



WORKING – AND LIVING – EFFECTIVELY WITH OTHERS: ENHANCING INTERPERSONAL COMMUNICATION SKILLS AND VALUING DIFFERENCES IN OTHERS

COMG 1045

Strong interpersonal skills are essential to success in the workplace and at home – wherever we encounter others! This practical skills building workshop will help you:

- Recognize the impact you have on your success and the success of others by enhancing interpersonal skills.
- Use a set of interaction process skills that enable you to conduct more successful discussions that achieve results.
- Use a technique for providing specific, meaningful feedback that helps people improve their performance and increase productivity.
- Contribute your unique styles, abilities and motivations to ensure the success of your work group(s).
- Encourage others to contribute their unique styles, abilities, and motivations.
- Work more collaboratively and productively with people who have a variety of styles, abilities and motivations.
- Leverage the talents of others to achieve better results.
- Contribute to a climate in which people's differences are respected and utilized.

Course Schedule

For dates and registration information visit www.templejc.edu/bce

Course Cost

Tuition: \$ 165

Ways to Register

Register online:

www.templejc.edu/bce

OR

Complete the registration form and submit it via email, fax, or in person.

Email: bce@templejc.edu

Fax: 254-298-8317

In-person: Room 209, Berry Hall, Temple College



www.templejc.edu

254-298-8625 or 8616

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