



TEMPLE COLLEGE FACULTY COUNCIL

NEWS AND ANNOUNCEMENTS **October 2011 Board of Trustees Meeting**

President: John White
Vice President: Jeff Fritz
Secretary/Treasurer: Mary Hatsell

FINE ARTS

Teri Johnson reports that the Temple College Opera Ensemble will be performing a night of great opera scenes in the Jackson-Graeter Backstage Theatre on Friday Nov. 18, 7:30. The performance will include comic scenes all sung in English and the performance is free.

Michael Donahue invites everyone to attend the 32nd annual Central Texas Art Competition and Exhibition at 6 pm on Nov. 12. It is sponsored with funds from the Temple South Rotary Club and Altrusa International of Temple. The show continues until the first week of December.

LIBERAL ARTS

Christopher Cregar and Valerie Peyer, English faculty, presented at the Two-Year College English Association on October 27-28 in League City, Texas. Their presentation was titled "The Supernatural in Joyce Carol Oates' 'Where Are You Going, Where Have You Been?'"

Dr. Dan Butterworth, English faculty, is the new sponsor of *Stones*, Temple College's literary magazine.

Dr. Melissa Langley Biegert, history faculty, presented a session entitled "Relying on Dual Credit Courses to Fulfill Social Studies Requirements: Pros and Cons" at the annual conference of the Texas Council for the Social Studies, held on October 22 in Austin. On October 23, Dr. Biegert presented the keynote address at the National Honor Society induction ceremony for Legacy Early College High School.

MATHEMATICS, SCIENCE, & PHYSICAL EDUCATION

Cynthia Martinez, Chair, Mathematics Department, and Mary Hatsell, Mathematics department faculty member, attended the National Conference for the American Mathematical Association for Two-Year Colleges (AMATYC) in Austin TX on Thursday, November 10-12, 2011. They focused their attention on sessions pertaining to Quantway/Statway, Liberal Arts Math, Business Calculus,

Calculus applications, department/division issues, proctored testing, as well as assessment & placement. Cynthia Martinez presented on the topic Mathematicians : An Odd Functioning People. Her presentation provided some rare factoids on some of the great mathematicians that instructors can incorporate into their lecture to provide a historical and relevant perspective, as well as enjoyable.

FACULTY COUNCIL

John White, Faculty Council President, attended the TCCTA Fall Conference for Faculty Leaders in Austin on October 07-08. Session topics included "Faculty Senate Best Practices;" Update on Higher Education Legislation," by Beaman Floyd, TCCTA lobbyist; "The Faculty Role in Decision Making," by Richard Rhodes, President/CEO Austin Community College; "Faculty Perspectives on Student Success;" and "Legal Issues on the College Campus," by attorney Frank Hill.

Thanks to the Board and College Administration for your support of the students, faculty, and staff of Temple College.



MEMORANDUM

Vice President of Educational Services

To: Dr. Glenda O. Barron
From: Dr. Mark A. Smith
Date: November 7, 2011
Re: Educational Services Report

Outlined below are the reports from the educational services centers/departments.

COMMUNITY INITIATIVES AND SPECIAL PROGRAMS

Student Success Initiatives:

Zero Week

Preliminary results for the fall 2011 Zero Week sessions were reported by Carey Rose, chair of the Zero Week Strategy team. 675 students attended various sessions compared to 523 for the fall 2010 semester. One of the strategy goals for the Zero Week for year two was to show a 10% increase in attendance from fall 2010 – fall 2011. Participation increased 29%.

On a 5-point Likert type scale, survey data assessing the overall satisfaction of our learners with the Zero Week strategy showed an increase from 4.45 for fall 2010 to 4.50 in fall 2011.

Additional findings:

- 77% of the students surveyed found out about Zero Week through the Temple College website and an advisor
- 62% of attendees were female
- 3.8% of attendees were African American males (This is one of the identified cohorts from AtD.)

Spring Zero Week planning has already begun with the schedule appearing on the college's website. The schedule will be built in Datatel before web registration starts. Students are able to pre-enroll in sessions via the Zero Week web page. Spring Zero Week sessions will include transfer sessions from University of Mary Hardin Baylor, University of Phoenix, Texas A&M Central Texas, and Franklin University.

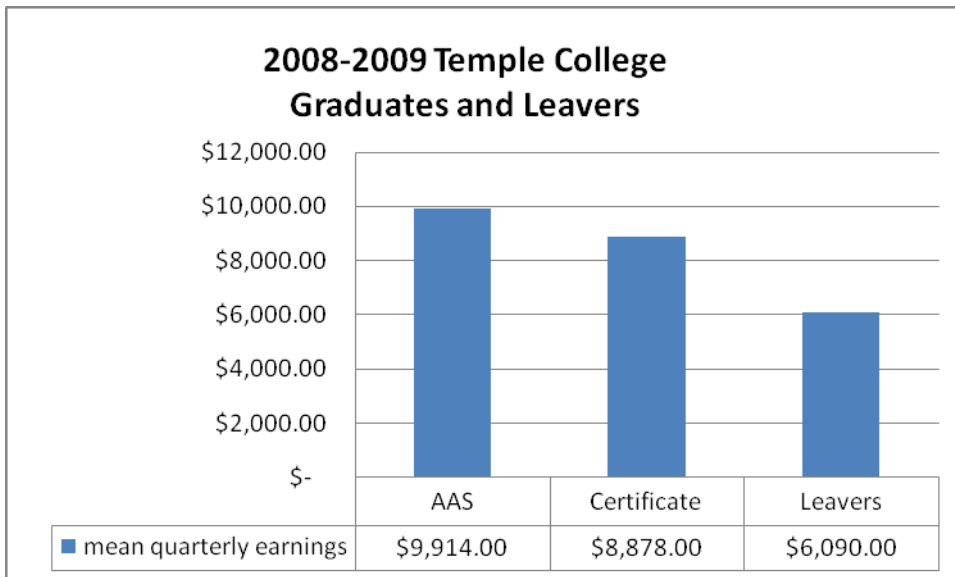
Continuous Orientation

The continuous orientation team has administered its first survey of the semester. Of the students responding, 74% of the students represented the principal target audience of first time at Temple College. Preliminary results indicate that students find the orientation sessions useful. The average rating for each session on a 5-point scale was 4.2 with each item receiving excellent as the top choice. The team will continue to analyze the results including the open ended comments to gauge the

usefulness of the sessions to the students. Other quantitative measures will look at course retention and term-to-term persistence of participating students.

Data Snapshot: Education Pays

One measure of success that students are very interested in is potential earnings. The Texas Higher Education Coordinating Board in cooperation with the Texas Workforce Commission provides an Exit Cohort Report each year. The latest report covers students who either graduated in 2008-2009 or left school that year. The results further illustrates that education pays. One section of that report demonstrates the value of completing an associate of applied science degree or technical certificate. The mean quarterly earnings from the fourth quarter after the graduation year for Temple College AAS graduates who were working only was 63% higher than for students who left school and were working only. Certificate holders earned 46% higher wages than leavers.



Grant Programs:

College Credit for Heroes

Jeff Fritz, Stephen Phelps, and Toni Cuellar plan to represent Temple College at the next Texas Inter College Council on Veterans meeting at Lee College in Baytown on November 10. The meeting will coincide with the opening of Lee College’s new Veterans Center. The next big project for the grant is to publicize through marketing and outreach the Accelerated Emergency Medical Services Program to eligible veterans. This program was developed by Temple College faculty.

SACS Accreditation:

The Peer Assessment of Institutional Effectiveness plans will be held on November 14, 15, and 18. The Peer Assessment process allows department chairs, division

directors, and administrators the opportunity to present their annual goals and objectives to their peers as an additional evaluation opportunity. Each person presenting the departmental goals also serves as a reviewer for three other departments. The college views this as part of the learning process for Institutional Effectiveness. The Southern Association of Colleges and Schools Commission on Colleges requires the institution to identify expected outcomes, assess the extent to which it achieves the outcomes, and provide evidence of improvement based on analysis of the results. The requirement encompasses administrative support services and educational support services as well as educational programs. Educational programs must also include student learning outcomes. The reviewers' job is to provide feedback on the extent to which each department has fulfilled this requirement of providing adequate documentation and evidence of improvement.

Temple College uses WEAVEonline Assessment and Planning Management software to develop and maintain continuous improvement processes for both the academic and administrative structures. The Institutional Effectiveness office offered a refresher course to help individuals get up to speed for the peer review. The AVP of Community Initiatives, the designated WEAVE administrator, has worked one-on-one as needed to take full advantage of the software's capability. The software has reporting and auditing capabilities which will assist the college with documentation when filing the monitoring report with SACS on April 16, 2012.

ACADEMIC OUTREACH & EXTENDED PROGRAMS

ELearning

Online Courses

The eLearning Department has completed the fall 2011 - 2nd 8-Weeks course build (42 Course sections). eLearning Student Orientation Workshops were conducted on 10/18 and 10/27 at Taylor and Temple campus locations (6 sessions – day and evening). Currently 963 Desire2Learn course sections (48 hybrid, 197 online, 718 web-enhanced) have been requested for the spring 2012 Semester. Implementation of the "Holding Tank" software, which will automate the building of course shells and the enrollment of learners into Desire2Learn remains on schedule. Once complete, the spring 2011 course shells will be created using this new enhancement. Course release scheduled for Mid-November.

The Desire2Learn Faculty Training Workshop Series has been completed on Main Campus 100% for the fall semester. Ms. Sally Tietje is currently developing the schedule for spring semester workshop series.

Mr. Brian St. Amour attended the Central Texas Distance Learning Association group meeting on October 21 at the Region 12 Educational Service Center in Waco. The purpose of the meeting was to bring together K-12, Higher Education, State agencies and private sector online learning professionals from the Central Texas region to share ideas and to discuss important issues such as emerging technologies and trends in distance education.

SmarterServices profiled Temple College's case study on the use of SmarterMeasure for our online learners in the October edition of their monthly newsletter. SmarterMeasure is an online self-assessment tool which helps online learners assess their skill levels required for online learning. Assessments include reading comprehension, typing speed, learning preference, and understanding of eLearning technologies. At the conclusion of the assessment, a report is generated and sent to the student; optionally the student can email the report to the faculty member or upload it as a Dropbox assignment in Desire2Learn. Many faculty at Temple College integrate SmarterMeasure as a part of their online course(s) to increase student success and retention. Temple College has also integrated the SmarterMeasure assessment as part of the course requirements for any learner completing a Study Skills class.

Virtual College of Texas (VCT) Activities

Ms. Sally Tietje, eLearning and VCT Coordinator, completed preparations for spring 2012 Temple College VCT listings. Sally placed 17 courses on the schedule with 5 spring reservations made for TC students and 2 reservations by other colleges

EWCHEC

Legacy ECHS

On Thursday, October 26, 2011, Taylor ISD presented a proposal to the Taylor City Council requesting that the portable buildings used to house the Legacy ECHS program and the use of City office space be extended for a period of two years so that Taylor ISD and Hutto ISD administrations can develop a plan for a permanent location for Legacy ECHS. The City Council unanimously voted to extend the agreement with TISD until December of 2014.

Texas Bioscience Institute

Mr. Mark Dohnalik finished visiting with TBI Middle College students concerning spring semester degree plans. Grade reports were delivered to students on October 31. Mark will be working with students and high school counselors to best determine interventions for students who are not showing success during this midterm timeframe

Martha Paddie, a second year student at the Texas Bioscience Institute, presented a poster entitled *Viscoelastic Studies of Hydrogen Bonding in Amine and Ketone Systems*, at the 10th Annual Tarleton State University Student Research Symposium held on October 22, 2011. This event was part of A Celebration of Student Research at Tarleton. Martha, a Killeen High School senior, compiled the information contained in her poster during a Summer Research Opportunity provided through the NSF STEP Grant under the direction of Dr. John Idoux.

Dual Credit

Ms. Kathryn Norris, Dual Credit Director, reports that dual credit registration has gone smoothly and is complete for all paperwork submitted by the dual credit submission deadline for the spring semester. There are some schools that still have

paperwork outstanding and registration will be completed for these schools as soon as the documentation has been received, assuming we have seats available in the requested courses.

Kathryn is working very closely with Temple ISD to build a useful timeline bridging the college registration process and policy to the high school process. We hope this will facilitate greater productivity on both sides and increased consistency for the students.

The Dual Credit Department is working with Ms. Nell Dees in the IT Department to run enrollment and payment queries for dual credit much earlier and more often. This enhances the feedback we are able to provide for our partners (including what they should be doing with the information).

Work is underway on our 2012-2013 goals report. Our primary focus will be to update and enhance our Dual Credit web page.

STUDENT ENROLLMENT SERVICES

Spring 2012 Enrollment:

Web registration started October 17, 2011. Regular Registration began November 7, 2011 and ends December 15, 2011. Over the holidays web registration will remain open. Final Registration will be held January 3 – 5, 2012. As of today, 2,635 students have been registered.

Staff:

Student Enrollment Services has hired Mr. Benjamin Lohr as a Financial Aid Advisor, Ms. Lisa Schmidt as Financial Aid Specialist, and Ms. Misty Reid as Admissions and Records Specialist. At this time there are no vacancies in the Student Enrollment Services division.

Admissions and Records:

October Report

Applications Entered into Datatel	440
Transcripts Entered into Datatel	2,640
Transcripts Requested (Learner requested)	562 with duplicates 730
Transcripts Equated	4,358

Advising:

The percentage of students web registering (first touch) increased by 987 students for fall 2011. The percentage of students web registering increased from 29.7% for fall 2010 to 47% for fall 2011 (an increase of 17.3%).

Recruitment and Retention:

Recruitment is still continuing to finalize College Connection (CC) dates with our service area schools. Currently, 13 out of 18 schools have been scheduled. Coming up this month, recruitment will attend the following CC dates:

- November 3, Central Texas Christian School (CTCS)
- November 4, Belton ISD
- November 17, Thrall ISD
- November 21, Granger ISD
- November 22, Rogers ISD
- November 28, Academy ISD
- November 29, Buckholts ISD

Recruitment and Retention will conduct the following tours:

- November 3, Belton Middle School (30 students). Health Sciences
- November 7, A&M Consolidated High School (25-30 students). Health Sciences
- November 27, Temple High School (15 students). General Campus Tour
- November 30, Holland High School Career Fair

Recruitment and Retention (R&R) is continuing contact with students who have been identified within 12 semester hours of graduation. Of the initial mailing (107), 10 letters have been returned as undeliverable and 8 students have contacted R&R and made plans to complete their degree either by reverse transferring courses or by re-enrolling at Temple College. R&R attempted to contact by phone the students whose letters had been returned; of these 10, 8 no longer had working numbers, 2 were reached and have begun the graduation process, and 1 has not returned the call.

Student Accommodations:

As of November 1, 312 letters of accommodation have been provided for 97 students for the fall 2011 semester. Extended testing time and use of the Testing Center are the top 2 accommodations requested and approved.

During the month of October, 8 students sought counseling sessions with a total of 11 sessions provided.

The Coordinator of Student Accommodations, Mr. Gregory Bohner, attended the annual Bell County Judge & Commissioner's Committee for People with Disabilities

Award Luncheon. Other Temple College staff and faculty in attendance included Ms. Amy Flinn, Ms. Judy Dohnalik, Ms. Linda Barnes, and Dr. Talma Botts.

The Texas Counseling Association Professional Development Conference is being held at the Fort Worth Convention Center from November 8 – 11. Gregory is co-presenting a session aimed at counselor wellness and self-care. He will also participate in activities with the Graduate Student Involvement Committee and the Texas College Counseling Association.

The Bell County Co-op Transition Fair will be on Friday, November 18 at First Baptist Church of Academy. Students with disabilities from local high schools will come to hear more about college admissions and accommodations.

Veteran's Affairs:

The Veteran's Affairs office certified 148 veterans in the month of October. A Desire2Learn (D2L) shell was opened up inclusive of all students receiving VA benefits. This shell will allow for more efficient dissemination of information to the student and provide a VA only forum for ideas and concerns to be expressed.

Mr. Stephen Phelps, VA Coordinator, has begun development of automated certification request methods for existing students. This has the potential to give the students more ownership of their educational endeavors, reduce use of paper, and increase integration with the computer learning environment.

Student Life:

Temple College hosted a blood drive on November 7 from 9 - 2 in front of the Arnold Student Union. In honor of Veterans Day, a flag raising ceremony will be held November 9, 2011 at the main front flag pole off 1st street at 9:15 a.m. Student Veteran Affairs is planning a dinner for Veterans on November 11, 2011. Free HIV testing and information will be November 14, 2011 in the Arnold Student Center. Temple College Fall Career Expo is November 16, 2011 from 9:30 a.m. to 2:00 p.m. in the Arnold Student Center. Help feed the hungry drive is planned for November 18, 2011.

Financial Aid:

Students Assisted in Financial Aid:

Academic Year	Students seen at counter (October)	Students receiving aid for Fall	Total Funding for the Fall semester
2011-2012	1,282	3,724	*\$16,693,144.43
2010-2011	930	3,548	\$12,829,736.00
*Student loans \$10,127,409.00 + Grants & Scholarships \$6,565,735.43 = \$16,693,144.43			

Academic Year	Awards as of Nov 2	ISIR as of Nov 2	R2T4 as of Nov 2
2011-2012	5,628	8,335	127
2010-2011	5,022	7,901	112
ISIR – Institutional Student Information Record R2T4 – Return to Title IV (Students with Financial Aid <Complete Withdraws>)			

BUSINESS & COMMUNITY EDUCATION

BCE personnel:

- will be participating in the Temple College Fall Career Expo on November 16
- are building additional relationships for training services following CGI's official announced opening in Belton - CGI will be participating in the Temple College Fall Career Expo
- are in the process of planning spring open-enrollment classes – coordinating dates, instructors, locations, and marketing efforts
- are implementing a systematic process for BCE representation at community events to ensure good public relations and advertising of our Division
- are continuing to work out the training details with Workforce Solutions of Central Texas at Rockdale grant “Principles of Lean Manufacturing” in Rockdale - Area EDCs of Taylor, Temple, and Belton are involved
- participated in an EMS seminar on pediatric care held October 21 with representatives from area EMS and fire departments in attendance
- opened a new EKG class - New instructor and enthusiastic enrollment

Customized Training Opportunities:

- Addressing a communications/team building need in a non-profit organization
- Redesigning the Employment Application through new hire process for a small business in Temple
- Redesigning and facilitating the Employee Performance Management Process for another local small business organization

- Conducting a one-on-one Introduction to Excel workshop for a large, local manufacturer
- Preparing an assignment of executive/leadership/organizational development for a local small business

Temple College Foundation Board Meeting
Executive Director's Monthly Report

Prepared by Jennifer Graham

1 November 2011
4:00 P.M.

19 North Main Street

Overview: We are building systemic infrastructure in order to meet the goals set out by the board for increased visibility, outreach, and fundraising activity.

Focus Area	Task Area	Current Status
Donor Alliance	Meet/Acquire New Donors	1084 facebook users
	Maintain Established Donor Relationships	Met with Shelbie Wilson to establish endowment in the name of her sister Jessica Wilson Beatty. (\$10,000) Spoke at Cameron Rotary Club Met with Hutto EDC/Avery Family regarding possible donation Spoke at Hutto Lion's Club
	Establish/Build Alumni Relations	Monthly giving campaign (Skip a Soda, Save a Student)
	Secure Donations	Signed endowment for fine/performing arts department (\$10,000) Temple Jaycees added to their existing endowment (\$7000)
Finance	Review/Meetings	Consider procedure for distribution of called bonds
Board Support	Questions/Requests	Richard Barge Services
College Support	President's Mtg	Incubator reorganization
	Events	
Community Support	Boards	Rotary - Program Coordinator; RYLA Camp Director; Mini RYLA at Holy Trinity Incubator - Strategic Planning for reorganization
	Events	Chamber - Total Resource Campaign (Team Leader)
Event Planning	Golf Tournament	New committee met and established roles and goals for 2012
	Low Brow/High Tea	
	Kings of Cuisine	November 12, 6:00
	85 Years	
	Cruise	June 15 - 29, 2012
Foundation Management	Staff Activity	Website/Database Kings of Cuisine Preparation Golf Preparation Business After Hours Preparation
Professional Development	Meetings/Readings	Accounting Manual
Special Projects	U. Courtyard	84% occupancy Research Experiences for Undergraduates 10 week program from June - August

Upcoming Events

TCF Finance Meeting	November 1	TCF	3:00 pm
TCF Board Meeting	November 1	TCF	4:00 pm
Kings of Cuisine	November 12	Hilton Garden Inn	6:00 - 9:00 pm
TC Board Meeting	November 21	TC Pavilion	6:00 pm
TCF Board Meeting	December 6	TCF	3:00 pm
TCF Holiday Celebration	December 6	TCF	4:00 pm