



TEMPLE COLLEGE

TEMPLE, TEXAS

Director, Instructional Technology

Minimum requirements – The successful candidate will have a Bachelor’s degree and five (5) year directly related work experience specific to the duties assigned or an Associate’s Degree and seven (7) years directly related work experience specific to the duties assigned.

Position Summary – Under general supervision of the Director of College Communications. Responsible for the management of all aspects of Instructional Technology Services: software, equipment and materials distribution. Responsible for developing specifications for audio-visual, video, multimedia and other technology equipment applicable to the College. Design, customize and integrate use of media equipment to support college and community events, both on and off Temple College campuses. Please contact Human Resources for a complete job description.

Preferences- Previous hands-on experience with audio-visual production.

Schedule and Start Date-This is a full-time, 40 hours per week, Professional Staff position. Start date to be negotiated.

Salary–Salary is calculated from Temple College’s Professional Staff Salary Schedule, PL-5, \$44,350.00 PA, \$21.32 PH, base salary-Bachelor’s level. Actual salary is dependent upon applicant’s education and work experience.

Deadline – Position will remain open until filled.

Application Procedure - Letter of interest, completed Temple College application, resume or curriculum vitae, copies of college transcripts, and 3 names, addresses, and telephone numbers of professional references are to be sent to:

Temple College
Office of Human Resources
2600 South First Street
Temple, TX 76504

Applications can be downloaded from the Temple College website at www.templejc.edu or picked up in the Human Resources Office.

Incomplete applications or applications submitted without the listed application items will not be considered and will be returned to applicant.

Please contact the Human Resources Office, 254-298-8583, for assistance regarding the application process.

Temple College is an Equal Employment Opportunity (EEO) Employer