

Temple College Department of Emergency Medical Services Professions

Intermediate/Paramedic Program Admissions Packet

Thank you for your interest in the intermediate and/or paramedic program offered by the Emergency Medical Services Professions (EMSP) Department. We strive to consider all applicants in a fair and consistent manner. The application process is structured in a manner that allows us to assess your ability to perform well in the program. This packet describes the steps involved in making application.

Temple College and the EMS Professions Department does not discriminate on the basis of race, color, religion/creed, age, gender, disabling conditions, handicaps, or national origin. To be admitted to the intermediate or paramedic program, students must first meet the basic entrance requirements of Temple College. However, admission to Temple College does not constitute automatic acceptance into the EMS Professions Department's programs.

The program to which you are applying is both mentally and physically challenging. Because of the unique environment in which EMS personnel function, it is important to have a good understanding of the demands of the profession. A copy of the Functional Position Description is attached. Please review it carefully to assess your ability to perform the essential job functions of the profession. If you believe you have a disability that will require accommodations during the application process or during your enrollment as a student, please contact the EMS Professions Department as soon as possible. While we will assure that everyone is afforded equal opportunity during the application and instructional processes, you should be aware that you must be able to successfully complete ALL of the program's requirements, either with or without reasonable accommodations.

This packet also includes a list the program's prerequisites and several forms. Please complete the forms carefully and provide any necessary attachments. You should consult the checklist at the bottom of the form to ensure your application is complete. Please be aware that the time frame for immunizations is lengthy and you should plan accordingly. We do NOT accept incomplete applications. If you have any questions, please contact us. We will be happy to assist you.



EMS Professions
Temple College
2600 South First Street
Temple, TX 76504
Phone: 254-298-8697

Email: emsinfo@templejc.edu

Internet: <http://www.templejc.edu/dept/ems/Welcome.html>

Prerequisites

Applicants must meet the following prerequisites to be considered for acceptance into the **Intermediate or Paramedic** program:

1. High school graduation or a GED.
2. Acceptance to Temple College.
3. EMT-Basic certification or current enrollment in an EMT-Basic course.
4. Completion of the written application for admission to the program, including the essay and all supplemental documentation.
5. Successful completion of the department's comprehensive EMT-Basic examination. (Students who successfully complete EMSP 1501 at Temple College are exempt from this examination and may substitute their score on the EMSP 1501 final examination.)
6. Completion of the THEA test (or equivalent)
7. Verification of immunization against tetanus, diphtheria, mumps, measles, rubella, varicella.
8. Verification of 1st Hepatitis B vaccination (1 of 3) by:
 - For Fall admission – June 15
 - For Spring admission – October 15
 - For Summer admission – February 15

The entire three (3) shot series must be completed prior to the beginning of clinicals!

9. Negative results from a tuberculosis skin test or chest x-ray performed within the last 12 months.

Evaluation of Applicants

The number of students in the program is limited by spaces available for clinical experience in affiliated hospitals and EMS provider organizations. Competitive selection of students may be necessary if the number of applicants exceeds the number of seats available. In this event, the Medical Director and EMSP faculty will review applicants. Factors that may be considered if competitive selection becomes necessary include:

1. Previous academic coursework and performance.
2. Comprehensive departmental EMT-Basic exam scores (or scores on the EMSP 1501 comprehensive final examination).
3. Interview results.
4. Prior work experience in EMS.
5. Temple College service area residency status.
6. Employment by one of the department's clinical affiliates.

Application Due Dates:

For Fall Admission (Taylor) – July 1st

For Spring Admission (Temple) December 1st

Admissions Process

1. Carefully review the Functional Position Description. This document describes the physical and mental tasks the EMS profession requires. If you believe you have a disability that will require accommodations during the application process or during your enrollment as a student, please contact the EMS Professions Department as soon as possible.
2. Apply to Temple College.
3. If you have not taken the THEA exam, an equivalent exam, and you are not exempt, you should contact the Testing Center at 254-298-8586 or the Taylor Center at 512-365-7242 and schedule to take the required entrance exams.
4. Complete the Application Form, Criminal History Form, Hepatitis B Forms, and the Application Essay. This essay should be at least 250 words in length and should fit in the space provided on the Application Essay form. It should be handwritten and legible.
5. Obtain and attach the following documents to your application. **We will NOT accept incomplete applications.**
 - a. Copies of all relevant academic transcripts: high school, college or university, military service schools, and other (proprietary) schools.
 - b. A current resume or curriculum vitae showing your work history with emphasis on EMS or other health care experience.
 - c. Documentation of current EMT-Basic certification. Students who currently are enrolled in an EMT-Basic course or who are engaged in the credentialing process should attach a statement to that effect.
 - d. Verification of immunization against tetanus, diphtheria, mumps, measles, rubella, varicella and hepatitis B. Immunization against hepatitis A is recommended but NOT required.
 - e. Negative results from a tuberculosis skin test or chest x-ray performed within the last 12 months.
6. Submit your complete application with all accompanying documents to the EMS Professions Department.
7. After we receive your application and verify it is complete, we will contact you to schedule a time for a personal interview.
8. Your acceptance packet will include a Physician's Verification of Student Health Status. This form must be completed by your physician and returned to the EMS Professions Department as a means of verifying that your health will permit you to meet the technical requirements defined by the Functional Position Description, either with or without reasonable accommodations. This form must be completed and returned to finalize your acceptance to the program.
9. When you receive your acceptance letter, register for classes according to Temple College procedures.

NOTE: Please retain copies of all documents you provide as part of the admissions process. Employers frequently require similar documents as part of their application process.

The EMS Professions Department does NOT routinely provide students with photocopies of CPR cards, immunization records, EMT certificates, or similar documents from their files.

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EMSP Student Uniform Information

Students enrolled in EMSP clinical courses are required to purchase a uniform meeting the specifications outlined in the EMSP Student Handbook. This uniform must be worn during all clinical (hospital and field sites) rotations with the exception of Labor & Delivery and OR rotations. The EMSP Uniform consists of:

- ◆ a white uniform shirt meeting the specifications of the EMSP Program (e.g. short sleeve white with epaulettes, right and left vertical seams, and velcro pockets),
- ◆ dark blue or black “Pro-Tuff” type of EMS pants meeting the specifications of the EMSP Program (uniform-style pants with cargo-type pockets, hemmed without drawstrings), [EMS Pants are optional for EMT Students only, black or blue pants but no jeans are acceptable]
- ◆ a black belt appropriate for the EMS pants,
- ◆ a Temple College EMSP program patch neatly sewn 1 inch down on the right sleeve,
- ◆ a current Texas EMS certification patch (ECA, EMT, EMT-I) sewn 1 inch down on the left sleeve (if applicable),
- ◆ a Temple College EMSP program photo ID badge,
- ◆ black, low-heeled, closed-toe, clean shoes or boots,
- ◆ other tools or instruments as specified by the program (e.g. penlight, pen, notepad, etc.)

The uniform must be clean and pressed. Clinical sites, preceptors or Temple College EMSP program staff may turn you away if they feel your dress or general appearance is inappropriate. Additional Dress Code and Personal Hygiene policies are contained in the Student Handbook.

Students who need to purchase uniforms may do so from any source. However, the uniforms must meet the specifications of the EMSP program. Uniforms meeting these specifications are available from any of the locations listed on the attached pages.

Uniform Vendors *(Prices are Subject to Change)*

Waco

New York Clothiers
806 Austin Ave.
Waco, TX
(254) 754-3242
800-889-3242

Bus. Hours: Call
From I-35 North, Exit 4th/5th Streets, Take 4th to the left under the highway, Go on 4th ½ mile to 2nd traffic light (Austin Ave), Turn left on Austin Ave, Go up Austin Ave past 8th St, New York Clothiers is on the left

EMS Pants: 6 pkt Model, Navy or Black, Sizes 44-50, \$41.00

EMS Shirt: short sleeve white with patch, Sizes S-XL \$19.95, 2X-3X \$22.95

Other: EMT and EMT-I patches are available. Call to see if EMSP patches are available. Other medical products are also available at this store.

Austin

Miller Uniforms
650 Canion
Turn right onto Canion (next intersection). Miller
left.

Bus. Hours: Monday-Friday, 9:00 a.m. – 5:00 p.m.
From I-35, Exit Airport Blvd, then go north on Airport Blvd Austin, TX
Go past Highland Mall, turn left onto Guadalupe (light after (512) 302-5541 Mall).
Miller Uniforms in a half block down on the left.

EMS Pants: Dark navy EMS Pants, \$54.95 (hemmed on site while you wait)

EMS Shirt: Standard EMS White Shirt, \$27.90 (patches may be sewn on at an extra charge)

Other: EMT and EMT-I patches available at this store (\$3.25 ea). Black leather belt (\$15.50). Black “High-Tech” Style Commando Boots (\$62.95). TC EMSP patches are not currently available at this store.

Killeen

Metroplex Medical Equipment
1002 E. Elms Road
Turn
Suite 102
Killeen, TX 76542
on the
(800) 598-1694
(254) 616-2632

Bus. Hours: Monday-Friday, 9:00 a.m.-5:30 p.m.
From Hwy 190 West to Killeen, Exit Trimmier,
left under Hwy 190, Follow Trimmier about 1 mi.
until you get to Elms Road (Ellison High School
right), Metroplex Medical Equipment across the
street on the right

EMS Pants: Dark navy EMS Pants, \$46.71 (no on site alterations but available next door for a cost)

EMS Shirt: Standard EMS White Shirt, \$25.46

Other: EMT and EMT-I patches available at this store (\$3.57 each). TC EMSP patches are not currently available at this store. Prices above include 15% Temple College discount.

Functional Position Description

Intermediate and Paramedic

The following general position description should guide you when considering what qualifications, competencies, and tasks are required of the EMT-Intermediate and Paramedic (collectively referred to as medics). The ultimate responsibility for defining specific job descriptions lies with each EMS entity. This means that even though a student meets the requirements of Temple College's EMS Professions Department, he or she is not guaranteed to meet those set by a specific employer.

QUALIFICATIONS

You must first successfully complete the course of study offered through the EMS Professions Department. The Texas Department of State Health Services has approved all of our courses. You must then achieve a passing score on the national certification examination. Once you have passed the national certification exam, you are eligible to apply for certification or licensure with the Texas Department of State Health Services.

You must be at least 18 years of age. You will need at least a high school education or its equivalent (a GED) to master the knowledge and skills required for successful completion. You must possess ability to communicate verbally face-to-face, by telephone, and by radio equipment; ability to lift, carry, and balance up to 125 pounds (250 with assistance); ability to interpret written and oral instructions; ability to use good judgment and remain calm in high stress situations; ability to work effectively in an environment with loud noises, flashing lights, and other distractions; ability to function effectively throughout and entire work shift (up to 24 hours without sleep); ability to calculate weight and volume ratios and read small print under life-threatening time constraints; ability to read and understand English language manuals and road maps; ability to discern street signs and address numbers; ability to interview patients, family members, and bystanders; ability to document, in writing, relevant information with medical and legal ramifications in a prescribed format; ability to converse in English with coworkers and hospital staff as to patient status; good manual dexterity, with ability to perform all tasks related to highest quality patient care; ability to bend, stoop, and crawl on uneven terrain; ability to withstand varied environmental conditions such as extreme heat, cold, and moisture; ability to work in low light, confined spaces, and other dangerous environments.

COMPETENCY AREAS

EMT-Intermediate: You must demonstrate competence in handling emergencies using all basic and advanced life support equipment and skills in accordance with all behavioral objectives in the U.S. Department of Transportation EMT-Basic curriculum and the relevant portions of the U.S. Department of Transportation EMT-Paramedic curriculum as defined by the Texas Department of State Health Services. Required skills include endotracheal intubation, intravenous catheterization, and administration of some medications, including glucose and naloxone.

EMT-Paramedic: You must demonstrate competence in handling emergencies using all basic and advanced life support equipment and skills in accordance with all behavioral

objectives in the U.S. Department of Transportation EMT-Paramedic curriculum. This curriculum includes objectives relating to ECG interpretation, manual defibrillation, endotracheal intubation, intravenous catheterization, medication administration, needle chest decompression, and surgical airways. The EMT-Paramedic has reached the highest level of pre-hospital certification.

DESCRIPTION OF TASKS

Receives call from dispatcher; responds to emergency calls; reads maps; may drive ambulance to emergency site, using most expeditious route; observes traffic ordinances and regulations.

Determines nature and extent of illness or injury; takes pulse, blood pressure, and respirations; observes changes in skin color and other diagnostic signs; auscultates breath sounds; makes determinations regarding patient status; establishes priority for emergency care; provides appropriate emergency care based on competency level; may administer intravenous drugs or fluid replacement as directed by physician or written protocols. May use equipment based on competency level, including but not limited to defibrillator, external pacer, electrocardiograph, intravenous catheterization equipment, laryngoscope and endotracheal tubes, and pneumatic anti-shock garment.

Assists in lifting, carrying, and transporting patients to ambulance. Reassures patients and bystanders; avoids undue haste and mishandling of patients; searches for medical information emblem to aid in care. Extricates patient from entrapment; assesses extent of injury; uses prescribed techniques and appliances; radios dispatcher for additional assistance or services; provides light rescue service if required; provides additional emergency care following established protocols.

Complies with regulations in handling deceased, notifies authorities, arranges for protection of property and evidence at scene. Determines appropriate facility to which patient will be transported, reports nature and extent of injuries to facility, and asks for direction from hospital physician or emergency department. Observes patient en route and administers care as directed by physician or emergency department, or according to written protocol. Identifies diagnostic signs that require communication with facility. Assists in removing patient from ambulance and into emergency facility. Reports observations about patient and patient care at scene and en route to facility both verbally and in writing, provides assistance to emergency staff as required.

Replaces supplies; sends appropriate used supplies for sterilization; checks all equipment for future readiness; maintains ambulance in operable condition; ensures cleanliness of ambulance and orderliness of equipment and supplies; decontaminates vehicle interior; determines vehicle readiness by checking oil, gas, water in battery and radiator, and tire pressure; maintains familiarity with all specialized equipment.

Intermediate/Paramedic Application

Last Name	First Name	Middle Initial	Preferred Name
Social Security Number			
Mailing Address			
City	State	ZIP	
Home Telephone (with area code)		Work Telephone (with area code)	
Cell Phone Number (with area code)		Email Address	
Current EMS Certification Level and Certifying Agency			
Where did you complete your previous EMS education?			Did you receive college credit for this course?
Certification Level	School	Month/Year	
			YES NO
			YES NO
Highest Level of Education Completed, including degree and institution if appropriate.			
Name of Emergency Notification		Telephone Number (with area code)	

The nature of EMS duties requires restrictions to be placed on credentialing of persons with criminal histories. Clinical Sites will require a criminal background check and may require a drug screen prior to beginning clinical rotations. If the student does not meet the standards set by the clinical site, the student will not be allowed to attend or complete the clinical at that site. Applicants with criminal histories who wish to take the NREMT examination or be certified or licensed by the Texas Department of State Health Services are reviewed by those agencies on a case-by-case basis. Therefore, the EMSP Department is not able to advise a student with a criminal history if he/she will be eligible for certification and/or licensure upon course completion. Questions regarding certification or licensure of applicants with criminal histories should be directed to the Texas Department of State Health Services or the National Registry of EMT's.

Have you:

- Reviewed the Functional Position Description?
- Applied to Temple College?
- Arranged with the Temple College Testing Center to take the required entrance exams?

Have you attached the following documents to this application?

- Application essay
- Copies of all relevant academic transcripts, including evidence of completion of or current enrollment in an introductory Human Anatomy & Physiology course
- A current resume or curriculum vitae
- Documentation of EMT-Basic certification or a statement that you are either currently enrolled or engaged in the credentialing process.
- Verification of immunization against tetanus, diphtheria, mumps, measles, rubella, varicella and hepatitis B.
- Negative results of a tuberculosis skin test or chest x-ray performed within the last 12 months

For Staff Use Only

- Essay
- Criminal History Disclosure
- Hepatitis B Information
- Release of Liability (Hepatitis)
- Transcripts
- EMT Course Completion
- Resume
- Anatomy and Physiology
- Tetanus
- Diphtheria
- MMR
- Varicella
- Hepatitis B #1 or Titer
- Hepatitis B #2
- Hepatitis B #3

Criminal History **Important Disclosure and Agreement**

Student Name: _____

Student Address: _____

Degree Sought: _____

Field of Study: _____

Student has requested admission or has been admitted to Temple College to seek a degree or certificate in the above field of study. A portion of the curriculum which the Student must complete involves a clinical rotation or observation at a hospital or health care facility. If Student completes the field of study and obtains the degree or certificate sought, Student might have to be licensed or certified by the State of Texas or other jurisdiction before Student can be employed in his or her chosen field.

Before beginning or continuing Student's field of study at Temple College, Student should be aware that a criminal record may have adverse consequences on Student's ability to reach Student's ultimate goal of certification/licensure and employment.

For instance, Student may not be able to complete clinical rotations or observations if Student has a criminal record. Likewise, such a record may prevent Student from being licensed, certified, or employed. A criminal background check may and probably will be required in connection with Student's clinical rotation/observation, licensure/certification, and employment.

Temple College and its faculty, officers, and employees cannot determine with certainty whether Student's criminal record, if any, will have any adverse effect on Student's ability to complete the field of study, obtain the degree sought, be licensed/certified, or be employed.

Student understands that the decision as to whether the Student can attend clinicals or observation at a hospital or health care facility, obtain certification, and be employed by a health care provider is the decision of the hospital, health care facility, or certifying agency. The following offenses will disqualify Student from consideration for clinicals:

- 1. Criminal homicide;**
- 2. Kidnapping or unlawful restraint;**
- 3. Indecency with a child;**
- 4. Sexual Assault;**
- 5. Injury to a child, elderly individual or disabled individual;**
- 6. Abandoning or endangering a child;**
- 7. Aiding suicide;**
- 8. Agreement to abduct a child from custody;**
- 9. Sale or purchase of a child;**
- 10. Arson;**
- 11. Robbery;**
- 12. Aggravated robbery;**
- 13. Assault (Class A or Felony level);**
- 14. Burglary;**
- 15. Theft (Felony level);**
- 16. Misapplication of fiduciary property or property of a financial institution (Class A or Felony level); or,**
- 17. Securing execution of a document by deception (Class A or Felony level);**

Student, by signing below, acknowledges receipt of this document and understands its contents. Student covenants never to sue or seek damages from Temple College as a result of any adverse consequences described above which maybe suffered by Student as a result of Student's criminal record. Student acknowledges that Temple College or a health care provider may have to obtain are part of Student's criminal record or other required information at some time in the future to place Student in a clinical rotation or observation. Student must sign all forms necessary for the College or a health care provider to obtain this criminal report or other required information in order to be admitted into a clinical rotation or observation.

Signature of Student

Date

Temple College Hepatitis B Immunization Information

Hepatitis B is a serious disease caused by a virus that attacks the liver. The virus, which is called hepatitis B virus (HBV), can cause lifelong infection, cirrhosis (scarring) of the liver, liver cancer, liver failure, and death.

Short-term consequences of Hepatitis B include an average of seven (7) weeks lost from work and the risk of permanent liver damage. Long-term consequences include chronic active Hepatitis, cirrhosis of the liver, and liver cancer.

In the health care setting, Hepatitis B patients are difficult to identify. In many cases, they do not show symptoms and it may not be known that they are infected with the Hepatitis B virus. The virus is primarily spread to health care workers through contact with infected blood or other body fluids. Health care workers have three (3) to five (5) times the risk of the general public of acquiring Hepatitis B. Hepatitis B represents the major occupational infectious disease hazard of health care workers.

THE CENTER FOR DISEASE CONTROL (CDC) AND THE OCCUPATIONAL SAFETY AND HEALTH ADMINISTRATION (OSHA) RECOMMEND VACCINATION OF ALL HEALTH CARE WORKERS.

As a student in a health care field, you will have direct contact with patients who could be Hepatitis B carriers. THEREFORE, IT IS REQUIRED THAT YOU OBTAIN THE SERIES OF THREE (3) IMMUNIZATIONS FOR HEPATITIS B, OR PROVIDE PROOF OF SEROLOGIC CONFIRMATION OF IMMUNITY TO HEPATITIS B VIRUS OR YOU MUST QUALIFY FOR ONE OF THE EXCLUSIONS LISTED IN RULE 97.62.

Hepatitis B Immunization Information

I, _____, hereby affirm that I have been well advised and thoroughly informed of the hazards of not obtaining the **Hepatitis B immunizations**.

I understand that participating in clinical rotations involves certain risks, and injuries can occur that result in extensive treatments, personal injury and even death. I understand that it is my responsibility to obtain the **Hepatitis B immunizations and to provide proof of such to Temple College**.

_____ I have already been vaccinated against **Hepatitis B** and will provide proof of these to Temple College.

_____ I will immediately start and obtain the entire series of **Hepatitis B** immunizations prior to any clinical rotations or other activities involving patient care and will provide proof of these to Temple College.

Completion of the **Hepatitis B** series takes approximately four (4) to six (6) months to complete. **Please see schedule regarding admission requirements.** Watch your dates closely.

_____ I Choose NOT to obtain the **Hepatitis B** immunizations. I understand if I choose not to obtain the **Hepatitis B** immunizations and I do not qualify for any of the Exclusions in Rule 97.62, I will not be considered for admission into this program.

EXECUTED this _____ day of _____, 20____.

Signature _____

Printed Name: _____

Release of Liability

In consideration of being allowed to enroll in clinical rotation courses, I hereby affirm that REGARDLESS OF MY HEPATITIS IMMUNIZATION STATUS, I DO HEREBY RELEASE, DISCHARGE AND COVENANT NOT TO SUE TEMPLE COLLEGE, ITS GOVERNING BOARD, ITS EMPLOYEES, INSTRUCTORS, AGENTS, AND REPRESENTATIVES (THE “RELEASED PARTIES”), FROM ALL LIABILITY WHATSOEVER TO ME FOR PERSONAL INJURY, DAMAGE OR WRONGFUL DEATH CAUSED BY NEGLIGENCE OR GROSS NEGLIGENCE OR BY ANY STATUTORY VIOLATION, OR CAUSED BY MY CONTRACTING HEPATITIS OR ANY CONTAGIOUS DISEASE WHATSOEVER, INCLUDING INJURIES OR DISEASES CAUSED BY “SHARP” CUTS, NEEDLE STICKS, OR EXPOSURE TO PATIENTS OR THEIR BODILY FLUIDS OR RESPIRATIONS, AND I EXPRESSLY HEREBY DISCHARGE AND RELEASE THE SAID RELEASED PARTIES ABOVE NAMED FROM ANY CLAIM, DEMAND, CAUSE OF ACTION OR DAMAGE OF ANY DESCRIPTION IN ANY WAY RELATED TO MY CONTRACTING INFECTIOUS DISEASES AND MY OBTAINING OR FAILING TO OBTAIN IMMUNIZATIONS AGAINST THESE DISEASES. THIS RELEASE WILL BE APPLICABLE TO DAMAGES SUSTAINED BY ME CAUSED BY THE JOINT OR CONCURRENT NEGLIGENCE OF THE RELEASED PARTIES, EVEN IF THEY ARE DISCHARGED OR PROTECTED AGAINST THEIR OWN NEGLIGENCE.

I further state that I am of lawful age and legally competent to sign this waiver and release of liability; that I understand the terms herein are contractual and not a mere recital; and that I have signed this document of my own free act.

I HAVE FULLY INFORMED MYSELF OF THE CONTENTS OF THIS RELEASE OF LIABILITY BY READING IT AND THE TEMPLE COLLEGE HEPATITIS B INFORMATION DOCUMENT BEFORE SIGNING BELOW.

EXECUTED this _____ day of _____, 20____.

SIGNATURE _____

Printed Name: _____