

ITSC 1309 (BCIS 1301 and COSC 1301)
Integrated Software (Microcomputer) Applications
Internet
Course Assignments

Week	Reading Assignment	Homework Assignment	Test Information
January 11	Intro to Computers and Microsoft Windows XP	Review Objectives Intro to MS Win XP Review Questions due Jan 19 by 9:30 am.	
January 18 (the 18th is MLK Holiday)	Start Word Chap 1	In the Lab, Prob 2, pg WD 69 and WD Chap 1 Review Questions due Jan 26 by 9:30 am.	
January 25	Start Word Chap 2	In the Lab, Prob 2, pg. WD 140 and WD Chap 2 Review Questions due Feb 2 by 9:30 am.	
February 1	Start Word 3	In the Lab, Prob 2, pg WD 210 and WD Chap 3 Review Questions due Feb 9 by 9:30 am.	
February 8	Finish Word Study for Word exam		Word Test: Part 1 due by 9:30 and Part 2 due by 11:30 on Feb 11
February 15	Start Excel Chap 1	In the Lab, Prob 2, pg. EX 75 and EX Chap 1 Review Questions due Feb 23 by 9:30 am.	
February 22	Start Excel Chap 2	In the Lab, Prob 2, pg. EX 151 and EX Chap 2 Review Questions due Mar 2 by 9:30 am.	
March 1	Start Excel Chap 3	In the Lab, Prob 2, pg EX 237 and EX Chap 3 Review Questions due Mar 9 by 9:30 am.	
March 8 (Spring Break is from March 15-19)	Finish Excel Study for exam		Excel Test: Part 1 due by 9:30 and Part 2 due by 11:30 on Mar 11
March 22	Start Access Chap 1	In the Lab, Prob 2, pg. AC 68 and AC Chap 1 Review Questions due Mar 30 by 9:30 am.	

March 29	Start Access Chap 2	In the Lab, Prob 2, pg. AC 132 and AC Chap 2 Review Questions due Apr 6 by 9:30 am.	
April 5	Finish Access Study for exam		Access Test: Part 1 due by 9:30 and Part 2 due by 11:30 on Apr 8.
April 12	Start Power Point Chap 1	In the Lab, Prob 2, pg. PPT 71 and PP Chap 1 Review Questions due Apr 20 by 9:30 am.	
April 19	Start Power Point Chap 2	In the Lab, Prob 2, pg. PPT 137 and PP Chap 2 by Apr 27 by 9:30 am.	
April 26	Finish Power Point Study for exam		
May 3	Last Exam Week		PowerPoint Test: Part 1 due by 9:30 and Part 2 due by 11:30 on May 3.