





2020-2021 GUIDED PATHWAY

Level I Certificate in Interpersonal Skills

FIRST FALL			
16 WEEKS	NOTES	SCH	COMPLETED
FIRST 8 WEEKS			
MRKG 1301 - Customer Relationship Management		3	<input type="checkbox"/>
SECOND 8 WEEKS			
BMGT 2303 - Problem Solving & Decision Making 		3	<input type="checkbox"/>
Total SCH		6	

SECOND FALL			
16 WEEKS	NOTES	SCH	COMPLETED
FIRST 8 WEEKS			
BMGT 1301 - Supervision		3	<input type="checkbox"/>
SECOND 8 WEEKS			
POFT 2312 - Business Correspondence & Communications*		3	<input type="checkbox"/>
Total SCH		6	

FIRST SPRING			
16 WEEKS	NOTES	SCH	COMPLETED
FIRST 8 WEEKS			
HRPO 1311 - Human Relations		3	<input type="checkbox"/>
SECOND 8 WEEKS			
POFT 1313 - Professional Workforce Preparation		3	<input type="checkbox"/>
Total SCH		6	

SECOND SPRING 			
16 WEEKS	NOTES	SCH	COMPLETED
FIRST 8 WEEKS			
CMDR 1300 - Workplace Dispute Resolution		3	<input type="checkbox"/>
SECOND 8 WEEKS			
BMGT 2309 - Leadership		3	<input type="checkbox"/>
Total SCH		6	

Graduation SCH 24

Definition of Notes

 Must successfully complete the course in order to progress in the Level I Certificate - Interpersonal Skills

* SPCH-1321 is preferred if TSI complete in Reading and Writing

 Apply for graduation for Level I Certificate Interpersonal Skills

Helpful Links

[Expenses and Scholarships](#)

[Business Website](#)

[Financial Aid Information](#)

Transfer Outlook

The Level I certificate in Interpersonal Skills trains students in the art of effectively communicating and working with other people. This certificate equips leaders with the essential skills employers are looking for, including problem solving, leadership, customer service, and dispute resolution.

Career Outlook

Customer Service Representative - \$20,938 w/certificate

**Based on entry-level jobs in Central Texas*