

ITSC 1309 (BCIS 1301 and COSC 1301)
Integrated Software (Microcomputer) Applications
Internet

Course Assignments

Week	Reading Assignment	Homework Assignment	Test Information
1 August 24	Intro to Computers Appendix F (Windows XP)	Intro & MS Win XP Review Questions due Sept 1 by 9:30 am.	None
2 August 31	Start Word Chap 1	In the Lab, Prob 1, pg WD 67 and WD Chap 1 Review Questions due Sept 8 by 9:30 am.	None
3 September 7 (Labor Day Holiday is September 7)	Start Word Chap 2	In the Lab, Prob 1, pg. WD 138 and WD Chap 2 Review Questions due Sept 15 by 9:30 am.	None
4 September 14	Start Word 3	In the Lab, Prob 1, pg WD 209 and WD Chap 3 Review Questions due Sept 22 by 9:30 am.	None
5 September 21	None	Finish Word Study for exam	Intro/Word Test: Part 1 due 9:30 am on Sept 25 and Part 2 due by 11:30 am on Sept 25.
6 September 28	Start Excel Chap 1	In the Lab, Prob 1, pg. EX 74 and EX Chap 1 Review Questions due Oct 6 by 9:30 am.	None
7 October 5	Start Excel Chap 2	In the Lab, Prob 1, pg. EX 149 and EX Chap 2 Review Questions due Oct 13 by 9:30 am.	None
8 October 12	Start Excel Chap 3	In the Lab, Prob 1, pg EX 233 and EX Chap 3 Review Questions due Oct 20 by 9:30 am.	None
9 October 19	None	Finish Excel Study for exam	Excel Test: Part 1 due by 9:30 on Oct 22 and Part 2 due by 11:30 on Oct 22.
10 October 26	Start Access Chap 1	In the Lab, Prob 1, pg. AC 67 and AC Chap 1 Review Questions due Nov 3 by 9:30 am.	None
11 November 2	Start Access Chap 2	In the Lab, Prob 1, pg. AC 131 and AC Chap 2 Review Questions due Nov 10 by 9:30 am.	None
12 November 9	None	Finish Access Study for exam	Access Test: Part 1 due by 9:30 on Nov 12 and Part 2 due by 11:30 on Nov 12.

13 November 16	Start Power Point Chap 1	In the Lab, Prob 1, pg. PPT 69 and PP Chap 1 Review Questions due Nov 24 by 9:30 am.	
14 November 23 (Thanksgiving Holiday is from Nov. 25-27)	Start Power Point Chap 2	In the Lab, Prob 1, pg. PPT 136 and PP Chap 2 Review Questions due Dec 1 by 9:30 am.	None
15 November 30		Finish Power Point Study for exam	None
16 December 7	Last Exam Week		PowerPoint Test: Part 1 due by 9:30 on Dec 7 and Part 2 due by 11:30 on Dec 7.