

INTRODUCTION

Much significant work of the College is done by committees. Committee assignments are made at random to include as many faculty and staff as possible; however, some faculty and staff have membership on specific committees because of their position assignments.

Any member of the faculty, administration, or student body who is not a member of a committee is encouraged to make written recommendations to individual committees for consideration. Such recommendations can be given to a committee chair or any member of a committee.

EXECUTIVE CABINET

Functions and Purpose

The Executive Cabinet convenes each Wednesday to strategically plan and implement various changes that occur on the Temple College Campus. Major decisions that affect the campus are reviewed, debated, and acted upon.

Composition

President, Chair

Vice President of Administrative Services

Vice President of Educational Services

Vice President of Academic and Community Initiatives

Associate Vice President, Information Technology

Associate Vice President, Resource Management

Associate Vice President, Health Professions

SACS Liaison

Director, Institutional Effectiveness

COUNCILS

EDUCATIONAL SERVICES COUNCIL

Functions and Purpose:

The Division Directors Council is charged with the responsibility of discussing problems and policies and making recommendations relating to the instructional programs of the College.

Composition:

Vice President of Educational Services, Chair

Division Directors

Associate Vice President of Health Professions

Associate Vice President of Distance Education

The Council meets the fourth Thursday of each month or on-call by the chair.

FACULTY COUNCIL

Regular meetings are held throughout the year. Other/special meetings may be called by any member of the executive committee. See Faculty Council pamphlet for meeting times and locations.

TEMPLE COLLEGE PROFESSIONAL CONSULTATION AGREEMENT

Introduction

Professional Consultation has its foundation in the desire for honest, open, viable two-way communication between the Faculty and the President. The concept is a positive one which affords an opportunity for input by the faculty into the decision-making process. Concurrently, it recognizes the responsibilities of the faculty to the institution and to providing quality education for its students. Professional Consultation enhances a spirit of collegiality and shared participation in the common concerns of faculty and administration.

Purposes and Functions

Professional Consultation and the Professional Consultation Committee are vehicles to consider situations where it is appropriate for the President and the Committee to meet and discuss matters of concern to the Faculty and/or to the President in an effort to arrive at mutually-agreed-upon solutions.

DEFINITIONS

Professional Consultation Committee - A special committee composed of faculty members elected by the Faculty Council to represent the faculty regarding matters of concern. It shall be made up of three Faculty Council Officers and four additional members of the Faculty Council.

Consultation - A meeting between the Professional Consultation Committee and the President that can be convened at the request of either party.

Faculty Council - The recognized representative body of the faculty.

GUIDELINES AND PROCEDURES

1. Professional Consultation sessions shall be informal listening-talking sessions and may be called whenever there is a need perceived by either party. No official records of the proceedings shall be kept.
2. Proposals may be made for consideration and discussion as a possible solution to problems, which may exist. Information pertinent to the discussion will be made available by both parties.
3. The consultation sessions shall involve the President and the Professional Consultation Committee members unless, by mutual agreement, others are invited to participate.
4. During the process of discussion and consultation, information discussed shall be contained within the consulting group. When consensus has been reached, a joint position statement may be issued. After it has been determined that consensus cannot be reached, separate position statements may be issued.
5. Members of the Professional Consultation Committee serve on this committee at the request of the faculty and shall be assured of freedom to act professionally in the discharge of their responsibilities.

6. This agreement shall be amended by mutual consent.
7. Upon approval of the Board of Trustees, the agreement and guidelines herein shall become effective.

PRESIDENT'S COUNCIL

Functions and Purpose:

The President's Council is intended to insure the regular review of College planning and operations by the chief administrative officers, and to coordinate administrative decision-making

Composition:

President, Chair
Vice President of Administrative Services
Vice President of Educational Services
Division Directors

The Council meets every first and third Thursday of the month at 2:00 p.m. or on-call by the Chair.

COMMITTEES

ASSESSMENT OF STUDENT LEARNING COMMITTEE

Functions and purpose

The purpose of the Assessment of Student Learning Committee is to develop an assessment of student learning plan which consists of classroom assessment, courses assessment, program level assessment, and degree assessment.

Composition

Vice President, Academic and Community Initiatives, Chair
AVP, Health Professions
Division Directors-Liberal Arts, Math Science and PE, Fine Arts, Business and Career Professions
Department Chairs

ATHLETICS COMMITTEE

Functions and purpose:

The purpose of the Athletic Committee is to periodically review the intercollegiate athletics program at Temple College and to make recommendations regarding the program to the Director of Athletics and the President. The committee will review the academic progress of student athletes, recruiting practices and the awarding of scholarships, broad categories of budgets, annual goals, and compliance with Title IX. The committee may also make recommendations regarding the addition or deletion of a sport, a change in conference or division status, the hiring of the athletic director or coaches, the promotion of the athletics program and events, and fund-raising to support athletics.

Composition:

Chairperson selected by the Committee