

# LVN Orientation Notes

Summer 2011

## Introduction

Location of Periodicals—library use only. Current issues displayed near circulation desk and copy machine. Older journals kept in Periodicals room, organized by title and year in boxes. Reference section with medical dictionaries and other books. Copy machine location and cost.

Pick up handouts as you enter the computer lab.

## Handouts: Brochure

Brochure - be sure to check the library hours posted on the web site for up to date information. Current hours are on the brochure, as is the library web site address.

**Log on to computer.** Student UN/PW. Permits off campus access to DB's.

All databases can be used from home. When clicking on a link to a database you will have to enter your user name and password.

Guides and Tutorials section will have a link to my notes used today.

## Library---Databases---Health Sciences

**A--Online Journal Access** - We have online access to several of the journals that we subscribe to in paper format.

**Click on Online Journals.** Off campus you will have to log in to see the page. Read the instructions on UN/PW at top of page before using. Good idea to print online journals page to have UN/PW handy. Many of the journal pages will have links to click on to set up an account or to get access. IGNORE those, we already set up access. Look for a way to search or browse issues. When you click on a link to read the article, at that moment enter the user name and password if necessary, you find the UN/PW from the online journals page.

## Citation Information - Citing Sources

APA Format, we have several copies of style guide at the circulation desk and links to APA style citation websites.

## CINAHL

CINAHL, like all databases, has a Help link that you can click on to learn about more ways of using the database.

Today, I'm going to help you use CINAHL with three example searches:

## CINAHL

Database Search Tips: When searching try to use one, two or three topic

words. It is better to enter one or two words per search box. Multiple word topics can be entered, but only if the words would be expected to appear together in the article: "blood pressure"

Do not type sentences, just topic words.

Remember to look in the Help section if you are not getting satisfactory results—there may be some tips you can use that will improve your searching.

## **1. Search for articles in journals that are in the TC periodicals collection**

Look in the limit your results section and click on the box to the right of "**Temple College Nursing Journals.**"

Look at the top of page and type in the first empty search box: type **Ethical issues**, change the Default Fields to TI\_Title

In the box below type **nursing**

Click search.

95 articles

Note for each article the Note should read that This title is available at Temple College.

Also notice there are many articles that have full text available through the CINAHL database.

If you want to find an article that is on the shelf: choose a citation, print it, or write down the citation information, then go to the nursing journals section and find the article.

To see an abstract and more citation information, click on any of the article title links. Also notice the other subject headings listed on this page.

For the **citation**, this database helps a lot. Notice the icons to the right, click on the one that has "Cite." A new box will open, and note the APA style is the second one from the top.

Have your word doc open, then copy and paste the citation into your bibliography page. Check the line spacing and hopefully it will be correct. You can modify the citation once in your word document.

If you need to modify something in the citation, like line spacing or indenting, you might have a problem. If you can't modify the citation in Word, then open a text document, copy and paste the citation into the text document, which will take away all the formatting. You then copy and paste the citation from the text doc into your Word doc, then redo anything like italics that might have been lost in the text document.

**Back to the previous page.**

Click on new search

## **2. How to search one or more selected Journals**

- Click on Publications, in the blue area at the top of the page.
- In the box underneath the green line, type in *Nursing Made Incredibly Easy*
- Click on the blue Browse button
- Title is at the top of the list, select it by clicking on the check box at left. (you can repeat this procedure for as many journals as you like to select more than one to search at one time)
- Click on the Add button
- Highlight *Nursing Made Incredibly Easy*, delete.
- Type in another title: *RN*
- Click on the checkbox to the left of that title.
- Click on the Add button.
- Click on the Search button
- Over 9000 articles all from this journal. You can now enter search terms in the EMPTY search boxes.
- Type in Charting, change from default to TI title.
- Search
- Change year slider at left to 2006, update results.

## **3. To find case studies using CINAHL**

type **pressure ulcers** in the search box  
click on the Full Text check box  
in date boxes enter 2006 - 2011

Scroll down and look on the left side until you see the Publication Type box, scroll down in that box (or press the "c" on the keyboard three times).

Click on CASE STUDY when you see it.

Scroll to top of page, click on SEARCH

24 articles. Articles will be full text.

Click on Temple College link

**Health Reference Center Academic**

Type **Infection Control** in one search box, change the type of search at the right to subject.

Type **handwashing** in the next empty search box.

In the Limit Results section, click on "to documents with full text"

In the Publication Dates section enter 2006-2011

click on search

To find the citation for an article in this database, click on the title of an article.

To the right of the title on the next page, notice the Tools section, click on citation tools.

In the Generate Citation box, change type to APA, then click on save.

That will save the citation and you can open it when needed.

Always double check citations you download from web sites, as they may have formatting problems. Check the APA handbook to be sure it is correct.

## **STAT!REF—database of medical reference books.**

Good to use to check for drug and disease/disorder information, definitions of medical terms, a lot of reference information on many topics.

1. Click on ADVANCED SEARCH

Click on the Search by Discipline drop down menu.

click on Nursing

Type in search terms box: **skin care**

Click on the HEADINGS filter box

Click on Search

At the right you will see the chapters which have something to do with skin care. If you click on a chapter link, it will open the chapter, and the left column will change to the table of contents for the book.

Cite the book you use information from, and then also put that you found the book in the StatRef! Database. The citation would be the same as citing an electronic book.