

Functions and Purpose:

The Committee is charged with the responsibility of selecting and presenting programs that will be of educational, informational, recreational, and cultural benefits to our students, staff, and community.

Composition:

Appointed by the VP of Educational Services, Chair

Director of Student Life

Four faculty members appointed by the Faculty Council

Two students appointed by the Student Government

The committee meets on-call by the Chair.

**COMMENCEMENT COMMITTEE**

Functions and Purpose:

To plan and implement the recommended and approved activities related to commencement exercises.

Composition:

Division Director of Student and Enrollment Services, Chair

Associate Director of Admissions and Records, Co-Chair

Administrative Assistant to the VP of Educational Services

Director of Student Life

Faculty and Staff appointed by the Chair

Two students to be appointed by the Student Government

The Committee meets on-call by the Chair.

**CURRICULUM COMMITTEE**

Functions and Purpose:

The Curriculum Committee shall have the responsibility to review, evaluate, and approve faculty recommended revisions to the College Curriculum. The Committee is responsible for ensuring the College curriculum is directly related and appropriate to the purpose of the College and the diplomas, certificates or degrees awarded; to the ability and preparation of the students admitted; and to the financial and instructional resources of the College.

Composition:

**Voting Members**

Vice President of Educational Services, Chair

Associate Vice President of Health Professions

Division Director of Business and Career Professions

Division Director of Fine Arts

Division Director of Liberal Arts

Division Director of Mathematics, Natural Sciences, and Physical Education

Division Director of Student and Enrollment Services

President of Faculty Council

Three Faculty Members (Yearly rotating appointments)

**Ex Officio**

Associate Vice President of Distance Education

Director of Institutional Effectiveness, Research, and Planning

Director of Library Resources

Director of Admissions and Records

Director of Advising

The Committee meets the third Wednesday of each month and on-call by the committee chair.

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## **DISTANCE EDUCATION ADVISORY COMMITTEE**

### FUNCTIONS AND PURPOSE:

The Distance Education Advisory Committee has the responsibility to discuss distance education programs, evaluate, review, and update distance education policies and guidelines that are consistent with the College's purpose, Texas Higher Education Coordinating Board and SACS requirements. The Committee shall report to the Curriculum Committee concerning all new courses to be delivered via DE to insure the DE courses are of the same quality as place-based courses.

### Composition:

Distance Education Coordinator, Chair

Six Faculty Members Teaching Via Distance Education--Three appointed by the Faculty Council President, three appointed by the Vice President of Educational Services

The Committee meets on date agreed to by the Committee members or on-call by the chair.

## **EMPLOYEE BENEFITS COMMITTEE**

### Functions and purpose:

The Employee Benefits Committee is responsible for reviewing and recommending fringe benefit programs, policies, and procedures for College employees.

### Composition:

Associate Vice President, Resource Management, Chair

One member of the Professional Staff selected by the President's Council

Two Faculty Members selected by the Faculty Council

Two members of the Classified Staff selected by the Classified Staff Committee

The Committee meets on-call by the chair.

## **FACULTY ADVANCEMENT COMMITTEE**

### Functions and Purpose:

The Committee will make recommendations for disbursement of Temple College Funds for the professional advancement of the faculty. Such activities may include in-service training, workshops, seminars, speakers, and other educational opportunities.

### Composition:

Four faculty members elected by the Faculty Council

One faculty member appointed by the incoming Faculty Council President.