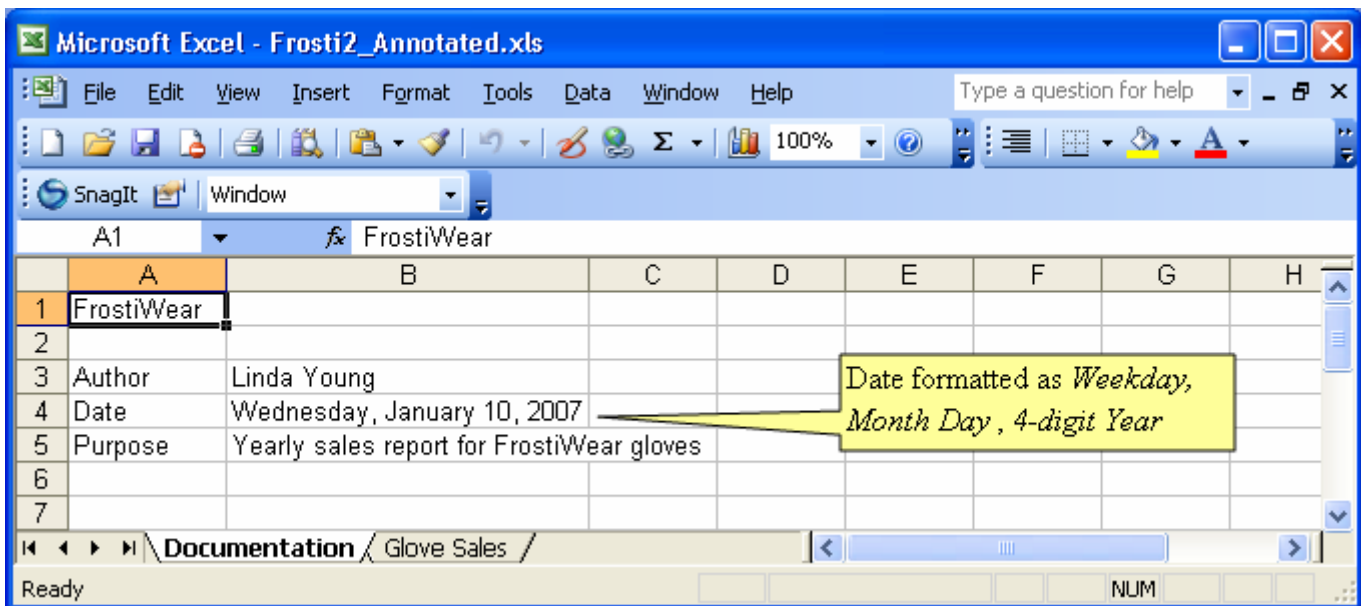


Grading Rubric – Excel 2003 Tutorial 3, Case Problem 1

Solution File(s): Frosti2.xls

Description	Pts	Your Score
Date formatted as <i>Weekday, Month Day, 4-digit Year</i>	2	
Cells in range A1:H1 merged; text centered and formatted in bold, white 20-point Arial font on a sky blue background	6	
Cells in ranges A2:H2 and A3:H3 merged; text centered and formatted in bold, white 12-point Arial font on a sky blue background	7	
Range A4:A17 merged; text formatted in yellow 16-point Arial font on sky blue background; orientation changed to 90 degrees; cell contents aligned horizontally and vertically	6	
Formatting in range A4:A17 applied to cells A18 and A32	2	
Contents in noncontiguous range B4:H4;B4:B17 formatted in yellow on blue background; contents of cells in range B4:B17 right-aligned and indented one unit; contents of cells in range B4:G4 centered	6	
Contents in noncontiguous range B4:H4;B4:B17 bold	2	
All Borders border style applied to range C5:G16; thick box border applied to ranges B4:G16, B17:H17, and H4:H17 and to cell A4	5	
Formatting in range A4:H17 applied to range A18:H45	2	
Range A1:H45 set as print area with the first three rows repeated on each page of the printout with page breaks set at rows 18 and 32	3	
Header “FrostiWear Sales Report” centered; right footer displays student name, date, and workbook filename; centered footer displays “Page <i>page</i> of <i>pages</i> ”	2	
Page orientation set to landscape with contents of each page centered horizontally	2	
TOTAL POSSIBLE POINTS:	45	

YOUR SCORE: ___/45= grade



FrostiWear							
Sales Report							
Units Sold: 1/2007 - 12/2007							
PolyFleece Mitts		Region 1	Region 2	Region 3	Region 4	Region 5	Total
	Jan	1,150	1,690	930	2,850	1,210	7,830
	Feb	1,100	2,200	680	2,340	1,100	7,420
	Mar	1,070	1,290	960	2,740	1,180	7,240
	Apr	780	1,520	720	2,170	1,180	6,370
	May	1,070	1,370	700	1,940	1,210	6,290
	Jun	670	1,300	780	3,430	1,170	7,350
	Jul	1,390	1,590	1,240	2,230	1,430	7,880
	Aug	1,310	1,730	610	2,560	960	7,170
	Sep	1,100	1,820	370	3,040	1,100	7,430
	Oct	1,350	2,010	750	2,430	1,230	7,770
	Nov	680	1,620	780	3,210	1,230	7,520
	Dec	1,120	1,170	670	1,920	1,310	6,190
Total	12,790	19,310	9,190	30,860	14,310	86,460	
ArcticBlast Gloves		Region 1	Region 2	Region 3	Region 4	Region 5	Total
	Jan	790	1,160	620	2,590	760	5,920
	Feb	1,010	1,170	610	1,950	1,010	5,750
	Mar	710	1,270	600	2,050	930	5,560
	Apr	890	1,190	750	2,030	980	5,840
	May	990	1,340	660	2,670	1,040	6,700
	Jun	990	1,280	620	2,330	800	6,020
	Jul	780	1,180	690	2,260	920	5,830
	Aug	800	1,220	560	2,460	900	5,940
	Sep	810	1,150	670	2,500	970	6,100
	Oct	760	1,070	630	2,350	1,040	5,850
	Nov	770	1,140	630	2,540	1,080	6,160
	Dec	850	1,370	590	2,490	1,060	6,360
Total	10,150	14,540	7,630	28,220	11,490	72,030	
Glomitts		Region 1	Region 2	Region 3	Region 4	Region 5	Total
	Jan	340	780	280	1,670	600	3,670
	Feb	460	810	280	1,770	480	3,800
	Mar	410	820	310	1,490	460	3,490
	Apr	490	890	330	1,610	650	3,970
	May	470	960	290	1,580	540	3,840
	Jun	480	740	340	1,780	640	3,980
	Jul	470	760	320	1,500	640	3,690
	Aug	490	690	340	1,610	600	3,730
	Sep	420	780	340	1,660	680	3,880
	Oct	460	820	350	1,800	660	4,090
	Nov	550	830	440	1,250	590	3,660
	Dec	400	790	220	1,620	540	3,570
Total	5,440	9,670	3,840	19,340	7,080	45,370	

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Range A4:A17 merged; text formatted in yellow 16-point Arial font on sky blue background; orientation changed to 90 degrees; cell contents aligned horizontally and vertically

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Contents in noncontiguous range B4:H4;B4:B17 bold

All Borders border style applied to range C5:G16; thick box border applied to ranges B4:G16, B17:H17, and H4:H17 and to cell A4

Formatting in range A4:H17 applied to range A18:H45

Range A1:H45 set as print area with the first three rows repeated on each page of the printout with page breaks set at rows 18 and 32

Header "FrostiWear Sales Report" centered; right footer displays student name, date, and workbook filename; centered footer displays "Page page of pages"

Page orientation set to landscape with contents of each page centered horizontally