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**TEMPLE COLLEGE**  
**BUSINESS AND COMMUNITY**  
**EDUCATION**

Presents

# *The Human Side of Success*

*A three session course which boosts effectiveness in working well with others -- and as a result, accomplishing more!*

*You'll learn how to:*

- Choose the most effective way to interact with others in order to reduce wasted time and miscommunication.
- Get what you need from your interactions, and make sure you give people what they need from their interactions.
- Maintain strong working relationships and reduce misunderstandings and conflicts.
- Actively listen and understand what others say.
- Manage internal and external distractions that can interfere with communication.
- Manage nonverbal messages you send and receive.
- Contribute your unique styles, abilities and motivations to ensure the success of your groups and organization.
- Show respect for the unique qualities that make others different.
- Work more collaboratively and productively with people who have a variety of styles, abilities and motivations.
- Draw upon everyone's differences to achieve better results.

**Tuesday, November 3**  
**through**  
**Thursday, November 5**

**12:30 – 4:30 p.m.**

**Temple College – Downtown**

**Fee: \$212**  
**(includes all materials)**

**Registration Deadline: October 22**  
**Call 254.298.8616 or 298.8625 to register**



***You'll find the skills and techniques you learn in this course to be just as valuable off-the-job as they are on-the-job.***

*Offered in partnership with*

**DDI**   
DEVELOPMENT DIMENSIONS INTERNATIONAL

Temple College does not discriminate on the basis of gender, disability, race, color, age, religion, national origin or veteran status.