minus 12b) Exclude rollovers. If negative, enter zero here.      | Total Annual Amount (2008) → |
| Housing, food and other living allowances paid to members of the military, clergy and others. (including cash payments and <b>cash value of benefits</b> ) | Total Annual Amount (2008) → |
| Veterans non-education benefits such as Disability, Death Pension or Dependency & Indemnity Compensation (DIC), and/or VA Educations Work-Study allowances | Total Annual Amount (2008) → |
| Other untaxed income not reported  | Total Annual Amount (2008) → |
| Money received, or paid on your behalf (e.g., bills), not reported elsewhere on this form.   | Total Annual Amount (2008) → |
| <b>Total</b>   |                              |

By signing this worksheet, you certify that all the information reported on this worksheet is complete and correct.

**WARNING:** If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

### SIGNATURES

I (we) certify all information shown on this form is complete and correct

\_\_\_\_\_  
Student signature (Required)

\_\_\_\_\_  
Date